



Admissions Policy

Review September 2026 next review January 2028

Admissions Policy

Introduction:

Our governing board applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This was later revised in the Education Act of 2002.

Our Admissions policy conforms to the regulations that are set out in that Act and are further explained in the statutory School Admissions Code of Practice September 2021 and the statutory Appeals Code of Practice October 2022.

These were revised and came into force in September 2021 and October 2022.

Aims:

We aim to be an inclusive school, welcoming children from all backgrounds and abilities.

All applications will be treated on merit, and in a sensitive manner. The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available.

How parents can apply for their child to be admitted to our school:

Our school is a community school, and it determines the admission arrangements in agreement with the L.A. The Admissions Authority for our school is therefore the L.A South Tyneside, which publishes its entry regulations every year. These can be found by following the link below:

<https://www.southtyneside.gov.uk/article/1096/School-admissions>

Parents can receive a copy of these regulations directly from the LA. The LA's annual admissions prospectus informs parents how to apply for a place at the school of their choice.

Parents have a right to express their preference, but this does not, in itself, guarantee a place at that particular school.

Application should be made on a form that can be obtained from the local Education Department, and should be returned by the date stipulated on that form to the Local Authority School Admissions Service. The School Admissions Service will notify parents of the decision as soon as all the applications have been considered.

Admissions criteria:

Children enter school at the start of the academic year in which they become four. There is one admission date per year, early in September (i.e. Admissions Policy when the Autumn term begins).

Information in regard to admission to school is dealt with (in its entirety) by the Local Authority's School Admissions Service.

Admission appeals:

If the L.A. do not offer a child a place at this school, this will be because to do so would prejudice the education of other children by allowing the number of children in the school to increase too much. If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LA.

An independent panel considers all such appeals, and its decision is binding for all parties concerned (Further details of appeal arrangements are set out in the revised Code of Practice on School Admissions Appeals, which came into force in September 2004.) The standard number 'The standard number' is the number of children the LA considers the school can accommodate:

The standard number for our school is 30.

We keep this number under review, and the governors will apply to change the number if circumstances change.

Sizes of classes for infants:

We teach infant children (aged four to seven) in classes that have a maximum number of 30 children. This is a legal requirement of all primary and infant schools within England. Monitoring and review This policy will be monitored by the governing body and reviewed every two years, or earlier in the light of any changed circumstances, either in our school or in the local area. The policy will always take due note of guidance provided by the local admissions forum.

On rare occasions class sizes may be greater than 30. This will only be where the LA have identified an exception to the admissions number as a result of a pupil having an EHC plan, being a child looked after or where an admissions error was made.

Nursery Admissions:

The school has capacity to admit 78 pupils.

Pupils are eligible to enter nursery the term after their third birthday. The main admission date for school is early September. Where places remain there will also be a January and April intake until all 78 places are full.

The admission criteria for nursery is based upon the admissions criteria:

1. Children who have an EHC plan
2. Children looked after

3. Distance from school
4. Age of child

To place your child on the list for a nursery place you must complete a registration form which is available from the main school office. This must be returned to the school office to be put on file.

Places will be allocated by applying the criteria to those requests we have on file on the following dates:

- September intake: 1st April
- January intake: 1st November
- April intake: 1st February

Where places are still available after these dates and there are no pupils on the waiting list eligible for that term, places will be allocated by application date.

The nursery will allocate am places in the first instance. Once am places are full the nursery will allocate pm places.

The school reserves the right to offer 30 hours places where there are both am and pm nursery sessions active. 30 hour places will be allocated by request on the application form following the admissions criteria.

Monitoring and review:

This policy will be monitored and reviewed by the Governing board on an annual basis.

Appendix 1:

South Tyneside admission information can be found here:

<https://www.southtyneside.gov.uk/article/1096/School-admissions>