



ACADEMY COMMITTEE MEETING

Date: Tuesday 14th October 2025
 Time: 4.30pm
 Venue: Cheadle Hulme Primary School

Clerk: N Burgess
 Present: J Maguire, D Coyle, L Illidge, G Hawley, Z Tatton, N Samuels and L Cox

Action		Initials
1	To inform the Clerk of any changes to register of business interests	All
1	To review Link Governor roles and inform JM and NS to request any changes	All
1	To arrange link visits to school	All
2	To update on progress in Maths pedagogy	JM
2	Governors to contact JM if they would like to attend the QA visit	All
3	Completed record of visits to be sent to JM	All
4	To complete the four mandatory training modules as soon as possible	All
4	Governors to send their training certificates to the Clerk for retention	All

Agenda – Part 1			
Category	Item	Notes	Action
1	Governance Arrangements	<p>L Illidge attended to present KCSiE updates to Governors.</p> <p>Governors received an overview of the training which had been delivered to all staff at the start of the academic year.</p> <p>Governors noted that J Maguire was DSL, D Coyle and L Illidge were DDSL and N Samuels was Safeguarding Governor.</p> <p>There are four categories of abuse: Physical, Emotional, Sexual and Neglect. It was discussed at length the importance of staff in school knowing the signs to look for.</p> <p>Staff know to report all concerns on CPOMS and to also use a body map to record any injuries. It was discussed</p>	

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		<p>at length the importance of tracking and recording concerns which can build a picture over time.</p> <p>Safeguarding training delivered to staff is also updated to reflect context specific concerns, including LA and community issues.</p> <p>Q – Are all concerns reported on CPOMS? A – Yes, it is important to do so for us to be able to build a picture and see a pattern, and to be able to review context. We have done staff training on recording on CPOMS and staff know they should log without bias, be factual and clear in the information logged.</p> <p>Governors reviewed the changes to the KCSiE guidance for this academic year. One of the key changes is in online safety. At CHPS this is delivered through PSHE and Computing curriculum. There are also assemblies to teach the children to know how to be safe online.</p> <p>Q – Is training refreshed during the year? A – Yes, DSL delivers refresher training by briefings, updates and scenario-based issues. Staff also complete Prevent and some staff complete Safer Recruitment training. Our DSL and DDSL also have updated and refresher training. There are some staff in school who have DSL level training due to their role and responsibilities in school. Visitors who come to school to work with the children also receive a safeguarding briefing on their first visit.</p> <p>Safeguarding is the overarching priority for all adults in school. Staff know it could happen, they should always act upon a concern and should always report.</p> <p>Governors thanked LI for the comprehensive presentation.</p>	
	Apologies	Apologies were received and accepted from R Lyons.	
	AOB items	There were no other items of business to raise which were not covered in the agenda for this meeting.	
	Declarations of interest in any of the agenda items	There were no declarations of interest made for any of the agenda items for this meeting.	
	Register of interests	Governors were asked to report any changes to their record to the Clerk.	All

		Code of Conduct	Governors received the Code of Conduct and agreed to adhere to.	
		Minutes of the previous meeting	Minutes of the meeting held 14 th July 2025 were <u>approved</u> as an accurate record of the meeting and there were no matters arising.	
		Membership	R Lyons and L Cox were now members of the Academy Committee and a Parent Governor election will take place later in the academic year.	
		Link Governor Roles and Responsibilities	Governors were asked to review their link areas and to confirm they were happy with their link subject by emailing JM and NS. Visits to school should then be arranged. New Governors were warmly invited to shadow a link visit with another Governor.	All All
		Scheme of Delegation	There were no material changes to note to the Scheme of Delegation.	
		Trust Board update	Governors received the reports from the May 2025 and July 2025 Trust Board meetings and questions were invited. Q – In terms of the finances, how has this affected CHPS? A – We have had some changes ongoing, including a restructure in the school office and we have had to make decisions ongoing.	
2	School Performance and Accountability	Pupil Outcomes	The outcomes for last academic year had been reviewed in detail at the July meeting of this committee. DC commented that some of the LA and National comparison data was not yet available. Governors were pleased to note that 87% of EYFS children had achieved GLD against the KPI of 87%. Q – What is GLD? A – It is not greater depth, it is a good level of development. Year 1 Phonics Screening Check was 92% against the KPI of 91%. Average score out of 40 for the school was 36.78, the pass mark is 32. 100% of the children who did not pass the Phonics Screening Check in year1	

			<p>passed in year 2. If there were any children who did not pass in year 2 they would continue to be tracked into KS2.</p> <p>Multiplications Tables Check at the end of year 4 include up to 12 x tables. The children are still tracked in year 5 to ensure they keep their knowledge.</p> <p>Q – How does online learning affect children who may struggle? A – Some children can struggle, they may also verbally struggle to answer in a different context. Some of our children do have access arrangements. We use Times Table Rockstars and we also look at other ways they can achieve, not just online.</p> <p>Governors discussed the difference in the outcomes of MTC for girls and boys.</p> <p>KS2 results were the first set of results for the school. National average data is now available and has been included in the report for comparison. Governors noted that writing is teacher assessed and is moderated by the LA.</p> <p>Governors noted that in terms of combined reading, writing and maths some children did not achieve both and therefore this is lower than the KPI, but is above national average.</p> <p>Q – The KPI was quite high in comparison to what was achieved. Was the KPI higher than it should have been? A – As a school we do not feel our teachers could have done anymore. There were lots of assessments done over the year. This does reflect that sometimes KPIs are not as accurate as they could be.</p> <p>Q – Has there been any benchmarking done against other local schools? A – There is no data available yet, but we do against our other Trust primary schools. A baseline assessment is taken and we look at what progress may look like.</p> <p>In September, the children sit a paper which will be completed at the end of year 6, and when not all the content has been taught. We review the results of this to try and build a complete picture.</p> <p>Q – How do CHPS compare against other primaries in the Trust? A – GBPS outcomes were higher than ourselves. There is</p>	
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			<p>parity in all schools' year 6 teams and there are now 4 schools in the Trust with year 6 cohorts. This is a good opportunity for us to work collaboratively.</p> <p>Q – At what point in the year do you set KPIs? A – They have been set already for this year.</p> <p>Q – What is SPAG? A – Spelling, Punctuation and Grammar.</p> <p>Governors reviewed the KS2 outcomes by group. The disparity between reading and writing was discussed and this had been reviewed in detail at the QAV by Director of Primary.</p> <p>Q – How are you finding the 2 teachers now you are not implementing the 3-teacher model? A – It is going well. We have 2 good LSAs in our groups. Progress reviews were good. JM has also been teaching a 3rd Maths group. We also took the decision to have the Robinwood residential trip in September.</p> <p>Governors had no further questions.</p>	
		School Development Plan	<p>The SDP for 2025-2027 has been revised for 2025-2027.</p> <p>Each priority has several targets, and it is specified how it is proposed to deliver each target.</p> <p>The Thematic Goal for the year is decided on what is most important at this time, which is ensuring the highest possible levels of respect and behaviour.</p> <p>There is a new Behaviour Policy implemented and training sessions have been done with staff on the use of terminology. Training has been completed with Midday Assistants. There has also been a visit to another school to see OPAL outdoor learning programme in action. It was discussed that some children struggle to regulate at social times, and therefore a more structured play and games approach was required.</p> <p>In terms of the curriculum the school are working to embed the writing strategy. There is also work being done in Maths with a visit from the MathsHub teacher research group.</p> <p>As part of the Professional Learning schedule there is pedagogy based in Maths scaffolding and adapting teaching. We will be able to update further at the next meeting of this committee.</p>	JM

		Confirm school curricula and assessment is in line with statutory requirements and Trust approach	JM, as Head of School, confirmed that the school curriculum and assessment is in line with the statutory requirements and the Trust approach.	
		Confirm curriculum policies are in line with statutory guidance	<p>JM confirmed that all curriculum policies are in place in line with statutory guidance.</p> <p>Q – In terms of the SEND policy this does not appear to be on the website?</p> <p>A – It is on the website under the policies section, rather than specifically under SEND.</p>	
		School Self Evaluation	<p>The SEF will be updated following the publication of the new Ofsted Framework.</p> <p>Governors were shown the new SEF template which the school will be using going forward. The SEF will be an agenda item for all meetings ongoing to allow Governors to be updated on the content and updates.</p> <p>It was noted that staff would be attending an online session to update on the revised framework after the half term break.</p> <p>Governors were informed that the content of the Annual Governor and Trustee Conference would be the revised framework. Slides will be circulated following the conference.</p>	
		Quality Assurance Visit report	<p>Governors reviewed the QAV report which was circulated prior to the meeting.</p> <p>JM and LM had met at the start of the academic year to see how the school year had started. The meeting also had a focus on the progress of the SDP.</p> <p>The next meeting, in January 2026, will be more data focussed.</p> <p>Governors are welcomed to attend the meetings and should contact JM if they wished to attend.</p> <p>Governors had no further questions.</p>	All
3	Governor	Finance update	Governors reviewed the Management Accounts to 31 st July 2025.	

		<p>JM works closely with the Trust Director of Finance and the finances are very well controlled.</p> <p>SEND funding is currently an issue and a challenge.</p> <p>Q – How do we compare to other schools in terms of the number of EHCPs?</p> <p>A – It is an emerging national picture. It is now more difficult to get an EHCP and it is harder to resource due to inadequate funding and delays.</p>	
	Policies	<p>Governors <u>approved</u> the Behaviour Policy.</p> <p>Governors also noted the Safeguarding Policy, for information, which will be approved by Trustees.</p>	
	Curriculum records of visits	<p>Governors are asked to send their completed ROV to JM following their visit.</p> <p>Governors discussed the impact of the visits, and the impact on the workload of staff in preparing for the visits.</p>	All
	Safeguarding and SEND Link Governor updates	<p>ZT had completed a SEND visit in the week prior to this meeting and a record of the visit will be uploaded to the Governor files.</p> <p>NS has a Safeguarding link visit scheduled for the week following this meeting.</p>	
	Behaviour and Safeguarding update	The Behaviour and Safeguarding update was circulated prior to the meeting and Governors had no further questions to raise.	
	Attendance	<p>Governors reviewed the attendance data which was circulated prior to the meeting.</p> <p>Q – Is there anything specific in the areas highlighted, for example hospital stays?</p> <p>A – There are some specific cases of which we are aware of the reasons for absence.</p>	
	Review educational achievement of CLA and PLAC	<p>LI is the Designated Teacher for Children Looked After (CLA) and Previously Looked After Children (PLAC).</p> <p>CLA have a PEP in school which is led by the school, Social Care, family looking after the child and Virtual School Head. PEP is in place to support and break down any barriers for the children and is reviewed termly.</p> <p>PLAC children receive additional funding once they are in</p>	

		<p>their forever home.</p> <p>All of the children have a PP profile to ensure they are making strong academic progress and have the necessary support in class.</p> <p>Q – Does this last their whole school life? A – Yes it does. PP is for 6 years and for some families there is Ever6 funding.</p>	
		<p>Pupil Premium and Sport Premium</p> <p>Governors noted the information which was published on the school website, and which was due to be updated by December.</p> <p>Governors had no further questions to raise.</p>	
		<p>Health and Safety update</p> <p>The Health and Safety report was circulated prior to the meeting.</p> <p>Governors were pleased to note there had been successful lock down drill and fire drills carried out and had no further questions.</p>	
		<p>Pupil numbers</p> <p>Pupil numbers in school were circulated for Governor’s information.</p>	
		<p>Website compliance</p> <p>JM confirmed that the school website was compliant of all statutory publications, and that this was cross checked by the Trust Director of Compliance and Assessment.</p>	
		<p>School Risk Register</p> <p>Governors noted that there had been no changes to the risk profiles and had no further questions.</p>	
4	Governor Development	<p>Review Trust training</p> <p>Governors are reminded to complete the four mandatory training modules at their earliest convenience:</p> <p>GPDR, Cyber Security, Prevent and Safeguarding. The training can be accessed by the link in the agenda.</p>	All
		<p>Governor and Trustee conference</p> <p>Governors are reminded of the Governor and Trustee Conference which will be held on Wednesday 10th December at 9.00am.</p>	
		<p>Training completed</p> <p>Governors are asked to send any certificates for training to the Clerk for retention.</p>	All
		<p>Academy Trust Handbook</p> <p>The Academy Trust Handbook was circulated for Governors information.</p>	

5	Community Engagement	Stakeholder Engagement	<p>It was noted that J Blomfield was taking on responsibility for Stakeholder Engagement moving forward.</p> <p>Parent workshops will be taking place after school, and there is an online Safer Internet Day planned.</p> <p>Parent suggestions are welcomed and include more streamlined communications and also support with home learning platforms.</p> <p>There is also the need to signpost families to specific support.</p>	
	AOB		There were no other items of business to raise.	
		Meeting dates:	<p>Tuesday 3rd March 2026 at 4.00pm</p> <p>Tuesday 14th July 2026 at 4.00pm</p>	

Impact of Meeting / Key Outcomes
Governors received a KCSiE updates and Safeguarding presentation
Two new Governors, L Cox and R Lyons had joined the Academy Committee
Governors reviewed pupil outcomes
School Development Plan for 20205-2027 was reviewed
Revised SEF template was presented to Governors
Governors reviewed the QA visit report
Behaviour Policy was approved by Governors
Governors reviewed educational achievement of CLA and PLAC

Meeting closed at 18.30



N Samuels
Chair of Academy Committee
03.02.2026