

**Updated Summary Risk Assessment (SRA) for Full Opening of Schools - March 2021**


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| <b>Academy / School</b>      | <b>Lister Community School</b>        | <b>Trust</b>                 | <b>Newham Community Schools Trust</b> |
| <b>Executive Headteacher</b> | <b>Anthony Wilson</b>                 | <b>Associate Headteacher</b> | <b>Eileen Griffin</b>                 |
| <b>Location</b>              | <b>St Mary's Road, London E13 9AE</b> |                              |                                       |




This Risk Assessment is to ensure that we keep our school community as safe as possible. This has been updated regularly and now encompasses arrangements for the reopening of Schools in March 2021. The RA is based on the public health advice that schools should use the 'systems of control'. By following these 'controls' the risk of transmission will be significantly reduced. The systems of control are:




1. Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.
2. Ensure face coverings are used in recommended circumstances.
3. Ensure everyone is advised to clean their hands thoroughly and more often than usual.
4. Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.
5. Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.
6. Consider how to minimise contact across the site and maintain social distancing wherever possible.
7. Keep occupied spaces well ventilated.
8. Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.
9. Promote and engage in asymptomatic testing, where available.
10. Promote and engage with the NHS Test and Trace process.
11. Manage and report confirmed cases of coronavirus (COVID-19) amongst the school community.
12. Contain any outbreak by following local health protection team advice.

Lister Community School has taken the following actions to follow the 'systems of control' and reduce the risk of transmission of COVID-19. We are confident that by taking these actions we will significantly reduce the risk of any transmission within school. We will continue to brief all students and staff on these measures and we will be regularly reviewing our practice to make sure that everybody understands what is expected of them.

**Actions:**

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| <p><b>Minimising contact with individuals who are unwell</b></p>  | <p>Signage is in place at the front of the school so that nobody enters the school site if they have Coronavirus symptoms, or have been in close contact with someone who has symptoms or has tested positive.</p>  |
|  | <p>Anyone (children, staff or visitors) with COVID-19 symptoms or anyone in their household with symptoms, must <u>not</u> come to school. They must self-isolate at home and book a test. If a child tests positively for COVID-19 they should remain at home for at least 10 days. If a member of the child's household has tested positive for COVID-19 then they should self-isolate at home for 10 days. The school attendance team will advise you. Parents can book a test here: <a href="https://www.gov.uk/get-coronavirus-test">https://www.gov.uk/get-coronavirus-test</a></p> |
|  | <p>Parents and visitors are not allowed onto the school site without a prior appointment. Enquiries are encouraged by phone or email. Where this is not possible, enquiries are dealt with outside of the school building.</p>  |
|  | <p>All visitors and contractors are now asked at reception if they have coronavirus symptoms or have been in contact with anyone who has symptoms. If so, they will not be permitted onto the school site.</p>  |
|  | <p>Visitors and contractors to the school site are welcomed by appointment only and only where necessary.</p>   |

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|   | <p>Parental meetings take place by telephone or online where possible. If face to face meetings must take place they will be in well-ventilated rooms, socially distanced and with strict adherence to room capacity numbers.</p>   |
| <p><b>Protecting yourself and others. Please wear a face mask or other suitable covering</b></p>   | <p>All members of the school community (staff, students, contractors and visitors) must wear a suitable face covering in all communal areas of the school, including classrooms. If you are exempt, please let us know.</p> <p>The school has a supply of replacement masks, if required, and have been placed in every classroom and at reception.</p>   |
| <p><b>Cleaning hands more often than usual</b></p>    | <p>Hand sanitising stations are available at the school gates and at reception for students and staff to sanitise their hands at the start of each day.</p> <p>Hand sanitising wall units are in place in every classroom and handwashing facilities are located throughout the school and at key entry points to the building.</p> <p>Students and staff are told to sanitise their hands frequently throughout the school day.</p> <p>Signs are around the school promoting this important message.</p> |
| <p><b>Ensuring good respiratory hygiene</b> by promoting the 'catch it, bin it, kill it' approach</p>  <p><b>CATCH IT. BIN IT. KILL IT.</b></p> | <p>Boxes of tissues and lidded pedal bins are placed in every classroom so that students can 'catch it, bin it, kill it'.</p> <p>Students are reminded of the need to cover sneezes and coughs.</p>   |

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|  <p><b>Keeping occupied spaces well ventilated</b></p>   | <p>Classroom windows are opened to ensure good air circulation and ventilation and/or doors are kept opened</p> <p>Wall mounted CO2 monitors are in place throughout the school to monitor air quality and humidity.</p> <p>All air conditioning units within the school have been serviced and filters changed. All units have been checked for COVID-19 compliance.</p>   |
| <p><b>Cleaning frequently touched surfaces</b></p>   | <p>Additional cleaning staff regularly walk around the building and clean frequently touched surfaces, throughout the school day.</p> <p>Each classroom and office has detergent wipes so that furniture and/or resources can be cleaned as required</p> <p>Classroom doors are held open at the start and end of lessons so that students do not need to touch door handles / touch points.</p> <p>All classrooms and offices are thoroughly cleaned at the end of each day. Staff are encouraged to clear all surfaces of resources so that they can be cleaned</p> <p>Anti-Microbial Electrostatic Spraying takes place on this site, providing protection on surfaces and lasts for up to 60 days each time.</p> <p>Wipes are available across the school where laptops and keyboards are shared. Wipes are used before and after each use and cleaners do additional disinfection at the end of the school day</p> |
| <p><b>Where necessary, wearing Personal Protective Equipment (PPE) (e.g. First Aiders)</b></p>  | <p>First Aiders and staff who work closely with students who require close supervision use PPE, as appropriate. This will include face masks, face shields, aprons and gloves.</p>  |

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| <p><b>Minimising contact and mixing and maintaining social distancing wherever possible.</b></p> | <p>Each year group remains in their year group 'bubble':</p>   |
|  | <p>All students use separate gates to enter and leave the school:</p> <ul style="list-style-type: none"> <li>● Year 7 &amp; 8 = West Gate</li> <li>● Year 9 &amp; 11 = Main Student Entrance</li> <li>● Year 10 = South Wing Gate (on Northern Road)</li> <li>● Learning Support = Main Student Entrance</li> </ul>  |
|  | <p>Students have break and lunch at the times set out below in order to keep them in separate year group bubbles:</p> <ul style="list-style-type: none"> <li>■ Lower School (Years 7 - 8) = Break 10:10 to 10:30</li> <li>■ Upper School (Years 9 - 11) = Break 10:30 to 10:50</li> <li>■ Lower School (Years 7 - 8) = Lunch 11:40 to 12:30pm</li> <li>■ Upper School (Years 9 - 11) = Lunch 12:30 to 1:20pm)</li> </ul> |
|  | <p>The playground is divided into zoned areas for different year groups so that students can remain in year group bubbles.</p>   |
|  | <p>The Dining Hall tables are spaced out to enable social distancing.</p>  |
|  | <p>Students move around the school using a zoning system.</p>  |
|  | <p>Classrooms have floor markings to keep a safe distance between teachers and students. Desks are spaced out as far as possible.</p>  |
|  | <p>In classrooms, students sit side by side and face the front.</p>  |
|  | <p>Students have been instructed not to share equipment.</p>   |
|  | <p>The curriculum has been adapted in certain subjects to ensure better social distancing. Risk assessments have been carried out for (PE, Music, Drama, Creative Arts, Food Tech, Design Technology, Theatre School, Computing and Media Studies) to detail how activities can be carried out safely</p>  |
| <p><b>Response to any infection:</b></p>   |  |
| <p><b>Engage with NHS Test and Trace process</b></p>   | <p>Information for all staff and students regarding the NHS Track and Trace will be available on the school website.</p>   |
|  | <p>Staff have been provided with home kits for Lateral Flow Testing to track asymptomatic cases.</p>   |
| <p><b>Manage confirmed cases of COVID-19</b></p>   | <p>Staff and students <b>MUST NOT</b> attend school if they or a member of their household have a confirmed case of COVID-19.</p>  |

**Contain any outbreak by following local health protection team advice**

Parents must inform the attendance team if a student or a member of their household has a confirmed case of COVID-19. The school is in regular contact with the local public health protection team. Parents must email [attendance@lister.newham.sch.uk](mailto:attendance@lister.newham.sch.uk) or call the school immediately.

\*This Summary Risk Assessment format has been adopted by all NCST schools since September 2020