

# Weekly Newsletter

*'Education on another level, where possibilities are endless'*

## Welcome to Autumn Term at Crown Street Primary School

A very warm welcome back to all members of Crown Street Primary School, and an extra special welcome to all our new families joining our Crown Street community. We hope you all had wonderful summer breaks and were as excited as we all were to get back to school. We cannot believe we are going into our third year! We love that our school is growing and we cannot be more excited for the year ahead!

It has been an absolute joy to see the children return to school with such enthusiasm and settle so confidently into their new classrooms and new routines. A special well done to all the children in our Pre-School and Reception classes – starting school is such a big step, and they have all taken it in their stride and we are very proud of each of them.

Here is to our new year – we're so glad you are here! We can't wait for everything that is to come this year ...

*Mrs Thompson, Head of School*

### School Development – September Inset Day

The Crown Street Primary team started our term a day before the children for our first inset day of the year. We were joined by our new CEO Martin Vevers, who discussed our Trust Vision, before we focused specifically on Crown Street, our vision and School Development Plan for the upcoming year.

Although there are many strands to our School Development Plan, our overarching priority this year is 'embed what works and make it count' which relates to our curriculum, practices, strategies and policies, all whilst keeping our children at the heart of everything we do by ensuring that each child is supported to thrive, make excellent progress and achieve their full potential. As we progress through the year, we will share more of our Development Plan with you.

### Curriculum Information Sessions

In a couple of weeks, we will be holding Curriculum Information Sessions for each year group. In each session we will share information about the curriculum your child will be following in their new year group and how you can support at home. We hope to see you there, however we appreciate that not everyone will be able to attend at this time, so we will publish the slides and resources used on our school website afterwards for future reference.

These sessions will be followed by Parents' Evenings at the beginning of October where you will have the chance to sit down with your child's Class Teacher to discuss how they have settled in. We will share further information over the coming weeks.

### CORE SCHOOL DAY TIMINGS

Our school day starts at **8.45am** and ends at **3.15pm**.

School gates/doors are locked promptly to safeguard our children. Children arriving after this time must be signed in at the School Office.

### PICK-UP ARRANGEMENTS

At the end of the day children are dismissed directly to parents/carers.

Should there be any changes to this, please inform our Admin team before the end of the day so our Class Teachers know who to look out for to ensure a safe and smooth collection.

### HOME SCHOOL COMMUNICATION

A strong partnership between home and school is an important part of your child's development. We look forward to working closely with you over the academic year.

This Newsletter will be sent out weekly and is our main form of communication, so please get into the habit of reading it and making a note of key dates.

Should you have any questions, or concerns about anything relating to your child – please speak with your child's class teacher in the first instance. This can be done at drop-off / pick-up or by emailing the school office to arrange a phonecall or meeting.

### QUESTIONS FOR YOUR CHILD

As a parent, I'm sure you will always want to ask your child about their day and want to find out what they have been up to.

Below are some suggestions for more open-ended questions that may help to support conversations at the end of the school day (*hopefully get you better answers than "yeh", "fine" or "nothing" !*)

- What made you smile / laugh today?
- Who did you play with today?
- Who did you sit with at lunch today?
- Tell me one thing you learn today
- What are you looking forward to tomorrow?
- What did you find hard today?
- What were you proud of today?
- What was the best part of your day?

## Attendance

Full attendance, including arriving at school on time, is one of the most important factors in helping children achieve their full potential. Every day matters, and even small amounts of absence can add up - leading to gaps in learning, reduced confidence and missed opportunities to build friendships and develop socially.

To support us, we ask that all parents/carers help to promote the importance of good attendance and punctuality by:

- ensuring their child **arrives at school on time**
- notifying the school **each day** their child is unable to attend and providing a reason (e.g. due to illness)
- arranging medical appointments, where possible, for out of school hours and provide evidence for these
- paying attention to the school's '**Term Dates**' and avoid taking their child/children on holiday in term time
- notifying the school in writing should you need to request an absence (email [admin@crownstreetsprimary.org.uk](mailto:admin@crownstreetsprimary.org.uk))

We appreciate that children in our Pre-School are not compulsory school age, but ask that families still support us to promote the importance of good attendance and punctuality.

## Penalty notices (fines) for unauthorised absences

We would like to remind families that Manchester City Council follows the national framework for attendance. Where a child has 10 sessions (equivalent to 5 school days) or more a penalty notice may be considered. The first penalty notice could be up to £160 per parent, per child (it can be reduced if paid within 21 days). A second penalty notice will be at least £160 per parent, per child, and any further instances within a three-year period could result in legal action.

By working together and prioritising attendance, we can ensure that every child has the best possible chance to thrive both academically and socially.

If you have any queries, please do not hesitate to get in touch in person or via email. Thank you for your continued support.

## Uniform Reminder

A reminder that children should be coming to school in full school uniform. This is outlined in our policy which can be found on our website here - [School Uniform](#). Our Crown Street blazer and tie are required from Reception upwards. Our suppliers offer branded jumpers, cardigans and coats, however plain navy alternatives (from any high-street store/supermarket) are acceptable. They also offer a branded white polo shirt for our Pre-School children and for the PE kit for Reception upwards.

We ask that children in Reception and Key Stage 1 use our school book bags instead of larger rucksacks as these take up less space in the cloakrooms/classrooms. Children should only be bringing their water bottle, reading records/books and possibly a lunchbox to school.

Please ensure that **all** items of uniform are labelled with your child's name.

## Water Bottles

We offer school water bottles that have House Team coloured lids. These can be purchased through MCAS/the School Office. Please let a member of the team know if you have done this through MCAS and we can ensure we get the bottle to your child. If other bottles are used, we ask that they are plain in design and a similar size/shape as this helps storage of them in the classroom.

## Reception 2026 Admissions

We might have only just welcomed our new Reception pupils into the Crown Street Primary family for this year, but applications for September 2027 are already open!

The co-ordination and administration of admissions is undertaken by Manchester City Council. Should you, or anyone you know be interested then you can find more information on our website by clicking here - [Crown Street Primary Admissions](#)

We will begin to run School Tours for prospective parents in the coming weeks. More information about our tours will be shared on our website and via our newsletter.

## DATES FOR YOUR DIARY

**Mon 21<sup>st</sup> Sept** – Reception Curriculum Session  
start time 3.45pm

**Tuesday 22<sup>nd</sup> Sept** – Pre-School Curriculum Session  
start time 3.45pm

**Weds 23<sup>rd</sup> Sept** – Year 1 Curriculum Session  
start time 3.45pm

**Thurs 24<sup>th</sup> Sept** – Year 2 Curriculum Session  
start time 3.45pm

**Mon 28<sup>th</sup> Sept** - Academy Committee Meeting

**Tues 29<sup>th</sup> Sept** - School Tours begin, 9.15am  
(for prospective Reception parents)

**Tues 7<sup>th</sup> & Weds 8<sup>th</sup> Oct** - Parents' Evenings,  
3.30pm – 6pm

**Fri 23<sup>rd</sup> Oct** – Last day of Autumn 1 term

**Mon 2<sup>nd</sup> Nov** – Inset Day, school closed to pupils

**Tues 3<sup>rd</sup> Nov** – School Opens, first day of Autumn 2

For 2026-27 Term Dates please [click here](#)

## School Lunches



Please ensure that you have ordered lunch for your child prior to the school day, this can be done for the day/week/term ahead. It is also very important that you update any allergies/dietary requirements on the School Grid app, so that our cooks, Miss Lomas and Miss Mulready, are aware of this when serving lunch. Thank you to all families that have already provided this information.

## ALLERGY AWARENESS –

**PLEASE REMEMBER WE ARE AN ALLERGY AWARE SCHOOL  
- UNDER NO CIRCUMSTANCES SHOULD NUTS, OR ANY  
PRODUCT CONTAINING NUTS, BE BROUGHT INTO SCHOOL**

