



# St Mary's Catholic School

Benton Park Road, Newcastle upon Tyne. NE7 7PE

*where everyone can succeed*



Tel: 0191 2153260 Fax: 0191 2153279

admin@st-marys.newcastle.sch.uk

www.stmarysnewcastle.co.uk

17<sup>th</sup> November 2022

Dear Parent or Carer,

## Re: Sixth Form Parents' Evening: Monday 5<sup>th</sup> December 2022

I would like to inform you that the Sixth Form Parents' Evening will take place on **Monday 5<sup>th</sup> December 2022 from 2.45pm to 6.00pm**. The Sixth Form Parents' Evening provides an ideal opportunity for you to speak with subject teachers about your child's progress so far in their Key Stage 5 courses. Subject teachers will be able to update you on how well your child has started their final Key Stage 5 year, if in Year 13, or how they have started their Key Stage 5 studies, if in Year 12, answer any questions that you may have, as well as offer advice and guidance about how to maximise achievement in the coming months and years.

As always, we would like to see as many parents/carers as possible attending the evening. To enable you to speak to all your child's teachers during the course of the evening, individual meetings will last approximately five minutes. If more time is required, we would, of course, be more than willing to arrange a further meeting at a later date. As indicated above, the scheduled finish time is 6.00pm. It would therefore be advisable that you arrive before 5.00pm, which should allow sufficient time for you to see the relevant members of staff. I will be contacting you closer to the time of the Parents' Evening to confirm which subject teachers are available for you to meet at this event.

**Please click on this link to confirm attendance and indicated arrival time. This online form should be completed by Friday November 25<sup>th</sup>, which will enable us to prepare fully for the event.**

<https://forms.office.com/r/qy2pWdpwSX>

As the evening will be dedicated to subject specific feedback, form tutors, Miss Lamb/Mrs Francis and myself will not be available for meetings during the evening (unless they are your child's subject teacher). If you would like to speak to myself, your child's form tutor or Miss Lamb/Mrs Francis then please do call the school. Of course, you are welcome to contact us at any time during the school year

In addition to the Sixth Form Parents' Evening, you will receive a written report before the end of the academic year, as well regular updates on your child's academic progress.

If you have any queries at all, please do not hesitate to get in touch with me at school. Thank you very much for your continued support.

Yours sincerely,

**Mr Turnbull**  
**Assistant Headteacher Sixth Form**