

Name:

Date:

Unit 3 Assignment 2 Task 4a - Working with a client and other relevant stakeholders to improve the quality, effectiveness and appropriateness of the plans

Gather feedback from the client	
Quality	(of the proposed plans) My client thought that my plans were of good quality but suggested that.....
Effectiveness	In order to make my planning more effective my client has asked that I.....
Appropriateness	The client felt that the content which I had planned was appropriate but thought that....
Gather feedback from the potential user	
Quality	
Effectiveness	
Appropriateness	
Identify improvements	
Improvement 1	
Improvement 2	
Improvement 3	