

## Person specification- Director of IT

Shires MAT is a values driven organisation where Nurture, Equity, Service and Wisdom guide our provision as a Trust. Whilst these values act as an overarching guide across our organisation, each school remains unique, and each context has its own set of school values to support pupils in their learning and development. All staff within the MAT follow an appraisal and development approach linked to NESW and as such it is essential staff members understand and enable the values to permeate through their approaches to staff, pupils and the wider community.



**Criteria** - These will be assessed through application, interview, references, activities, and presentations

|  | Required | Desirable |
|--|----------|-----------|
| <b>Qualifications and experience</b>   |          |           |
| Degree is desirable or equivalent qualification in an IT discipline or substantial proven experience leading IT across an organisation | x        |           |
| Leadership and management qualification or equivalent proven experience  | x        |           |
| <b>Skills and knowledge</b>  |          |           |
| Expert user in a range of office applications especially office 365 including administration   | x        |           |
| Expert user in a range of operating systems  | x        |           |
| Knowledge of backup solutions and backup principles  | x        |           |
| Knowledge of filtering and monitoring  | x        |           |
| Expert knowledge of cyber security and disaster recovery obligations within a school context   | x        |           |
| Advanced awareness of GDPR and Data Security best practise   | x        |           |
| Ability to deploy applications across a network  | x        |           |
| Knowledge or understanding of the curriculum, including a general understanding for ICT in school curriculum                           | x        |           |
| Aware of relevant education sector policies, guidance and best practise  | x        |           |

|  |   |   |
|--|---|---|
| Knowledge and understanding of AI in education settings  | x |   |
| Knowledge of MIS system Arbor  |   | x |
| An understanding of the use, functionality and limitations of different platforms including desktop and mobile devices | x |   |
| Experience of training staff with differing ICT abilities  | x |   |
| <b>Personal skills</b>   |   |   |
| People and team management skills  | x |   |
| Excellent communication skills   | x |   |
| Emotional resilience to adapt to differing environments  | x |   |
| A willingness to develop self and others   | x |   |
| Ability to line manage   | x |   |
| Flexibility to react to the role's demands outside of normal working hours   | x |   |
| Understanding of safeguarding in schools   | x |   |