



SUSSEX
LEARNING TRUST

The Burgess Hill Academy
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Acting Headteacher: Phil Snelling

Our Ref: LDN/The Pantry

25 September 2026

Dear Parents and Carers,

RE: Food Donations to The Burgess Hill Pantry

The theme on next week's assemblies is volunteering and we are talking to students about the different ways of volunteering in both the school community and our wider community. We are delighted to welcome representatives from The Burgess Hill Pantry who will also be talking about their amazing facility in The Martlets.

Over the next two weeks, we would like our students to support The Burgess Hill Pantry (where possible) by donating food. There is a list of food provisions below and if you are able to send your child into school with an item, that would be very much appreciated.

Tea, Coffee, Hot Chocolate

Toilet Rolls

Biscuits

Squash

Longlife Fruit Juice and Milk

Tinned Fruit

Tinned Custard

Tinned Tomatoes

Tomato Ketchup

Laundry Detergent

Shower Gel

Shampoo and Conditioner

Baby and Toddler Food

Cereal

Dried Lentils and Dried Fruit

Pasta and Pasta Sauces

If your son/daughter is able to bring in a donation, this should be given to their form tutor who will then pass it on for distribution to The Burgess Hill Pantry. Thank you in advance for your support.

Yours sincerely,

Miss R. Spear
Vice Principal