



# St Mary's Catholic School

Benton Park Road, Newcastle upon Tyne. NE7 7PE

*where everyone can succeed*



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21<sup>st</sup> September 2018

Dear Parent or Carer,

I hope that your child has made a positive start to the new school year. We are certainly very pleased with the way things have gone since the students returned at the beginning of September. I thought it would be helpful to outline how we intend to keep you informed about your child's progress over the course of this academic year.

### Parents' Evenings

This will be an opportunity for you to meet subject teachers and to discuss your child's progress in detail. For Year 7 and Year 8, Parents' Evening will take place on the following dates:

- Year 8                      Monday 10<sup>th</sup> June 2019
- Year 7                      Monday 1<sup>st</sup> July 2019

In order to allow for more time at Parents' Evenings, students will be **dismissed at 2.10pm** on these days. If you would like your child to remain in school until 3.10pm, please contact their Head of Year. The evenings will begin at **2.45pm** and conclude at **6.00pm**.

You will also receive a letter with further details from your child's Head of Year nearer the time of their Parents' Evening.

### Annual Report

You will also receive a written report from your son or daughter's Form Tutor outlining your child's accomplishments and achievements throughout the year. The annual report will be issued prior to the summer holidays in 2019.

### Twice-Yearly Achievement Summary

Twice a year, you will receive a summary of your child's progress in each subject area. The first summary will be prior to the February half-term break and the second one in July, towards the end of the academic year. We will base our achievement summaries on a combination of classwork, homework and formal assessments. Formal assessments constitute only one element of the overall evaluation of student progress. Ongoing classwork and homework represent very important elements of progress too. Your child will always be given sufficient notice of any upcoming formal tests. Teachers will also provide revision guidance and resources to ensure that students are able to prepare fully for these assessments.

If you have any queries at all about your child's education throughout the year, please do not hesitate to contact their Head of Year. For your information, this letter will be posted on the school website in the section entitled Parents.

Thank you very much for your continued support.

Yours faithfully,

**Dr Stanton**  
Assistant Headteacher

