

31st August 2023

Dear parents & carers,

I am writing to you regarding packed lunches at school. We have always been a NO NUT school and as such have not allowed Nutella (or other spread containing nuts) sandwiches in lunch boxes.

However, chocolate spread that does not contain nuts is available and some parents have requested that this should be allowed in school. As we are now eating in the dining hall rather than classrooms and currently have several children who have severe nut allergies, I would like to share our risk mitigation procedure with you to reduce the risk of any child suffering anaphylactic shock and needing hospital treatment.

Chocolate spread protocol:

- If you are using chocolate spread in your child's sandwiches please confirm to the class teacher that it is NUT FREE before bringing your child's lunch to school. Sometimes it isn't clear on a jar so please make sure you check really carefully.
- At lunchtime if a child has a chocolate spread sandwich that we have not been informed of, we will close the lunch box and remove it from the dining hall and call parents to confirm that it is NUT FREE.
- We will provide the child with a hot dinner until we receive confirmation from parents. Please be assured that we won't let a child go hungry.

We have listened to parents' views and as a result have put this mitigation in place, however, if this risk mitigation proves unmanageable, or parents do not follow the mitigation, we reserve the right to ban the use of chocolate spread in the future, in the interest of safety in the dining hall.

I would like to thank you in advance for your support in this matter. Should you have any further queries please do not hesitate to contact the school office in the first instance.

Yours faithfully,

*Mrs Duggan*

Mrs Duggan  
Deputy Head