



# St Mary's Catholic School

Benton Park Road, Newcastle upon Tyne. NE7 7PE

*where everyone can succeed*



Tel: 0191 2153260 Fax: 0191 2153279

admin@st-marys.newcastle.sch.uk

www.stmarysnewcastle.co.uk

31<sup>st</sup> October 2022

Dear Parents and Carers,

**Re: Year 12 'Meet The Form Tutor' Parents' Evening – Monday 7<sup>th</sup> November 2022: 3.30pm-5.30pm**

I hope that this letter finds you all safe and well following last week's October half-term holiday. I would like to take this opportunity to thank you for your help and support so far this academic year. We are delighted with how well Year 12 students have settled into life here at St Mary's Sixth Form. We are incredibly grateful for the ongoing support that you have all offered since the start of this academic year.

I would like to take the opportunity to invite you to our Year 12 'Meet The Form Tutor' Parents' Evening, which takes place on Monday 7<sup>th</sup> November 2022 from 3.30pm to 5.30pm. This will be an excellent opportunity for you to meet your son or daughter's Form Tutor and discuss how they have settled into life at St. Mary's Sixth Form, as well as being an opportunity for us to answer any queries that you may have regarding the Sixth Form.

As a school, we believe a child's maximum potential is met when home and school work closely together and so we hope every parent/carer is able to attend this Parents' Evening. Subject teachers will not be present at this evening, it will be an opportunity for you to meet your child's Form Tutor. Your child's Form Tutor is a key member of staff here at school, who spends every morning with your child and is your child's first port of call should they need any help or assistance here in the Sixth Form.

Could you please click on the link below to indicate whether you are able to make it to the evening or not. If you could also please indicate an approximate time you plan to arrive, this will help us greatly with our planning.

<https://forms.office.com/r/k7kCMY18Vb>

In order for Form Tutors to have the opportunity to meet with all parents/carers we allocate approximately four/five minutes for meetings. If you feel you require a longer appointment, I will also be available to meet with you at Parents' Evening. Alternatively, please feel free to contact me or your child's Form Tutor here at school to organise an alternative meeting date.

Many thanks for your on-going help and support. If you have any questions regarding this Parents' Evening, please do contact me.

Yours sincerely,

Mrs Francis  
Head of Year 12