

## **Job Advert – Director of Estates**

**Reports to:** COO

**Location:** Trust Central Team (B96 with travel across Shires MAT schools)

**Contract/Hours:** Full-time 37 hours a week Mon – Thurs 8.30-4.30 Friday 8.30-4 (Flexibility will be considered) Full year role.

**Salary/Pay Scale:** PO3-PO4 scale points 38-42 **£49,282-£55,962.**

**Responsible For:** Site /Caretaking staff, Various estates and facilities related contracts, various site-specific commercial contracts, Trust wide catering contracts.

### **Overview**

This is an exciting senior role for the Shires MAT. Working alongside the Chief Operations Officer, Chief Executive Officer and our Headteachers, you will provide strategic and operational leadership for the Trust on all matters related to estates development, facilities management and health and safety. You will join the Executive Leadership Team of the central services function, contributing directly to the success of our students, our staff and the Trust as a whole. Shires MAT currently offers a fully centralised service for primary function which will require the Director of Estates to line manage site staff and liaise with headteachers directly whilst being responsible for the full management of the Estates, our Secondary function operates with a business and operations function at school level which will require collaborative working and oversight from the Director of Estates. The Trust is on an upward trajectory of growth with 11 schools as of January 2026 with further growth expected later in 2026 and early 2027.

If you would like to apply for this position, please read the full recruitment pack including job description and person spec attached.

**Application Process:** To apply, please send your completed application form, along with a two-page covering letter clearly demonstrating how you meet the requirements set out in the Person Specification, to [HR@shiresmat.org.uk](mailto:HR@shiresmat.org.uk). Early applications are welcome.

- **Closing Date for Applications: Monday 2<sup>nd</sup> February 2026 10am.**
- **Interviews: Week Commencing 9<sup>th</sup> February 2026.**

For further information and to download the application form, please visit our website: Vacancies Shires MAT. If you would like further information, please email [HR@shiresmat.org.uk](mailto:HR@shiresmat.org.uk)