



Boroughbridge High School

April 2024

Dear Parent/Carer

Examinations – Summer 2024

All students will receive their final Examination Timetable shortly in tutor time. These timetables will have final details of tier of entry for relevant subjects and will also give the rooming information. This information will also be available on MCAS.

I would like to inform you that the exam boards have timetabled Thursday 6th June (pm), Thursday 13th June (pm) and Wednesday 26th June 2024 (all day) as exam contingency days in the event of sustained national or local disruption arising during the examination series. This requires all exam candidates to be available to sit exams up to and including 26th June 2024.

Access Arrangements

Mrs Town, SENCo, has screened all students to assess any requirement for access arrangements and students were able to experience these arrangements during their Progress exams in November and March.

If you are concerned about the arrangements in place for your son/daughter's exams, please contact Mrs Town as soon as possible to discuss.

Rules and Regulations

All students have attended an exam information session with myself at which they were informed of the rules and expectations during their exams. This also included the repercussions they could expect if they broke any of these rules. A copy of the presentation is available in the google classroom for students to view.

The Joint Council for Qualifications (JCQ) is an umbrella body formed by the Exam Boards (also sometimes called Awarding Bodies) to oversee the administration of exams and it is JCQ who create, and monitor the implementation of the exam rules and regulations. The school must adhere to those rules and regulations and is regularly inspected by the JCQ.

For more details please visit the [JCQ's website](#).

JCQ produce information for students (candidates) about what is expected of them, and these documents can be found on our website (Students: Examinations: JCQ Information for Candidates)

Equipment

We ask that all students come to their examinations fully prepared with all of the equipment they require, including a scientific calculator. We only have a small supply of spare equipment and cannot guarantee that we will be able to provide equipment for students.

All students should have:

2 black biros (minimum), pencils, ruler, eraser, sharpener, protractor, compass and a scientific calculator. They must have a clear pencil case if using one.

Special Consideration

I would like to bring to your attention information regarding special consideration. Any student who feels they have been affected by an issue (e.g. bereavement of a family member, domestic crisis, serious illness), must inform me as soon as possible so that this can be recorded and reported to the examination boards where this meets the requirements. Please let me know via email exams@boroughbridgehigh.com as soon as possible **but by no later than your child's last examination**. Any requests received after this may not be accepted by the exam boards. The JCQ information regarding Special consideration can be found on our website (Students: Examinations: JCQ Information for Candidates)

Results

GCSE Results are released to students on Thursday 22nd August 2024.

Further information relating to Results Day will be provided during June 2024.

Appeals

The Appeals process for Summer 2024 has not yet been confirmed, but we will let you know once this is available.

As we will need to contact you during the next few months, please let us know of any change of address.

Yours faithfully

C Bauwens

Mrs C Bauwens
Exams Officer

Headteacher: Kathryn Stephenson, BA (Hons)

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