



11<sup>th</sup> September 2025

Dear Parent/Carer,

I hope this letter finds you well. It has been wonderful to see all of our students back safely this term. They have made a fantastic start to their studies, and we are delighted with how smart they are looking in their uniform and how well they have settled back into school life. I am writing to share some important information regarding early finishes, Parents' Evenings, Tutor Evenings, reports, and training days this year.

### Early finishes

On certain occasions, students will finish school earlier than usual. On these days:

- Years 7 and 8 will be dismissed at 2:00 pm
- All other year groups will be dismissed at 2:10 pm

To ensure learning time is maintained, all lessons will run as normal but will be 50 minutes in length instead of one hour. Break and lunch times will remain the same duration but will occur slightly earlier. If you would like your child to remain in school until the usual finishing time of 3:10 pm, please let your child's Head of Year know so that arrangements can be made.

### Early finish dates

Students will finish early on the following dates:

- Year 6 Open Evening – Thursday 25th September
- Sixth Form Open Evening – Thursday 27th November
- Parents' Evenings – dates listed in the table below (early finish timings as above)

### Staff training days

The school will be closed to all students on the following dates:

- Friday 28th November
- Monday 5th January

### Parents' Evenings and reports

Please see below the full schedule of Parents' Evenings, Tutor Evenings, and reports for each year group:

Year	Parents'/Tutor Evening Date(s)	Reports
7	Tutor Evening – 12th November (3:30–5:30 pm) 29 <sup>th</sup> June	Mid-year report (Spring Term) and end-of-year report (Summer Term)
8	8 <sup>th</sup> June	Mid-year report (Spring Term) and end-of-year report (Summer Term)
9	19 <sup>th</sup> January	Report at the end of each term
10	2 <sup>nd</sup> March	Report at the end of each term
11	13 <sup>th</sup> October	Report at the end of Autumn Term and Spring Term
12	Tutor Evening – 12th November (3:30–5:30 pm)	Report at the end of each term

	27 <sup>th</sup> April	
13	8 <sup>th</sup> December	Report at the end of Autumn Term and Spring Term

For students at a new transition point (Year 7 and Year 12), the Tutor Evening on 12th November will provide an opportunity to share information about how your child has settled into their new year group. Further details will be sent out closer to the date.

All Parents' Evenings will take place in person, and detailed information will be sent to each year group in advance. Parents' Evenings are an important opportunity for us to work together to celebrate successes and discuss how we can best support each student in their learning. We very much look forward to meeting with you across the year.

Thank you for your continued support. Should you have any questions or concerns, please do not hesitate to get in touch.

Yours sincerely,



Miss Rossi  
Deputy Headteacher

