



Boroughbridge High School

Vacancy Site Manager

Grade: G (scp 13-18) £23,023 - £25,419

Contract: Full Year - 37 hours per week

Contract Term: Permanent

Start date: Immediate start

Boroughbridge High School is pleased to offer an exciting opportunity to work as Site Manager within the heart of our vibrant school. Taking responsibility for the day-to-day security, safety, cleanliness and upkeep of our school buildings, grounds and facilities, you will join a highly supportive Business Services team within the Boroughbridge High School and King James's School Federation.

You will be able to manage a small team and have strong time-management and co-ordination skills, in order to ensure the effective delivery of the schools maintenance programme and capital projects. Previous experience in a similar role and knowledge of Health & Safety Regulations would be an advantage, along with basic skills in Microsoft Office.

We are looking for someone who is passionate about providing a welcoming, safe and constructive environment for our pupils, staff and visitors, along with our evening/weekend facilities hire customers. We take pride in our open, friendly ethos and are committed to high quality professional development.

We offer a competitive salary, generous holidays, access to a contributory local pension scheme and other additional staff benefits.

Closing date for applications: Midday Monday 6th June 2022

Interview date: To be confirmed

Application forms and further details are available from the school website at www.boroughbridgehigh.com

Completed application forms should be returned by email to vacancies@boroughbridgehigh.com or by post to the school address and marked for the attention of Wendy Firth.

Please note that CV's will not be accepted

Candidates will be contacted for interview as soon as shortlisting has taken place.

Thank you for your interest in this post. If you have not heard from us by 9th May 2022 please assume your application has been unsuccessful and, in that event, may we wish you well in your search for a suitable position.

Enhanced Level DBS Disclosure is required for appointment to the above post.

Boroughbridge High School is committed to meeting the needs of its diverse community and aims to have a workforce reflecting this diversity. It is also committed to safeguarding and promoting the welfare of children, young people and adults. It expects all staff and volunteers to share this commitment.

Headteacher: Kathryn Stephenson, BA (Hons)

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