

Studley High School Risk Assessment	COVID-19 OUTBREAK- National restrictions – March 2021	Ref: RA 013/005
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Activity/ Process/ Operation	What are the hazards to health and safety	Persons Affected	What existing control measures are in place to reduce the risk?	Risk level achieved H/M/L*	Further action required - Y/N?*
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Preparation of buildings and facilities to allow for more pupils and staff	H&S premises & utilities compliance checks fail	Staff and Pupils,	The compliance checks have been continued to be performed	Low	N
			Zurich Site reopening property risk management guide & checklist is observed	Low	N
Daily use of the School during the Current Covid-19 Pandemic	General contamination of the school	Staff, Pupils, Parents, Contractors, Cleaners and other Visitors	Follow the National Guidance, Public Health England, and Department for Education, Warwickshire LA and Warwickshire Public Health & Safety advice and regularly update this Risk Assessment as new guidance is released.	Med	On-going
			With the whole school return, the previous guidance of rotational staff and pupil attendance is replaced by the enforcement of pupil year groups with designated areas for any gatherings outside the classroom, i.e. breaks and lunchtime. Contact between groups will be avoided, classroom desks will be arranged forward facing, where possible and staff will maintain a social distance of 2m or where this is not possible, a minimum of 1m from pupils and other staff, as much as possible	Med	N
			ALL stakeholders are asked not to attend school if they display any symptoms. Linked guidance about the symptoms must be observed. Further links explain the testing and track & trace https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/ https://www.nhs.uk/conditions/coronavirus-covid-19/	Med	N

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			<p>During pupil movement in between lessons, all internal corridor doors are to be secured (hooked) open, where it is possible to do so, to minimise surface contact contamination risk.</p> <p>COVID-19 safety posters are situated around the school to remind of the importance of regular hand washing and/or sanitising.</p> <p>To ensure that a good respiratory hygiene approach is adopted, with adequate provision of bins around school for a 'catch it, bin it, kill it' approach.</p> <p>Classroom ventilation is key to minimising the spread of the virus opening windows (in cooler weather, open enough to provide constant background ventilation, & fully during breaks to purge air in the space). Opening internal doors whilst the classroom is in use. Ensuring fire doors are closed when the classroom is vacant. Open high level windows rather than low level to reduce drafts</p> <p>Staff are asked to minimise their movement around the building, by arriving in time for their rotational lessons and leaving immediately afterwards.</p> <p>Minimal use of the staffroom is encouraged with strict observance of directional arrows and social distancing measures of 2m or no less than 1m at all times. Dishes must be washed, dried & taken away by staff or placed in the staff room dishwasher and removed once washed.</p>	<p>Low</p> <p>Low</p> <p>Low</p> <p>Low / Med</p> <p>Low</p>	<p>N</p> <p>N</p> <p>N</p> <p>ongoing monitoring</p> <p>N</p>
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			<p>NO cups or personal items are to be left in classrooms or draining in the staff room. Staff spending more than 15 minutes in the staffroom must complete the staff room register indicating the area used & time in the room, for track & trace risk assessment purposes.</p> <p>Staff & pupils need to be aware of touch point contamination higher risk areas which could include but not be limited to the gate keypads, door catch release buttons, staircase railings, etc. The onus will be to either wash hands immediately after contact or use of hand sanitizer at one of the sanitisation stations positioned throughout the school and classrooms.</p> <p>Only visitors, with scheduled appointments, will be admitted to site. Staff are asked to discourage face-to-face meetings where possible. Unscheduled visitors will be asked to phone the office in order to make an appointment.</p> <p>General deliveries will be made to reception and left in a designated area. Deliveries will not be signed for. Daily the site team will remove all deliveries from reception.</p> <p>Catering deliveries will be made to the rear kitchen door and managed by the catering manager.</p> <p>All authorised visitors will have to sign in and additionally provide the receptionist with their telephone contact number, which will be recorded in a dated register.</p>	<p>Low</p> <p>Med/High</p> <p>Low</p> <p>Low</p> <p>Low</p>	<p>On-going</p> <p>Y</p> <p>N</p> <p>N</p> <p>N</p>
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			<p>It is suggested that, wherever possible, no more than 2 visitors may enter or wait in reception at any time.</p>	<p>Low</p>	<p>N</p>
				<p>Low</p>	<p>N</p>
Daily use of the School during the Current Covid-19 Pandemic	Management of Building/Functions for minimal pupils and staff utilization	Staff, Pupils, Parents, Contract Cleaners and other Visitors	<p>It is recommended that classrooms, equipment and known touch-points are cleaned or wiped with anti-bacterial cleaning wipes or sprays regularly, by pupils and staff, in between each lesson, to reduce the risk of accidental infection.</p> <p>Lockers will not be available to pupils, This will be reviewed at regular intervals.</p> <p>Interim Fire Evacuation details, dealing with the Covid19 registration procedure, for minimal staff & pupils in school has been created and must be delivered to staff and pupils Fire risk action plan March 2021</p> <p>All external Lettings cancelled during the COVID-19 pandemic. This will be reviewed in accordance to the progress with the National Guidance roadmap</p> <p>Wherever possible, schedule meetings to be held electronically or via conference phone.</p> <p>Daily targeted deep cleaning schedules are to be implemented and maintained by school cleaning staff.</p>	<p>Med</p>	<p>N</p>
				<p>Low</p>	<p>N</p>
				<p>Med</p>	<p>on-going review</p>
				<p>Low</p>	<p>N</p>
				<p>Low</p>	<p>N</p>
				<p>Low</p>	<p>N</p>

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			Cleaning and Catering staff rota's should be regularly reviewed to ensure that there is sufficient provision in place for the daily cleaning routine in all areas.. A trained First Aider MUST always be available on site.	Low Low	N N
Group gatherings,	Mixing of year groups in assemblies, tutor time, lunch and breaks	Pupils & staff	Only single year group assemblies can be held. Vertical tutor groups will not be adopted until the guidance changes and indicates that it is safe to mix groups. Designated outside areas will be adopted to ensure that year groups are kept separate. This includes a wet weather alternate contingency plan using timetabled classrooms & supervisory teaching staff	Low Low Low	N N N
Prevention of infection contamination risk through changing clothing for physical education activities	Inadequate cleaning routines in between classes in crowded changing facilities	Pupils	In accordance with the DfE and Association for Physical Education guidance pupils will attend school, wearing PE kit, on the days when they have Physical education lessons. The school expectation has been conveyed to parents by the Head teacher's correspondence.	Low	N
Face coverings	Managing expectations where the guidance changed from no local restrictions to should be used when moving around the premises outside classrooms and communal areas where	Staff, pupils, visitors and contractors	In situations where social distancing between adults in settings is not possible (for example when moving around in corridors and communal areas), settings have the discretion to recommend the use of face coverings for adults on site, for both staff and visitors. In schools where pupils in year 7 and above are In schools where pupils in year 7 and above are educated,	Med/High Low/Med	Ongoing Monitoring Ongoing

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	social distancing cannot easily be maintained		<p>face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained.</p> <p>In addition, it is now also recommend, that face coverings should be worn in classrooms or during activities unless social distancing can be maintained. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons. This will be reviewed After the Easter holidays.</p> <p>Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. There is currently very limited evidence regarding the effectiveness or safety of transparent face coverings, but they may be effective in reducing the spread of coronavirus (COVID-19).</p> <p>Some individuals are exempt from wearing face covering and we expect adults and pupils to be sensitive to those needs. This applies to those who:</p> <ul style="list-style-type: none"> • Cannot put on, wear or remove the mask due to physical or mental illness, impairment or disability. • Those who speak to or assist someone reliant on lip reading, clear sound or facial expression to communicate. 	<p>Low/med</p> <p>Low/med</p> <p>Low/med</p>	<p>Ongoing</p> <p>Ongoing</p> <p>N</p>
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			<p>The school will stock a small contingency stock, but it is reasonable to assume staff & young people will now have access to face coverings due to wider use & PHE have made available resources on how to make simple face coverings.</p> <p>Face coverings should also be worn by pupils in year 7 and above when travelling on dedicated school transport to secondary school or college.</p> <p>All mask users must have a clear plastic bag for storage in between use.</p> <p>Disposable masks MUST be thrown away into the general waste bins at school or taken home in a clear bag for disposal.</p>		
Changes to local alert levels	Managing expectations where local restrictions apply	Pupils, staff, parents & visitors	<p>Ensure that there are quick communication of changed expectations, communicated to all stakeholders.</p> <p>Guidance on new national restrictions can be found here Schools coronavirus (COVID-19) operational guidance (publishing.service.gov.uk)</p>	Med	Ongoing

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Behaviour policy - update sanctions for non- observance of National Guidance Rules	Behaviour	Pupils	Parents have received written confirmation that any infringement of any covid-19 safeguarding guidance rules will result in sanctions in accordance to the schools behaviour policy, which can be viewed on our website.	Low	N
Keeping Children Safe in Education observance	Safeguarding of Children	Pupils	<p>All staff should be easily identifiable, wearing ID staff lanyards.</p> <p>Only accompanied vital visitors, with appointments are allowed access to the site at this time.</p> <p>Members of staff to challenge any un-recognised individual and request their identity.</p> <p>Staff and pupils should report any concerns to a member of the safeguarding team or a Leadership Team member.</p>	<p>Low</p> <p>Low</p> <p>Med</p>	<p>N</p> <p>N</p> <p>N</p>
Daily use of the School during the Current Covid-19 Pandemic	Use of specific areas during COVID 19 to reduce the risk of contamination	Staff, pupils	<p>Regular meetings between the Site Manager and cleaning staff are scheduled to review cleaning arrangements and make any necessary changes.</p> <p>Increased focus cleaning on touch points, chairs and tables, etc. to be checked.</p> <p>Introduce enhanced cleaning, often using standard products such as detergents & bleach</p> <p>Pupils should remain in their year group bubbles at all times and comply with 2m social distancing measures, between themselves and staff.</p> <p>Areas used by pupils/staff , classroom resources, equipment, computer keyboards and screens should be cleaned with antibacterial products in between class use</p>	<p>Low</p> <p>Med</p> <p>Med</p> <p>Med</p>	<p>on-going</p> <p>on-going</p> <p>On-going</p> <p>On-going</p>

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			<p>by pupils and staff and deep cleaned by cleaners at the end of each day.</p> <p>Classroom resources can be used & shared within the bubble. Shared resources should be cleaned frequently and always between bubbles. Resources can be rotated if left unused for a period of 48 hours (72 hours for plastics) between use by different bubbles.</p> <p>All pupils should be reminded frequently of the importance of hand washing requirements and the use of anti-bacterial gel where available.</p> <p>Cleaning anti-bacterial spray & cleaning cloth dusters are available in all teaching areas, to all staff for them and pupils to clean any equipment, immediately after use</p> <p>Pupils to be designated seating, with forward facing desks, where possible & no swapping of places at desks or equipment, to be allowed.</p> <p>Touching doors during room changes or breaks could lead to contamination risk. Thus all internal movement doors have been fitted with latches and will be secured open by the site team. After pupil movement they will be closed as several of them are fire doors, so this risk consideration then takes precedence.</p> <p>All classroom seating plans must be completed noting all pupils seating arrangements for every lesson and extra-mural activity. This includes wet breaks.</p>	<p>Med</p> <p>Med</p> <p>Med</p> <p>Med</p> <p>Med</p> <p>Med/high</p>	<p>On-going</p> <p>On-going</p> <p>On-going</p> <p>On-going</p> <p>On-going</p> <p>on-going monitoring</p>

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Daily use of the school during the pandemic	Practical subject guidance	Staff, Pupils	<p>The DfE guidance suggests that most staff in education settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others. The guidance suggests that PPE is only needed in a very small number of cases if:</p> <ul style="list-style-type: none"> an individual child, young person or other learner becomes ill with coronavirus (COVID-19) symptoms and only then if a distance of 2 metres cannot be maintained a child, young person or learner already has routine intimate care needs that involve the use of PPE, in which case the same PPE should continue to be used <p>Further CLEAPSS and Association for PE guidance, supports the DfE guidance. PPE will therefore not be required to be worn by teachers delivering practical subjects. Teachers are, however, asked to observe social distancing measures and can opt to wear face shields in addition to face masks, where possible, whilst delivering practical sessions.</p> <p>If staff are uncomfortable delivering practical subjects or have an individual Risk Assessment, because of a critical extremely vulnerable medical condition, they are urged to discuss this with the Deputy Head or Headteacher.</p>	Low/Med	On-going
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Other considerations	Outside teaching and professional provision of services i.e., Supply teachers, peripatetic teaching & SEN support. Immunisation teams	Staff Pupils, outside contractors	Supply teachers, peripatetic teachers and other temporary staff and contractors delivering professional services CAN move between schools. They need to ensure that they minimise contact and maintain as much distance as possible from other staff. SEND professionals should provide interventions as usual. Immunisation teams should be scheduled and be delivered observing the controls in effect at the school at the time of delivery.	Med	On-going
				Med	On-going
				Low	On-going
Transport (to and from school)	School dedicated & public transport	Staff, pupils	Further information regarding measures taken by both dedicated & public transport will be updated to our website as it is received. External transport is managed by the transport operator.	Low	On-going monitoring & updating
			During the further restrictions car-pooling and lift clubs should be discouraged. If lifts are offered to other staff members or pupils, care should be taken to keep as much room as possible between the vehicle occupants, face masks should be worn & windows kept slightly open. Where possible any pupils not from the same household should be in the same year group.	Low	N
Daily use of the school during the pandemic	First aid provision (for non covid-19 suspected incidents)	Staff, pupils	Assess the severity of the first aid need and contact reception with full details. Follow the first aid procedures as detailed in Risk Assessment 14, First Aid Needs	Low	Ongoing
				Low	Ongoing

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In school Lateral Flow Testing	Contamination due to mishandling of the LFT process	Staff, pupils testing in school	To ensure adequate training and supervision is in place during testing. Social distancing to be maintained at all times by everyone. https://drive.google.com/file/d/1x0uLaY-f2QohpJuso9OKju4-mXYVs8OI/view?usp=sharing	Med	Ongoing
Home lateral flow testing	Contamination due to mishandling of the LFT process	Staff & pupils testing at home	Three lateral Flow tests were conducted in school under supervision, to ensure that pupils are aware of the process and give them the confidence to perform the tests under parental supervision at home. Incidents will be reported on the reporting link https://docs.google.com/forms/d/e/1FAIpQLSeGCoH_ybMqWxp5qpJMr9mdDpU2AG1A7_St6MMqvmy7mBqtTw/viewform?usp=sf_link School shall monitor the reporting link for signs of further risk and act promptly to address this.	Low	Ongoing
Key Actions (If the Coronavirus situation escalates)	Suspected / confirmed case identified from an external exposure of a pupil or staff member in school	Staff, pupils in school during partial closure	First Aid response must be followed in line with the updated first aid risk assessment.	Med	N
			The first aider responding to the call will Inform the School Business Manager, Headteacher or lead Senior leader on site.	Med	N
			Suggest & support parents of pupils or staff to arrange a test, via the following link: https://www.gov.uk/get-coronavirus-test Or by phoning NHS119 for those without access to the internet, or by supplying a school test kit if the school has stock on hand.	Med	N
				Med	N

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			<p>Follow up on getting feedback on the results to all tested cases and follow the recommended guidance for either positive or negative cases, as detailed below:</p> <p>Negative test: If they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.</p> <p>Positive Case: Follow the guidance for households with possible or confirmed coronavirus (COVID-19) infection and must continue to self-isolate for 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first displayed symptoms. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 10 days.</p> <p>Arrange with the site team for an urgent deep clean of any infected areas.</p> <p>The NHS track & trace app is intended for use by anyone aged 16 and over if they choose to do so.</p>	Med	N

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			The schools process for managing a positive case, is still in place and is not changed by the introduction of the app or the Lateral Flow testing.		
Actions after identification of possible positive Covid-19 case from the Lateral Flow testing process	Suspected / confirmed case detected by Lateral Flow Testing or other means identified whilst pupil or staff member in school	Staff, pupils in school during partial closure	Negative test: no action needed. No need to feed back the results Positive test: The test subject should immediately be isolated and parents/carers contacted to collect from school.		
Actions after identification of possible positive Covid-19 case	Suspected / confirmed positive case in school	Pupils & staff	Everyone who has been in contact with someone who is unwell must wash their hands thoroughly for 20 seconds with soap & running water or use hand sanitiser. The area around the person with symptoms must be cleaned. guidance on cleaning in non-healthcare settings. Public Health England advice against taking pupil temperatures as this is an unreliable method of identifying Covid-19.	Med	N
Key Actions (If the Coronavirus situation escalates)	Suspected / confirmed case in the family AND/OR pupil with symptoms of COVID 19	Pupils	Stay at home and follow and NHS 111 or 119 advice https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/ When the pupil returns to school and lateral flow test permission is in place the pupil will be asked to test and wait for the result, before they are admitted back to school after self-isolation. This is advisory, but not compulsory and no pupil will be forced to test before being admitted to school.	Med	N

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			Should the pupil have been in school the areas where they have been prior to self-isolating to be deep cleaned.	Low	N
Key Actions (as the Coronavirus situation escalates)	Suspected / confirmed case in the family AND/OR Staff with Symptoms of COVID 19	Staff	Stay at home and follow and NHS 111 or 119 advice https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/	Low	N
Actions after identification of possible positive Covid-19 case	Confirmed positive case of a pupil or staff member returning to school	Pupils & staff	Lateral Flow testing is not advised for 90 days after a positive result as there is evidence that traces of the virus may return a positive result, prompting self-isolation requirement even through the science indicated that the person will not be infectious to others.	Low/med	N
Key Actions (as the Coronavirus situation escalates)	Pupils with EHCP's or individual care plans or other risk assessments	Pupils	The SENCO shall update EHCP risk assessments & follow the required procedure with the relevant local authorities	Low	N
			The Lead first aider shall update all individual care plans and ensure that First aid staff are aware of specific pupil needs	Low	N
			The relevant House or pastoral lead shall update any personal pupil risk assessments, The SBM will assist where needed.	Low	Y

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Key Action (as the Coronavirus situation escalates)	Staff with health issues (As defined in National Guidance and include Clinical Extremely Vulnerable, Clinically Vulnerable, pregnant or at increased risk due to particular characteristics). Including staff who live with people in either vulnerable category	Staff	Clinically extremely vulnerable (CEV) are advised to work from home and not go into work. CEV staff will, once again, have been identified through a letter from the NHS or from their GP and may have been advised to shield in the past.	Low	N
			Individual risk assessments or letters agreeing the terms of discussions, where appropriate, must be drafted and agreed with the HT for any vulnerable staff This communication is confidential and shall be kept on the staff file. All other staff should continue to attend work, including those living in a household with a CEV family member.	Low	N
Key Actions (as the Coronavirus situation escalates)	Pregnant Staff	Staff	A personal Maternity Risk Assessment MUST be done for ALL pregnant staff. This communication is confidential and shall be kept on the staff file. Both parties must agree the risk assessment. There is no evidence that pregnant women are more likely to get seriously ill from coronavirus but pregnant women have been included in the list of people at moderate risk, Clinically Vulnerable (CV), as a precaution. Pregnant women should follow the latest government guidance on staying alert and safe and avoid anyone who has symptoms suggestive of coronavirus. Staff in their third trimester (more than 28 weeks' pregnant) should be particularly attentive to social distancing.	Low/Med	N

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			<p>More information can be read on:</p> <p>https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/950510/School_national_restrictions_guidance.pdf</p> <p>And the RCOG</p> <p>https://www.rcog.org.uk/en/guidelines-research-services/guidelines/coronavirus-pregnancy/covid-19-virus-infection-and-pregnancy/</p>		
Key Actions (as the Coronavirus situation escalates)	BAME group vulnerability	Staff, pupils, parents, visitors	<p>SLT & SBM to support house leads, tutors & line managers with sensitive & comprehensive conversations with BAME group pupils & staff to identify underlying health conditions which may increase risks in a frontline role. The Public Health England's disparities risk review can be viewed on the following link.</p> <p>https://www.bameednetwork.com/wp-content/uploads/2020/05/BAMEed-Network-Schools-and-Covid-19-guidance-for-BAME-staff-and-their-employers-2.pdf</p> <p>The updated DfE guidance supports the return to school for all stakeholders defined in this category, however they must ensure that they follow the guidance and controls laid out in this risk assessment.</p>	Low	Ongoing

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Key Actions (as the Coronavirus situation escalates)	Coming back to school after an emergency lock down COVID 19 response	Pupils, Staff, Parents, Contractors. Other Visitors	In the event that the whole school site has to close, a deep-clean will take place to ensure that the school will be sanitised, cleaned and ready for a reopening once WCC HO advises that school may re-open.	Low	N
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Further risk reduction measures

General contamination	Risk of Infection	Pupils, Staff, Parents, Contractors. Other Visitors	No physical contact with delivery drivers, or other visitors to school and enforce social distancing 2m apart in line with current guidelines	Low	ongoing
Use of specific areas	Risk of Infection	Pupils, Staff	Use correct PPE while carrying out touch point cleaning after a suspected positive incident	Low	ongoing
Refectory & canteen use	Risk of Infection	Pupils, staff, visitors	Staff to use correct PPE whilst preparing food Excess furniture has been removed Service to be split between 3 locations to ensure year group bubble containment of pupils Ongoing cleaning of the biometric system in between pupil and staff use. Simplified 2 week menu launched, trailed, reviewed and amended where needed. All touch-point surfaces to be cleaned between each service Breaks & lunches to be staggered where possible The catering staff are directed to read the guidance for food businesses on Coronavirus	Low	ongoing

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Activity/ Process/ Operation	What are the hazards to health and safety	Persons Affected	What existing control measures are in place to reduce the risk?	Risk level achieved H/M/L*	Further action required - Y/N?*
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			https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19		
Educational visits	Domestic and overseas residential visits	Trip leaders, pupils, accompanying staff	The guidance advises against all school trips, both local and residential.	Med	ongoing
Extra-curricular activities	Breakfast club, homework club, Yr11 revision sessions, curriculum linked extracurricular sport, drama, music, and art. external lettings	Pupils, staff	All External lettings remain suspended. Breakfast club remains suspended. Homework club in the LRC is currently suspended. All other extra-mural activities will be reviewed during the week commencing 15 th March 2021.	Med	ongoing
Remote Education & catch-up funding	Remote learning platform, improved.	Pupils, pupils, parents	Provision to be ensured for all pupils educated at home. Further guidance in the following link:	Med	ongoing
Specialist subjects	Further guidelines for music, dance & PE	Pupils, staff	If you teach a specialist subject please refer to the full guidance for your subject on the following links: Music & peripatetic teachers: Schools coronavirus (COVID-19) operational guidance (publishing.service.gov.uk) PE: Schools coronavirus (COVID-19) operational guidance (publishing.service.gov.uk)	Low	ongoing
Learning resource centre (LRC) use	Risk of infection	Pupils, staff	The LRC opening to single year groups on separate days, during lunch times, can be considered.	Med	ongoing

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Activity/ Process/ Operation	What are the hazards to health and safety	Persons Affected	What existing control measures are in place to reduce the risk?	Risk level achieved H/M/L*	Further action required - Y/N?*
Wellbeing and work life balance	Poor work/home life balance, resulting in mental health	Staff	<p>Workload reviews have been done & deadlines extended where appropriate. Briefings moved to an online forum.</p> <p>Several support staff return deadlines have been moved to support the additional burden placed on staff on this sector</p> <p>The guidelines express concern about the additional burdens placed on school leaders and administrative support staff and urge schools to support staff where it is needed.</p> <p>Contact the HR department for details of a helpline for school staff and targeted support for mental health and wellbeing.</p>	Med	ongoing
Inspection		All staff, pupils & governors	Full Ofsted inspections remain suspended for the Spring term and are expected to resume in the Summer term. Ofsted retains the power of inspection in response to significant concerns	Low	ongoing
Exams		All staff & pupils	GCSE exams will not go ahead this summer as planned. Students taking GCSE's, will receive grades based on teacher assessment, with teachers supported to reach their judgements by guidance and training from the exam boards.	Low	ongoing
Contingency planning for outbreaks	None	Pupils, staff, parents	<p>The school will prepare a contingency plan for outbreaks, which includes planning:</p> <ul style="list-style-type: none"> remote education support online resources for home learning video lessons 	Med	ongoing

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Activity/ Process/ Operation	What are the hazards to health and safety	Persons Affected	What existing control measures are in place to reduce the risk?	Risk level achieved H/M/L*	Further action required - Y/N?*
			<ul style="list-style-type: none"> • SEND provision • Use of digital education platforms • Addressing and overcoming IT shortcomings. 		

Revisions & reviews

RA013/001

01/04/2020 Covid-19 outbreak, school open to key worker's & vulnerable pupils

RA013/002

01/06/2020 School reopened to single year group – Year 10

RA013/003 & revisions

25/09/2020 Key actions in the case of a suspected case / school response

02/10/2020 Educational visits updated

04/10/2020 Extra Mural activities updated

12/10/2020 Parent drop-offs to pupils updated

30/10/2020 Updated National guidance reviewed and the risk assessment updated. Compliance updated prior to October half term return to school.

09/11/2020 Updated New National restrictions as at 05/11/2020

17/11/2020 LRC use updated 17/11/2020.

RA013/004 & revisions

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Activity/ Process/ Operation	What are the hazards to health and safety	Persons Affected	What existing control measures are in place to reduce the risk?	Risk level achieved H/M/L*	Further action required - Y/N?*
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24/12/2020 Updated for January whole school return
 31/01/2021 Updated for January staggered pupil return
 04/01/2021 Updated for partial opening to keyworkers & vulnerable pupils
 08/03/2021 Updated for whole school return – March 2021
 15/3/2021 Updated for home lateral flow testing – 15/3/2021

Assessor C Williams Signed  Dated 15/03/2021

Headteacher R Eost Signed  Dated 15/03/2021