



St Mary's Catholic School

Shining together in faith, joy and love

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21st November 2025

Dear Parent/Carer

Re: Year 13 Parents' Evening – Monday 8th December 2025

I am writing to inform you that the Year 13 Parents' Evening will take place on Monday 8th December 2025 from 2.45pm to 5.15pm. Following the Year 13 Mock Exams this term, the Year 13 Parents' Evening provides an excellent opportunity for you to meet with subject teachers and discuss your child's progress so far this year. Teachers will be able to update you on how your child has started their final year of A levels or Level 3 vocational courses, answer any questions that you may have, as well as offer guidance on how to maximise achievement in the coming months.

This year, we are introducing a new appointment system for Parents' Evening. We will be using Arbor to manage this process. From 7.00pm on Monday 24th November until 3.00pm on Friday 5th December, you will be able to book appointments with your child's subject teachers via the Arbor App. Appointments will be allocated on a first-come, first-served basis. To ensure that all families have the opportunity to meet with their child's teachers, it will only be possible to book one appointment per family with each teacher. This is due to the large number of individual students that many members of staff teach. We thank you in advance for your understanding and cooperation with this.

To allow as many parents/carers as possible to see their child's teachers, appointments will be limited to five minutes per teacher. This time is set aside specifically for you to meet with teachers. We kindly ask you to keep strictly to your allotted time, arriving punctually for your first appointment, and moving promptly between teachers, so that the evening runs smoothly and other families are not delayed. If a longer discussion is required, teachers will be happy to arrange a follow-up meeting at a later date. Unfortunately, if you are unable to attend on this occasion, it will not be possible to rearrange individual appointments or phone calls with staff outside of the scheduled evening. Please be assured, however, that you will receive further updates on your child's progress this academic year. Mock exam results will be issued in January and achievement reports will be issued in March.

If you experience any difficulties with the booking system, please contact the Main Office who will be happy to support you.

Please also be aware that parking at St Mary's is extremely limited. Whilst a small number of spaces may be available, these cannot be guaranteed and are often filled very quickly. We therefore strongly advise all parents/carers to make alternative arrangements wherever possible. This might include using public transport, arranging to be dropped off and collected, or parking further away from the school and walking. Taking these steps will help to reduce congestion on site and ensure the safety of students, staff and visitors.

If you have any queries, please do not hesitate to contact me at school. Thank you very much for your continued support.

Yours sincerely,

I Stanton
Assistant Headteacher

