



**CROWN
STREET**
PRIMARY SCHOOL

Crown Street Pre-School

Admissions 2026 - 27

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This Admissions Policy is in place to ensure parents/carers and staff understand the process for the allocation of places at Crown Street Primary Pre-School.

The Laurus Trust is the Admissions Authority for places at Crown Street Pre-School.

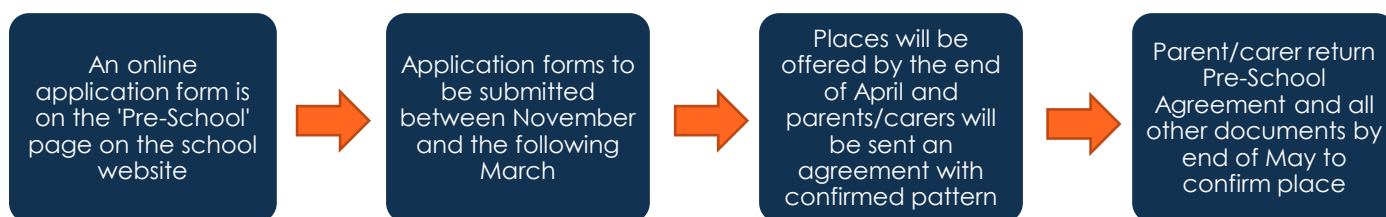
We offer Pre-School provision for children in the academic year before they start school.

Academic Year	Birth Date Between
September 2026 to July 2027	1 September 2022 to 31 August 2023
September 2027 to July 2028	1 September 2023 to 31 August 2024
September 2028 to July 2029	1 September 2024 to 31 August 2025

At Crown Street Pre-School we offer full and part time places (full days only) and will where possible, accommodate parental requests for their preferred pattern. Crown Street Primary Pre-School operates term time only from 8.45am – 3.15pm Monday to Friday. Crown Street Pre-School is registered to care for children by Ofsted, under the Early Years Welfare Requirements.

Parents/Carers are entitled to 15 hours of free childcare and can use these funded hours towards the cost of a place at Crown Street Pre-School. Working families are eligible for 30 hours of free childcare and can use these funded hours towards the cost of a place at Crown Street Pre-School. To find out more, please visit [Best Start in Life](#) website.

How do I apply for a place at Crown Street Pre-School?



Applications for Pre-School

- Applications can be made from mid-December 2025 to 13th March 2026
- Offers will be made by the end of April 2026
- Parents must secure their place by the end of May ready for a September 2026 start.

- Places will be allocated using the following priority order:
 - a) Children of staff employed by the Laurus Trust
 - b) Children with siblings in attendance at Crown Street Primary School
 - c) Distance (*measured in a straight line from the Pre-School to the child's home address*) *

For the purpose of allocating school places, distance will be measured as a straight line between the Local Land and Property Gazette (LLPG) address points for the respective home address and school, using the Easting and Northing for address point.

- Places will be offered on an availability basis, reflecting the sessions requested
- If we are unable to meet your request in full, alternative sessions will be offered if available
- If the alternatives offered are not suitable, you will be given the option of joining the waiting list
- The waiting list is reviewed on a regular basis and places are offered/allocated as soon as they become available

Please be aware that a place at the Pre-School does not guarantee a place at Crown Street Primary School. School admissions are arranged through Manchester City Council. For more information, please click on [this link](#).

Waiting List for Pre-School

When there is more than one child on our waiting list, the following over subscription criteria will be used:

- a. Children of staff employed by the Laurus Trust
- b. Children with siblings in attendance at Crown Street Primary School
- c. Distance (measured in a straight line from the Pre-School to the child's home address)

Appeals

Parents and Carers have a right to appeal against any decision regarding admission to Crown Street Pre-School. In the first instance, please outline the grounds of your appeal in writing to the Head of School via admin@crownstreetsprimary.org.uk
All appeals will be heard by a panel within 40 school days of receiving an appeal.



**CROWN
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PRIMARY SCHOOL

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