



16<sup>th</sup> February 2024

Dear Parents and Carers,

**Re: Car Park/Afterschool Collections**

I hope that this letter finds you well. Thank you for your continued support this half-term. We really appreciate it. Our students have again demonstrated their amazing gifts and talents during this half-term and we are so proud of all of their achievements.

As we approach the end of this half-term, could I please take this opportunity to politely remind all parents/carers regarding our policy around the school car park. We continue to allow access to our school car park for parents/carers on a morning. However, we will continue to close the car park between 2.45pm and 3.30pm each day and limit parent/carer access to the car park in order to ensure the health and safety of students, staff and parents/carers. Access will only be permitted in extreme, exceptional circumstances. If you believe that you require access to the car park due to extreme exceptional circumstances then you may complete a request which will be considered by the school. Any access granted will be reviewed on a half termly basis. If you feel required to complete this request, please contact school in the usual way. If you have not been granted access to the car park between 2.45pm-3.30pm, please refrain from trying to enter.

In addition, we have been asked by Newcastle City Council to share the following message in regard to the current, temporary traffic lights in and around the school site. Newcastle City Council would like to thank drivers for their patience with these ongoing road works and ask that no driver completes any 'u-turns' within this area/stops their car in the middle of the road to drop off/collect children. Clearly, action like such causes a significant build-up of traffic in this area and Newcastle City Council would like to ask for everyone's continued cooperation to ensure that traffic can move freely in this area, when the traffic lights turn to 'green'. Your ongoing support and consideration in this matter is greatly appreciated.

Finally, thank you again for all of your help and support this half-term. Our students continue to work so hard here at school each and every day and their contributions to the wider life of St Mary's is exceptional. I hope you all have an enjoyable half-term holiday next week.

Yours sincerely,

Mr J McDonald  
Assistant Headteacher Pastoral