Als

School Uniform Day – Saturday 18 June 2022 Booking an appointment

Appointments can be booked from May

Please go to <u>https://aylesburyhigh.parentseveningsystem.co.uk</u>

Aylesbury High School	Enter:
Consultation Evening Bookings Welcome to the Aylesbury High School booking system. To log in and make your appointments please refer to your consultation evening letter from AHS. We look forward to seeing you. Your Details Title First Name Image: Sumame Image: Sumame Image: Student's Details Student's Details	 Your details Student's name, exactly as printed on the attached email Student's date of birth
First Name Date of Birth	Click Log in .
Please choose an appointment booking time (team A or B). This appointment will take approx. 45 minutes. If you have any queries/problems please contact Mrs Wanstall, Uniform shop, uniform@ahs.bucks.sch.uk or 01296 388222. Click a date to continue Saturday, 16th June Open for bookings > Image: Click a date to continue > Image: Click a date to contact Mrs Wanstall, Uniform@ahs.bucks.sch.uk or Image: Click a date to contact Mrs Wanstall, Uniform@ahs.bucks.sch.uk or Image: Click a date to contact Mrs Wanstall, Uniform@ahs	Click in this box
Choose Teachers If there is a teacher you do not wish to see, please untick them before you continue. Student's name Add a Teacher Continue to Book Appointments	Click Add A Teacher



Add a Teacher	×
Choose Department	
Uniform Shop	•
Choose Teacher	
Mrs J Wanstall Team A	•
Add Teacher	

Choose teacher: Select **Team A** Then click: **Add Teacher** and repeat this process to add **Team B**

Choose Teachers	
If there is a teacher you do not w Student's name	sh to see, please untick them before you continue.
Mrs J Wanstall Team A Uniform Shop	Mrs J Wanstall Team B Uniform Shop
Add a Teacher	
Continue to Book Appointments	

Your screen will look like this

Click Continue to Book Appointments

Mrs J Wanstall Team A Uniform Shop (Dining Room)		Mrs J Wanstall Team B Uniform Shop (Dining Room)
Student's name		Student's name
	0	
09:00	+	+
09:05	+	+
09:10	+	+
09:15	Book	+
09:20	+	+
09:25	+	+
09:30	+	+

Choose your appointment **start time** by clicking on the + symbol to book that slot

Although there are only 2 'teams' shown, there are in fact, a whole team of helpers

Add Appointment	×
Confirm appointment with Mrs J Wanstall Team A at 09:15. Add a message for Mrs J Wanstall Team A:	
Save	

You have the opportunity to add a message - you do not need to unless there is something critical to say (such as a special requirement, disabled access etc)

Click Save to confirm your appointment

0	Finished - Appointments Saved Your appointments have been saved and an email will be a confirming your appointments.		
<u>Click here</u> to view/print your appointments.			
		Mrs J Wanstall Team A Uniform Shop (Dining Room)	Mrs J Wanstall Team B Uniform Shop (Dining Room)
		Student's name	Student's name
		0	0
	09:00		
	09.05		
	09:10		
	09:15	1	
	09:20		

Click here to view your confirmed start time. Although it appears that you only have a 5 minute appointment, it will last as long as you need it to - typically about 45 minutes