

Estates Manager Advert

Job Title: Estates Manager

Location: Various Trust Sites Hours: 37 hours per week, full year Pay Scale: SCP 35 – SCP 40 (£44,711 to £51,464) Start Date: 28th April 2025 Responsible to: Chief Operations Officer (COO) Management Responsibility: 4 x Site / caretaking staff, Various estates and facilities related contracts, various site-specific commercial contracts, Trust wide catering contracts

Overview:

This is an exciting new senior role for the Shires MAT. Working alongside the Chief Operations Officer, Chief Executive Officer and our Headteachers, you will provide strategic and operational leadership for the Trust on all matters related to estates development, facilities management and health and safety. You will join the Executive Leadership Team of the central services function, contributing directly to the success of our students, our staff and the Trust as a whole

There has never been a more exciting time to join Shires MAT, our Trust has an excellent team of talented staff and we have enjoyed significant capital investment within the estate over the past four years with plans and funding for more. We are an ambitious Trust with a growth plan that will see significant expansion in the coming years and we are now looking to the future and the next stage of our development. We are looking for an inspirational leader to come on this journey with us and has the drive and determination to take us to the next level.

If you would like to apply for this position, please read the full recruitment pack along with job description and person spec attached.

Application Process:

To apply, please send your completed application form, along with a two-page covering letter clearly demonstrating how you meet the requirements set out in the Person Specification, to Kirsty Anthony (COO) at kanthony@shiresmat.org.uk. Early applications are welcome.

- Closing Date for Applications: Friday 28th February 2025 at 10am
- Interviews: 11th / 12th March 2025

For further information and to download the application form, please visit our website: [Vacancies | Shires MAT](#).

If you would like further information, please email Kirsty Anthony who will be happy to organise a telephone call to discuss the role and the immediate priorities.