



St Mary's Catholic School

Benton Park Road, Newcastle upon Tyne. NE7 7PE

where everyone can succeed



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8th October 2021

Dear parent/carer,

RE: 16 to 19 Newcastle City Council Bursary Scheme

I hope that this letter finds you and your family safe and well.

I am writing this letter to make you aware of the 16 to 19 bursary fund available to your child from Newcastle City Council, the objective of the fund is to help students remain in education.

There are two types of bursary. Your child can only apply for one of these, depending on their personal circumstances.

Standard Bursary

To apply for the standard bursary your child must meet **all four** of the following conditions:

- Attend a school in Newcastle which is part of the scheme (St. Mary's is part of the scheme)
- Be starting Year 12, 13 or 14 in September 2021
- Be aged between 16 and 18 on 31 August 2021
- Live in a household with an annual income (including benefits and tax credits) below £27,000.00

Enhanced Bursary

To apply for the enhanced bursary your child must meet **all four** of the following conditions:

- Attend a school in Newcastle which is part of the scheme (St. Mary's is part of the scheme)
- Be starting Year 12, 13 or 14 in September 2021
- Be aged between 16 and 18 on 31 August 2021

And you must also belong to **one** of the following groups:

- Be in care.
- Recently left local authority care.
- Receive income support or Universal Credit because you are financially supporting yourself or financially supporting yourself and someone who is dependent on you and who you are living with, such as a child or partner.
- Receive Disability Living Allowances or Personal Independence Payments in your own right, as well as Employment Support Allowance or Universal Credit in your own right.

The bursary is to help with costs related to your child's studies, for example visits to higher education providers, travel to and from your school or academy, books and equipment, and other costs associated with their courses.

If your child's application for bursary funding is successful, your child should retain evidence of any expenditure in any of the above respects as bursary entitlement can be subject to checks by the school or the local council.

The payment of the bursary will be conditional on your child meeting the requirements of the St. Mary's Sixth Form expectations on behaviour, attendance and punctuality.

Your child can apply for either bursary by completing the form at the following link:

<https://www.newcastle.gov.uk/services/schools-learning-and-childcare/help-school-and-learning-costs/16-19-bursary-scheme>

The deadline for applications is **December 31st 2021**.

When your child is applying for the standard bursary you will also need to complete part of the form and provide evidence of household income.

If your child is applying for an enhanced bursary they should:

- Complete the online application
- Provide a letter confirming your status of being in care or of having been in care, which you can get from your social worker
- Provide evidence that you are receiving benefits in your own right, if applicable.

If you have any queries please do not hesitate to get in touch with myself.

Many thanks as always for your continued support.

Yours faithfully,



Mr Turnbull
Assistant Headteacher Sixth Form