

April 2026

Dear Parents and Carers,

Following our recent welcome email, we are now contacting you to explain the next steps in the process of your child joining Laurus Cheadle Hulme in September 2026.

My Child at School Portal – action required by Thursday 30th April

At LCH, all parents and carers are given access to our online portal, *My Child at School (MCAS)*. This platform provides a convenient way to stay informed about your child's attendance, achievements, behaviour, and timetable, as well as to book parent/carers consultation appointments. The MCAS app also enables direct communication between home and school, allowing you to send and receive messages. All communications are stored in one place, making it easy to access and refer back to important information whenever needed.

We recommend that parents and carers download and use the app version of MCAS. In your app store the app title is MyChildatSchool (BromCom). Once you have downloaded the app you will be able to self-register (**the school ID code for the app is 13500**). Please note, if you already have a child at LCH then their younger sibling will appear within the account you have already set up. If you are having difficulty in registering, please email mychild@lauruscheadlehulme.org.uk.

Once you are able to access MCAS, **please complete the Admissions Form** to provide us with vital information about your child ahead of them starting at LCH. Full instructions can be found further down this email.

Please ensure you have logged onto the MCAS system and completed the admissions form by Thursday 30th April.

Year 6 Induction Day – Thursday 2nd July

We are pleased to be able to invite our new cohort in for an induction day on Thursday 2nd July. Students may arrive at LCH from 8.20am ready for an 8.30am start and they will be dismissed from the same location at 2.10pm. **Students should wear their primary school uniform and bring a packed lunch.** School can provide a packed lunch for any students entitled to free school meals. Please email enquiries@lauruscheadlehulme.org.uk if your child is entitled to free school meals and would like a packed lunch to be provided by Friday 19th June.

Unashamedly Academic

Parent/Carer Information Evening – Thursday 2nd July

We look forward to welcoming you to school on the evening of Thursday 2nd July at 5.30pm. Please note that due to space in our auditorium we can only accommodate one parent/carer and students are not invited to attend this meeting.

Year 7 first day at school – Wednesday 2nd September

As a reminder, year 7 students will start at Laurus Cheadle Hulme on Wednesday 2nd September 2026. Year 7 students will be required to attend school from 8.15am to 10.25am. The rest of the students will return after the summer break on Thursday 3rd September.

Free School Meals

Please read the letter attached to this email relating to support with free school meals. It contains important information about eligibility, how to apply and how the free school meal allowance is managed at LCH. ***Please use the link below to apply for free school meals even if you are currently eligible:***

[Online FSM application](#)

Laurus Music

At the Laurus Trust, we are proud to have fostered a vibrant culture of musical excellence across all our schools. Every child within the Trust is given the opportunity to learn a musical instrument, and our secondary schools are home to thriving instrumental and vocal ensembles that together create a rich and dynamic musical community. To explore the full breadth of our music provision and discover more about the opportunities available, please visit [Home - The Laurus Trust](#) under About > Laurus Music. **Please complete the online form in this section by Thursday 30th April if your child would like to sign-up for music lessons in school from September.**

LCH Website

In the meantime, please visit the school website where you will find lots of useful information about the school and making the transition from primary school to secondary school. Please refer in particular to the Parents & Carers > Moving to Secondary area. We would encourage you to keep checking these pages for any changes or additional information.

If you have any queries, please email mychild@laurusheadleholme.org.uk or alternatively, contact school via the MCAS App once you have registered.

Yours faithfully,

Unashamedly Academic

The Laurus Trust
Registered in England and Wales
Company number 07907463
Registered office Cheadle Hulme High School,
Woods Lane, Cheadle Hulme,
Cheadle, Cheshire SK8 7JY





Mr J Peet

Head of School

Unashamedly Academic

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MCAS Admissions form – Instructions

Once you have accessed your MCAS account you need to navigate to the **Admission Form** via the menu button on the left-hand side of the screen (three lines). Click admission form to open the next screen (when filling in the form, it may be more user friendly to access MCAS via the webpage using a tablet or laptop, rather than using the App on a phone)

Please ensure you have logged in the MCAS system and completed the admission form by Thursday 30th April.

The form is in four parts as per below:

1. Documents

- a. Please read and tick the agreement boxes for the below documents once you and your child have read them thoroughly:
 - i. Student Home school agreement.
 - ii. Parent/Carer Home school agreement.
- b. Please also review the below letters:
 - i. Vaccination letter (Information only)
 - ii. Free School Meal letter (Complete online application form if applicable)
 - iii. EAL letter (Complete online form enclosed if applicable)

2. Student details/Other details/Medical/SEN

- a. Please check through the various sections making any amendments required and providing school with further information where relevant.
- b. Select “submit changes” green button in the other details section to save your free text responses.
- c. Please ignore the SEN section. This will information will be gathered separately via our SEND team.
- d. Select ‘Submit Changes’ green button at the top of the page to save all your responses.

3. View Parental Consents

- a. Tick the appropriate boxes to indicate YES/NO for each of the consents.
- b. Please note by law for safeguarding reasons we have to hold a photograph on the student records. These will be taken by our school photographer and uploaded to the system in early September. There will be an opportunity for you to purchase copies from the school photographer.
- c. These initial consents will remain with your child throughout their time here at CHHS. However, you can contact school at any time to amend your consents.
- d. Press the ‘Save’ green button at the top of the page to submit your responses.
- e. Navigate back to the Admissions page and select View Your Details in the top right corner.

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4. View your Personal Details (Parent/Carer details)

- a. Please amend any relevant data that has been pre-populated in this section for yourself.
- b. Please complete the details of any additional contacts you wish to be added to your child's contact records. These could be partner/spouse and any other emergencies you would like us to have on record for your child. Please note only priority 1 & 2 contacts will receive school messages.
- c. **Please ensure you provide us with at least two contacts for your child.**
- d. Select 'Submit Changes' (green button) at the top of the page

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