



St Mary's Catholic School

Shining together in faith, joy and love



Tel: 0191 2153260 Fax: 0191 2153279

admin@st-marys.newcastle.sch.uk

www.stmarysnewcastle.co.uk

twitter.com/StMarysNewc

15th October 2024

Dear Parents/Carers,

I hope this letter finds you well. I am writing to share some important information regarding early finishes and the schedule for our Parents' Evenings this year.

In good faith, we believed that the details regarding early finishes and Parents' Evening timings were communicated effectively to all parents at the start of the year. However, after sending a reminder yesterday, it became apparent that not every parent had received the initial information about these early finishes. We have since discovered that, due to technical challenges at the start of the school year related to our transition from Class Charts to Arbor, some of you may not have received this information. We sincerely apologise for any confusion or inconvenience this may have caused.

On certain days, early finishes are necessary to allow time for Parents' Evenings. As usual, for staff to prepare for these evenings, students will be finishing school at the slightly earlier time of 2:10 pm. To help stagger dismissal and avoid large numbers of students at the metro station, students in Years 7 and 8 will be dismissed at 2:00 pm. Despite these adjustments, all timetabled lessons will be covered as we have shortened each lesson to 50 minutes rather than the usual one hour. Morning break and lunch times will not be shortened on these days; they will simply occur slightly earlier than usual. If you require your child to remain in school until 3:10 pm on these days, please notify your child's Head of Year so that arrangements can be made.

We are committed to ensuring that all our communication is clear and accessible to all parents. To prevent any future confusion, we would like to provide you with the schedule of all Parents' Evenings and early finishes for the remainder of the school year.

Event	Date
Sixth Form Open Evening	27 th November
Year 12/13 Parents' Evening	9 th December
Year 9 Parents' Evening	27 th January
Year 10 Parents' Evening	17 th March
Year 8 Parents' Evening	9 th June
Year 7 Parents' Evening	30 th June

We appreciate your understanding and if you have any further questions or concerns, please do not hesitate to contact us. Thank you for your continued support.

Yours sincerely,

Miss Rossi
Deputy Headteacher

