



# St Mary's Catholic School

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*where everyone can succeed*



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5<sup>th</sup> June 2023

Dear Parents and Carers

## **RE: Year 10 Work Experience**

I hope that this letter finds you well, and that you and your families had a lovely bank holiday weekend.

We are pleased to inform you that in this summer term, St Mary's will be providing a work experience opportunity for all Year 10 students. This program is aimed at giving students an opportunity to gain valuable experience in various industries and fields. We believe that work experience is an important part of a student's education and will help them to make informed decisions about their future careers.

The work experience day for Year 10 will take place on **Wednesday July 12th 2023**. Students, in the first instance, will be required to find their own placement, and complete online forms on the Unifrog website ([www.unifrog.org](http://www.unifrog.org)) to finalise their work experience placement. The Unifrog website will be able to collate student information, employer information and school information in one place, and allows the students to refer back to their experiences on this placement in future years. Your child has been set-up with an account on Unifrog this year and a comprehensive guide on how to complete the appropriate work experience form on Unifrog has been included with this letter.

### [Guide to using Unifrog](#)

The benefits of work experience for students are numerous, including developing important skills such as communication, problem-solving, and teamwork. Additionally, students will have the opportunity to gain insight into different industries and careers, which will help them to make more informed decisions about their future.

The work experience program is compulsory for all Year 10 students, and students will be expected to attend their placement on Wednesday July 12<sup>th</sup>. We ask that parents/guardians support their child in finding a suitable placement and completing the online forms on the Unifrog website by **Friday June 16<sup>th</sup> 2023**. If you require any support with this, please do contact the school for help in finding an appropriate work experience placement for your child.

If you have any questions about the work experience program, please do not hesitate to contact Mr McDonald, Assistant Headteacher – Pastoral, at the e-mail address or phone number stated above.

We look forward to working with you to provide our students with this valuable opportunity and we really appreciate your ongoing support.

Yours sincerely,

**Miss Largue**  
**Director for Student Support**

