



**Lister Community School**  
St Mary's Rd, Plaistow, London, E13 9AE

Mr Anthony Wilson, Headteacher  
T: 020 8471 3311 / F: 020 8472 1027  
[www.lister.newham.sch.uk](http://www.lister.newham.sch.uk)

28th May 2021

Dear Parent/Carer,

### **RE: Arrangement from 10 June 2021**

I would like to take this opportunity to thank you for your ongoing support in ensuring that your child has successfully completed all their assessments. Year 11 students will be expected to be in school on Monday 7 June, Tuesday 8 June and on Wednesday 9 June to participate in the evidence sharing exercise and sign the declaration form, a copy of the form can be accessed by visiting the parent/carer section on the school website. From Thursday 10 June, students will be expected to carry on with the learning from home. Our staff have produced fantastic resources to help the students with transition to key stage 5. We will also be sharing resources which will be subject specific. I strongly urge you to ensure that your child is fully engaged with the resources shared.

We are disappointed to inform you that we are unable to hold a social event for the Year 11 students to wish them well and say goodbye. There have been a number of confirmed positive coronavirus cases in the school over the past fortnight. In these circumstances, our risk assessment will not allow us to hold any form of social event. We are, however, keen to organise an event for Year 11 as soon as we can host an event safely. We hope that we may be able to host an event either later this term or in the Autumn term.

GCSE results will be issued to students on Thursday 12 August between 9.30am and 11am from school. If your child is unable to collect the results in person, they must submit a request in writing to issue results electronically by emailing at [exams@lister.newham.sch.uk](mailto:exams@lister.newham.sch.uk). They can also nominate a member of the family to collect results on their behalf by sending a consent email at the email address provided above.

The appeals process this year is different to any other previous years. Please retain this letter for future purposes as the process is outlined below. The deadline for submitting an appeals request is 17 September 2021. There will also be an Autumn series of exams for any student who wishes to resit the exam, further information will be published on the school website following the GCSE results.

#### **The appeals process**

1. If you think your grade is wrong, you should first ask your school to check whether they made a mistake in determining or submitting the grade.
2. If they identify a mistake, your school can submit a revised grade to the exam board to consider.
3. If they don't identify an error but you still believe that your grade is wrong, you can ask your school to submit a formal appeal to the exam board for you. You can appeal for any of the following

reasons: there was an error in the way the school followed or applied its procedure for determining your teacher assessed grade; the school did not make a reasonable judgement when deciding which evidence to use to determine your teacher assessed grade; the school did not make a reasonable judgement about your grade based on the evidence gathered.

4. The exam board will consider whether your school followed its written process, and review the evidence your grade was based on.
5. The exam board will consider if your grade needs correcting. They may do this if they believe your grade is not a reasonable judgement or they find a mistake in the procedure which affected your grade. A corrected grade could be **higher** or **lower** than the grade you were given on results day.
6. The final route of appeal is Ofqual's Exam Procedure Review Service (EPRS). You can apply to EPRS if the exam board decides that the grade you were awarded is reasonable, and your school correctly followed its procedure, but you are still concerned that there may have been an error in the procedure used by the exam board to conduct the appeal. The EPRS can consider whether the exam board has followed its rules and procedures. It will not consider whether you got the right grade based on the evidence of your work. The exam board's final decision on your grade will stand unless the EPRS finds that the exam board made an error in its review procedure. Even if an error is found, your grade may stay the same.

Students can contact the careers advisor at either [munira.maulvi@lister.newham.sch.uk](mailto:munira.maulvi@lister.newham.sch.uk) or [nazmin.begum@lister.newham.sch.uk](mailto:nazmin.begum@lister.newham.sch.uk) to seek advice for college applications or for any query/help following the release of the GCSE results.

Yours sincerely,



Eileen Griffin  
**Associate Headteacher**