# Boroughbridge
## High School

**Year 10 and 11 Assessment and the use of AI**

Dear Parent/Guardian

With exam season fast approaching many of our students are undertaking NEA (Non-exam assessment) work in lessons.  This is often project-based or practical work in some subjects that will contribute towards their final grade.

The NEA must be a student's own original work, and they will have to sign a declaration to their examination board stating that this is the case. Teachers also have to sign the declaration to confirm that the work is the student's own.  Subject teachers will be able to tell students which rules apply to their course and will also ensure students are aware of the criteria used to assess their work so they can understand what they need to do to gain credit and marks.

With the development of artificial intelligence (AI) tools JCQ (the organisation that oversees examinations) has released guidance on what students are/are not permitted in NEA work.  The ***poster*** gives a brief outline of the rules on AI use and there is further guidance about NEA on the school website under the students – examinations section.

You can encourage your child to plan any NEA work in good time, talk to their teacher in detail, use a variety of sources which must be properly referenced, hand work in on time, and stick to the rules especially those regarding plagiarism and AI.

Yours faithfully

*C Bauwens*

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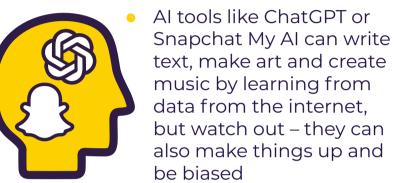
## What is AI?

- AI stands for artificial intelligence and using it is like having a computer that thinks
- AI tools like ChatGPT or Snapchat My AI can write text, make art and create music by learning from data from the internet, but watch out – they can also make things up and be biased

## How can AI be misused in assessments?

AI misuse is when you take something made using AI and say it's your own work.

## THIS IS CHEATING!

## How do I make sure I don't misuse AI?

**Know the rules**

- You're **not allowed** to use AI tools when you're in an exam
- Your teachers will tell you if you're allowed to use AI tools when doing your coursework – the rules will depend on your qualification
- Even if you're allowed to use AI tools, you can't get marks for content just produced by AI – your marks come from showing your own understanding and producing your own work

**Reference reference reference!**
If you're allowed to use AI tools, you must reference them clearly

- Name the AI tool you used
- Add the date you generated the content
- Explain how you used it
- Save a screenshot of the questions you asked and the answers you got

**Declare it's all your own work** – When you hand in your assessment, you have to sign a declaration. Anything without a reference must be all your own work. If you've used an AI tool, don't sign the declaration until you're sure you've added all the references

## What happens if I misuse AI?

If you've misused AI, you could lose your marks for the assessment – you could even be disqualified from the subject.

## DON'T RISK IT!

## REMEMBER
**Misusing AI is cheating!**
Know the rules
Talk to your teachers
Reference clearly