



# St Mary's Catholic School

*Shining together in faith, joy and love*

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1<sup>st</sup> April 2026

Dear Parent/Carer

## Re: Year 12 Parents' Evening – Monday 27<sup>th</sup> April 2026

I am writing to inform you that the Year 12 Parents' Evening will take place on **Monday 27<sup>th</sup> April 2026** from **2.45pm** to **5.15pm**. The Year 12 Parents' Evening provides an excellent opportunity for you to meet with subject teachers who will update you on your child's progress so far this year, answer any questions that you may have, as well as offer guidance on how to maximise achievement in the coming months.

This year, we have introduced a new appointment system for Parents' Evenings. We will be using Arbor to manage this process. From **7.00pm** on **Thursday 2<sup>nd</sup> April** until **3.00pm** on **Friday 24<sup>th</sup> April**, you will be able to book appointments with your child's subject teachers via the Arbor App. Appointments will be allocated on a first-come, first-served basis. To ensure that all families have the opportunity to meet with their child's teachers, it will only be possible to book one appointment per family with each teacher. We thank you in advance for your understanding and cooperation with this.

Please note: Most A level and level 3 vocational subjects have two teachers, who are responsible for delivering separate parts of the course. Therefore, we advise that you book appointments with both teachers in subjects where this is applicable. By speaking separately to both teachers, you will gain a much more comprehensive picture of your child's progress, giving you a much better understanding of what knowledge is secure and what areas require improvement going forward.

To allow as many parents/carers as possible to see their child's teachers, appointments will be limited to five minutes per teacher. This time is set aside specifically for you to meet with teachers. We kindly ask you to keep strictly to your allotted time, arriving punctually for your first appointment, and moving promptly between teachers, so that the evening runs smoothly, and other families are not delayed. If a longer discussion is required, teachers will be happy to arrange a follow-up meeting at a later date. Unfortunately, if you are unable to attend on this occasion, it will not be possible to rearrange individual appointments or phone calls with staff outside of the scheduled evening. Please be assured, however, that you will receive further updates on your child's progress this academic year. Achievement reports will be issued at the end of the Spring and Summer Terms.

If you experience any difficulties with the booking system, please contact the Main Office who will be happy to support you.

Please also be aware that parking at St Mary's is extremely limited. Whilst a small number of spaces may be available, these cannot be guaranteed and are often filled very quickly. We therefore strongly advise all parents/carers to make alternative arrangements wherever possible. This might include using public transport, arranging to be dropped off and collected, or parking further away from the school and walking. Taking these steps will help to reduce congestion on site and ensure the safety of students, staff and visitors.

If you have any queries, please do not hesitate to contact Miss Durham, the Head of Year 12, in the first instance.

Thank you very much for your continued support.

Yours sincerely,

I Stanton  
Assistant Headteacher

