

Terms of Reference

Terms of Reference:

Curriculum Planning and Delivery

- To review, monitor and evaluate the curriculum offer.
- To monitor and evaluate the impact of the priorities identified in the School Improvement Plan which relate to the committee's areas of operation.
- To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement.
- To monitor the provision for and evaluate the progress and attainment of vulnerable groups e.g. children eligible for FSM, looked after children, young carers, to ensure all their needs have been identified and addressed, and to evaluate the effectiveness of intervention strategies.
- To monitor school based, local and national performance data and reports, evaluating achievement and progress, and analysing the performance of different groups and subjects including any underachieving groups.
- To ensure that the requirements of children with special educational needs are met, as laid out in the Code of Practice, and receive termly reports from the Headteacher and/or SENCO.
- To ensure that the school meets the General and Specific Equality Duties in relation to teaching and learning, curriculum, achievement and progress.
- To ensure that the school's provision for pupils' spiritual, moral, social and cultural education is effective in helping pupils to develop in this area, including pupils with SEND.
- To ensure that Relationships Education (Primary)/Relationships and Sex Education (RSE) (Secondary) and Health Education lessons are effective and ensure that the school can fulfil its legal obligations, and that clear information is provided for parents on the subject content and the right to request that their child is withdrawn.
- To monitor and review pupil attendance and exclusions information, and to evaluate strategies to improve these areas.
- To monitor the provision of the Early Years Foundation Stage, and to ensure that the required policies and procedures for both learning and development and safeguarding and welfare provision for children from birth to five are in place (separate policies for EYFS are not required where procedures are already covered in existing whole school policies).
- To advise the Resources committee on the relative funding priorities necessary to deliver the curriculum.

Policies

- To monitor the implementation of, and evaluate the outcomes of, the Behaviour Policy.
- To ensure a statutory Accessibility Plan is established and adopted and is reviewed and re-adopted every three years.
- To ensure a Behaviour Principles Written Statement is established and adopted.
- To ensure a Relationships Education Policy is established and adopted.

Engagement and wellbeing

- To oversee the school's contribution to pupil well-being, including the extent to which pupils feel safe, adopt healthy lifestyles and contribute to the school and wider community (including but not limited to the monitoring of Pupil Voice and pupil survey results).
- *To monitor and review safeguarding incidents and practice within the school, including how the Child Protection Policy adopted by the governing body is being implemented, and the impact of any changes in safeguarding personnel and to ensure key aspects of Keeping Children Safe in Education are implemented.*

- To monitor and evaluate the engagement of and communication with parents and parental views (including but not limited to the review of parent survey results) and how these are taken into account and consider ways in which home-school links can be further developed, making appropriate recommendations.
- To monitor community links and community use of the school and evaluate the school's contribution to promoting community cohesion.
- To monitor the range of the extended school offer (including out of hours clubs) and evaluate its impact.
- To oversee arrangements for educational visits and to approve high risk educational visits. To be satisfied that the school is compliant in following the statutory guidance on the cost of school uniforms, particularly if/when developing and implementing a non-statutory School Uniform Policy.
- To ensure all statutory requirements for reporting and publishing information in an accessible way on the school website are met, and to review and monitor the school website to ensure that it is kept up to date.

(* Italicised is under remit of Safeguarding Committee)

Terms of Reference agreed by Governing Body:

Date: 9th October 2024

Review of Terms of Reference:

The terms of reference will be reviewed annually by the committee with any recommendations sent to the next available Governing Body meeting for ratification.

Membership and Disqualification:

Paul Harris
Catherine Chandler
Lindsey Wardle
Liz Stevenson
Susan Hall
Karen Thomas
Rev Danie Lindley
Mawada Alidinar
Danielle Stevenson-Gorman

This committee will comprise 6 Governors, the Headteacher and the Deputy Headteacher. All members are entitled to vote. The Governing Body agrees the members of the committee. The Chair of Governors is invited to attend all committee meetings and is entitled to vote. Non-voting participants may be invited to meetings by the committee as and when required. There are no disqualifications.

Chair:

Lindsey Wardle

The Governing Body will select one of the committee members as chair at the first meeting of the academic year. In the Chair's absence, the committee will agree on an acting Chair for the meeting.

Quorum:

The quorum will be 3 Governors who are members of the committee.

Meetings:

The committee will meet at least once every term. It can agree to meet more frequently if necessary.



Responsibilities:

The Curriculum, Pupils and Standards Committee is responsible for ensuring that Carr Hill Primary School follows the national curriculum; that academic and discipline standards are met and improved; monitoring and evaluation takes place; that policies delegated to the committee by the Governing Body and school are developed and reviewed; and that the individual needs of children are met.

Governor Training:

It is the responsibility of Governors to attend training relevant to their role on the committee and report back to colleagues as appropriate. Forthcoming LA events will be shared at committee meetings.

Reporting:

The Curriculum, Pupils and Standards Committee reports to the Carr Hill Governing Body. Minutes will be taken by someone nominated for the purpose from the committee and circulated to all governors with each Full Governing Body Agenda. The committee chair will report back to the Full Governing Body at meetings as required.

Programme of Work for Curriculum Pupils and Standards Committee

Term	Committee Business
Autumn	School performance review Review of SEF/SIP
Spring	Impact of Pupil Premium, Sports Premium and Early Years Premium SEND Appraisal update
Summer	Subject focused updates from staff Educational visits impact Parental involvement update
Termly	Declaration of interests Teaching, learning and assessment update including Pupil Premium and SEND SIP/SEF update Attendance and behaviour Governor training and development Link governor visits Policy reviews Curriculum complaints