



Governor Work Plan 2024/25

Autumn Term 2024			
Meeting	Date	Area of Focus (in addition to standing items)	Lead
Curriculum Committee	Wed 9 th Oct 2024 at 4pm	<ul style="list-style-type: none"> Policy and website updates/review KS1/2 Data to ascertain risk in relation to attainment/progress data Understand how assessment is used to underpin the curriculum, to inform teaching and learning and to inform pupil progress Phonics update / FS Profile baseline assessment / Teaching & Learning update Appraisal update Extended school offer review Teaching and learning update 	Chair (LW) Curriculum Leads where necessary
Resources Committee	Tue 13 th Nov 2024 at 4pm	<ul style="list-style-type: none"> Review Individual School Range Appraisal/Performance Review Review Projected Budget Plan/Multi-Year Budget Plan Pupil Premium – consider use and impact of last years’ funding Sports Premium - consider use and impact of last years’ funding Health & Safety Update 	Chair (NM) HT (PH) SBM (MC)
Safeguarding Committee	Wed 23 rd Oct 2024 at 4pm	<ul style="list-style-type: none"> New government legislation to be implemented Safeguarding resources Safeguarding Audit Single Central Record monitoring 	Chair (xx) HT (PH)
FGB Committee	Wed 4 th Dec 2024 at 4:30pm		Chair (LW) / HT (PH)
Governor Visits to school	October 2024 (Governors to organise with relevant teaching staff PH to liaise with governors at the end of visits)	<ul style="list-style-type: none"> Year Group Focus Looking at structure of classes SEND/Pupil Premium/EAL 	Paul Harris



Governor Work Plan 2024/25

Spring Term 2025			
Meeting	Date	Area of Focus (in addition to standing items)	Lead
Curriculum Committee	Wed 19 th Feb 2025 at 4pm	<ul style="list-style-type: none"> • Input on specific areas e.g. English, Maths, SEN from school leads linked to teaching, learning, assessment and progression for these pupils 	Chair (LW) Curriculum Leads where necessary
Resources Committee	Tue 12 th March 2025 at 4pm	<ul style="list-style-type: none"> • Review appraisal arrangements • Consider and Approve Projected Budget Plan/Multi-Year Budget Plan/SLA's • Consider SLA's • Consider and agree Schools Financial Value Standard (SFVS) • Review/monitor Best Value practice • Review pupil number forecast • Governor Financial Management Competencies • Health & Safety Update 	Chair (NM) HT (PH) SBM (MC)
Safeguarding Committee	Wed 19 th March 2025 at 4pm	<ul style="list-style-type: none"> • Relevant SLA and contract review • Safeguarding Audit • Single Central Record monitoring 	Chair (xx) HT (PH)
FGB Committee (clerked)	Wed 2 nd April 2025 at 4:30pm	<ul style="list-style-type: none"> • Standing items 	Chair (LW) /HT (PH)
Governor Visits to school	Feb/March 2025 – Governors to view action plans from staff around subject areas and visit school if possible.	<ul style="list-style-type: none"> • Curriculum Focus – flexible viewing of curriculum in progress. • Phonics/ English/ Maths and others - walks where possible • If necessary (History/ PE etc overview of progress towards goals at midpoints. Art – sketch books in action etc.) These can be organised in school or after school periods to look through books etc. 	PH/CC



Governor Work Plan 2024/25

Summer Term 2025			
Meeting	Date	Area of Focus (in addition to standing items)	Lead
Curriculum Committee	Wed 9 th July 2025 at 4pm	<ul style="list-style-type: none"> • Input on specific areas e.g. English, maths, SEN from school leads linked to teaching, learning, assessment and progression for these pupils 	Chair (LW) Curriculum Leads where necessary
Resources Committee	Tue 10 th June 2025 at 4pm	<ul style="list-style-type: none"> • Staffing Plan for next academic year • School Fund Audit • Review Projected Budget Plan/Multi-Year Budget Plan, including current year-end outturn and expected use of c/fwd • Benchmarking • Governor competencies audit • Health & Safety Update 	Chair (NM) HT (PH) SBM (MC)
Safeguarding Committee	Wed 25 th June 2025 at 4pm	<ul style="list-style-type: none"> • Safeguarding annual report • Single Central Register monitoring 	Chair (xx) HT (PH)
FGB Committee (clerked)	Wed 2 nd July 2025 at 4:30pm	<ul style="list-style-type: none"> • Standing items 	Chair (LW) / HT (PH)
Governor Visits to school	June 2025 (Governors to organise with PH and relevant teaching staff)	<ul style="list-style-type: none"> • Safeguarding • Health and safety 	TBA