

Prevent Duty Risk Assessment/Action Plan 2019.20

<u>No.</u>	<u>Prevent Vulnerability/Risk Area</u>	<u>Action taken/already in place to mitigate/address risk</u>	<u>Action Plan</u>	<u>By Who</u> <u>By When</u>
1	<p><u>LEADERSHIP</u> Do the following people have a good understanding of their own and institutional responsibilities in relation to the "Prevent Duty"?</p> <ul style="list-style-type: none"> ● Board of Governors ● SLT ● Staff ● Student Union ● Safeguarding team 	<p>The Safeguarding briefing that takes place at the beginning of each academic year raises awareness of the Prevent Duty. All new staff also receive Safeguarding training on arrival as part of their induction.</p> <p>All Staff are also required to read the 'Keeping Children Safe in Education – part one' document which includes an outline of the risk of radicalisation, the need for staff to ensure that children are safe from extremist and terrorist material when accessing the internet, the Prevent Duty and Channel.</p> <p>Designated Safeguarding Lead has completed online WRAP training – Workshop Raising Awareness of Prevent.</p> <ul style="list-style-type: none"> ● All of SLT have received WRAP training ● All Middle Leaders have received WRAP training ● Some Governors have received WRAP training and other training re Prevent awareness. 	<p>WRAP training to be refreshed (two years from last WRAP training). For all SLT, Pastoral Staff and Academic Board as part of the November Safeguarding Training sessions.</p>	<p>AC</p> <p>Pastoral Managers and Safeguarding Officers by June 2021</p> <p>Other staff to have refresher in February 2021</p>

<p>2</p>	<p>Partnership</p> <p>Is there active engagement from the institution's Governors, SMT, managers and leaders?</p> <p>Does the institution have an identified single point of contact (SPOC) in relation to Prevent?</p> <p>Does the institution engage with the BIS Regional Prevent Coordinator, Local Authority Police Prevent Leads and engage with local Prevent Boards/Steering Groups at Strategic and Operational level?</p>	<ul style="list-style-type: none"> ● SLT, Governors and staff are briefed on the prevent agenda. ● Some Governors have attended Prevent training externally. ● Governors were briefed on expectations of Prevent Duty as part of Safeguarding training in May 2017 <p>Lister Community School SPOC in relation to Prevent is the Designated Safeguarding Lead – DHT Alice Clay.</p> <p>The School Safeguarding lead and SPOC for Prevent is aware of the Newham Prevent lead, Ghaffar Hussain and has liaised re training for staff and as a point of contact for advice and curriculum input.</p> <p>The PSHE Co-ordinator has liaised with the Newham Prevent lead and team to explore possibilities for embedding awareness into the curriculum (Shadow Games Theatre production as part of the Prevent in the curriculum for Year 9).</p> <p>Lister Community School has established contacts via:</p> <ul style="list-style-type: none"> ● Newham Prevent Officer ● Newham Safeguarding Network meetings. 	<p>Liaise with link Governor for training to encourage Governors to attend Governor Prevent Training.</p> <p>Governors to undertake online prevent training.</p> <p>Continue working with the Community Resilience team, Newham Prevent Officer and Lister School Head of PSHE</p> <ul style="list-style-type: none"> ● Prevent Assemblies for students for this academic year - AC to liaise with JJ and HMA ● WRAP refresher training for key staff 	<p>March 2021</p> <p>AC by June 2021 2020</p> <p>AC by June 2021 2020</p>
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<p>4</p>	<p><u>Welfare, pastoral and Chaplaincy support</u></p> <p>1) Are there adequate arrangements and resources in place to provide pastoral care and support as required by the institution?</p> <p>2) Does the institution have chaplaincy provision or is this support signposted locally or brought in?</p> <p>3) Are there adequate monitoring arrangements to ensure that this support is effective and supports the institutions welfare and equality policies?</p>	<p>Lister Community School has a well-established structure of pastoral care. All students have a tutor who provides the contact point between home and school. All students also belong to a House which is led by a Head of House, Pastoral Manager and House Support Officers. These teams have overview of the students in their care and work closely with students with regards to their behaviour, emotional well-being and their welfare. Pastoral Managers are proactive in establishing relationships with students in their House. Students are clearly signposted to their House and Pastoral Managers as a safe space for them to raise any concerns they may have.</p> <p>Questionnaires are used to specifically ask them if they 'feel safe' in school and if they have a member of staff they would turn to if they need to.</p> <p>Some student may have needs that requires them to have pastoral support beyond that provided by the House teams. In this case:</p> <ul style="list-style-type: none"> • Students are also made aware of the Child Protection Officer who is based in the 'Student Welfare Office' on the ground floor. Some students may be referred to the CPO if there is an area of concern. • The RE department also provides a safe space for students to discuss and consider 	<ul style="list-style-type: none"> • To continue the monitoring and evaluation of the Pastoral System to ensure high quality pastoral care and support. <p>Headstart audit of students.</p>	<p>Collaborative review and SEF (2020)</p> <p>TH - ongoing 2020-2021 - Learning Walks of Tutoring</p>
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	<p>4) Does the chaplaincy support reflect the student demographic and need?</p>	<p>various aspects of their religion and this is integrated into the RE curriculum.</p> <ul style="list-style-type: none"> • The Student Support Centre provides bespoke pastoral and academic support for students who are not coping within the mainstream setting. This can be for a range of reasons, gang-related activity, chaotic home situations and exhibiting poor behaviour around the school. <p>There is no religious based chaplaincy support as the religious demographic of students is varied. However, all students are encouraged to access the range of support that the school can provide and each area is proactive in seeking out students who may not be coping.</p> <p>Prayer rooms are usually provided for students as requested and organised through student council (supervised by staff).</p>		
<p>5</p>	<p><u>Speakers and Events</u> Is there an effective policy/framework for managing speaker requests?</p> <p>Is it well communicated to staff/students and complied with?</p> <p>Is there a policy/framework for managing on campus events i.e. charity events?</p>	<p>Lister Community School Safeguarding policy contains a section on managing Speaker requests.</p> <p>Lister School has a policy regarding Charities and Fundraising.</p>		

	<p>Are off campus events which are supported, endorsed, funded or organised through the institution (including Students' Union) subject to policy/framework?</p>			
6	<p>Safety Online</p> <p>1) Does the institution have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty?</p> <p>2) Does the institution employ filtering/firewall systems to prevent staff/students/visitors from accessing extremist websites and material?</p> <p>3) Does this also include the use of using their own devices via Wi-Fi?</p> <p>4) Does the system alert to serious and/or repeated breaches or attempted breaches of the policy?</p>	<ul style="list-style-type: none"> ● There is a Lister IT Policy (Online Safety Policy). This relates to student and staff safety online. ● All students when admitted to the school sign an 'acceptable use' policy. This is stored with their files and admissions papers. ● Students IT curriculum specifically teaches online safety and risk of radicalisation. ● RM manages our filtering and firewall system. ● Monitoring software used on school devices and wifi (Future Digital). Monitored daily. ● Any device that attempts to access the school Wi-Fi would be subject to the same filtering and firewalls as any school owned device. ● Students do not use the school wifi system with their own devices. 	<p>Annual review of policy</p>	<p>Alice Clay - (February 2021)</p>

	5) Is there a policy in place for students and staff using IT equipment to research terrorism and counterterrorism in the course of their learning?	<ul style="list-style-type: none"> School monitoring system is pro-active and alerts with screen captures. This is monitored by the member of staff responsible for Online Safety and reviewed regularly. Logs are kept of any breaches and all incidents are followed up with an Online Safety conversation with the Online Safety Lead. 	Develop supplementary guidance within the Safeguarding policy.	AC - December 2021
7	<p><u>Prayer and Faith Facilities</u></p> <p>1) Does the institution have prayer facilities?</p> <p>2) Are there good governance and management procedures in place in respect of activities and space in these facilities?</p>	<p>Yes, Friday prayers in the school are student led. Prayer rooms throughout the week as raised by the Student Council.</p> <p>Many staff attend the Friday prayers and a member of staff is on paid duty in the prayer room every week.</p>		
8	<p><u>Campus Security</u></p> <p>1) Are there effective arrangements in place to manage access to the campus by visitors and non-students/staff?</p> <p>2) Is there a policy regarding the wearing of ID on campus? Is it enforced?</p>	<p>All visitors to the school site must enter via the Visitors reception. Students must enter via the Student Reception which is staffed from 7.30am to 8.30am and again at the end of the school day from 3pm to 3.20pm. At all other times the Student entrance is closed.</p> <p>All staff and visitors must wear either a Visitors Pass or a Staff Pass on a lanyard around their neck. Staff are reminded of this regularly at briefings and in the school bulletin. Staff who do not wear their pass are challenged, as are any</p>		

		<p>person on the school site that is not recognised and not wearing a Visitors Pass.</p>		
	<p>3) Are dangerous substances kept and stored on site?</p>	<p>Yes - Science Department</p>		
	<p>4) Is there a policy in place to manage the storage, transport, handling and audit of such substances?</p>	<p>Policies are in place for the safekeeping, auditing, storage and transport of dangerous substances. These particularly relate to the chemicals used in the Science department.</p>	<p>Communications policy to incorporate covering the use of publicising material both electronic and printed media.</p>	<p>Tessa Hall February 2019 - Communications policy.</p>
	<p>5) Is there a policy covering the distribution (including electronic) of leaflets or other publicising material?</p>	<p>No</p>		
	<p>6) Does the institution intervene where off campus activities are identified or are likely to impact upon staff and/or students i.e. leafleting, protest etc.?</p>	<p>Yes, staff on duty assess the situation and intervene where others are leafleting or demonstrating outside of the school.</p>		
	<p>7) Is there a policy which covers letting of premises?</p>	<p>Between 7am and 6pm ('core hours') the building is used exclusively by the school. The building is not sub-let by the school to any external groups, if there is an agreement for external parties to use the school free of charge during core hours, it is agreed by the Headteacher and a member of school staff is present.</p> <p>Unless otherwise agreed, Active Newham has a standing letting from 6pm – 10pm, Monday to Friday, allowing community groups to rent the school building. No students should be onsite unaccompanied after 3.30pm, and any</p>		

		<p>extra-curricular classes or revision sessions have a register of students and must be accompanied by staff at all times. These classes should not run past 6pm, but in the event of a school trip or off site sports team returning late, the member of staff waits until all students are collected before they leave.</p> <p>The school reception is manned from 4pm – 6pm, and external groups who have made lettings are not allowed past reception before 6pm. From 6pm – 10pm there is a receptionist provided by Active Newham, checking access to the school is restricted to the groups who have booked in advance via Active Newham. All bookings have to go via a central contact, and cannot be completed locally or on the day, so you cannot walk off the street and enter the school building.</p>		
9	<p><u>Safeguarding</u></p> <p>1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies?</p> <p>2) Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism?</p>	<p>Yes</p> <p>Key staff have received WRAP training.</p>		As above

	3) Are there information sharing protocols in place to facilitate information sharing with Prevent partners?	SPOC is aware of the Channel programme and the Newham Prevent Officer and contact details		
11	<p><u>Incident Management</u></p> <p>1) Does the institution have a critical incident management plan which is capable of dealing terrorist related issues?</p> <p>2) Is a suitably trained and informed person identified to lead on the response to such an incident?</p> <p>3) Does the Communications/Media dep't understand the nature of such an incident and the response that may be required?</p> <p>4) Does the institution have effective arrangements in place to identify and respond to tensions on or off campus which might impact upon staff, student and/or public safety?</p> <p>5) Are effective arrangements in place to ensure that staff and students are appraised of tensions and provide advice where appropriate?</p>	<p>Review existing policies with School Business Manager and develop a policy if there is a need.</p> <p>Policy/plan for dealing with terrorist related incident.</p> <p>Yes - DSL is the named contact.</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>		

12	<p><u>Subcontracted Provision</u></p> <p>1) Does awareness training extend to sub-contracted provision?</p>	<p>All providers of learning on the school site are at a minimum provided with 'Safeguarding and Child Protection information for Agency staff and External visitors'.</p> <p>The most regular external providers are:</p> <ul style="list-style-type: none"> ● Agency Staff ● External Providers during drop-down 'Super Learning Days'. ● Music Peripatetic Teachers <p>Any members of staff who are longer term i.e. long-term agency staff and Music Peripatetic teachers complete the in-school CP and Safeguarding training.</p>		
13	<p><u>Freedom of Expression</u></p> <p>1) Does the institution have a Freedom of Speech/Expression policy?</p> <p>2) Does this policy recognise and incorporate the risks associated with radicalisation and extremism?</p> <p>3) Is the need to protect vulnerable individuals covered within this policy?</p>	<p>No, there is not a specific freedom of expression policy, however students are encouraged to express their views in a range of ways.</p> <p>The Behaviour Policy and incorporated Bullying Policy are clear that 'hate speech' is not permitted. The school policies are underpinned by the school values of:</p> <p>"Always treat others with kindness, politeness and consideration".</p>		

14	<u>Are there Whistleblowing and Complaints Policies?</u>	<p>Lister Community School has a clear Whistleblowing policy which can be found by members of staff on the school website under 'Our School' / 'Key Policies'. Staff are made aware of this policy through their initial Child Protection training when first joining the school. All staff are also reminded of its existence during the annual Safeguarding Briefing that takes place in September on the first day of term.</p> <p>Staff are also reminded of the work of the school being underpinned by the core values, one of these is that we aim to be:</p> <p>“to be outward looking, accountable and transparent”</p> <p>The purpose of the policy, as stated, is to:</p> <p>“encourage employees to feel confident in raising concerns and to question and act upon their concerns”</p> <p>“reassure them that they will be protected from reprisals or victimisation for whistleblowing in good faith in accordance with the procedure”</p>		
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