

## Student Voice Minutes

Following on from the minutes of the last meeting:

- Tutors have been given instructions for checking on form merits on a weekly or fortnightly basis - you should now be able to ask your tutor about any merits you have been awarded if they are not already sharing this information with you
- Student Voice pin badges have now been ordered and will be issued from the next meeting onwards to students who have attended 3 or more Student Voice meetings in a year
- Reward/recognition assemblies should be part of the year group assemblies at the end of each term from now on (though we know some years already had this in place)

Black notes came from KS4/5 meetings, [blue notes from KS3 meetings](#).

1. Safety on Turnfurlong	
Notes	Actions and Feedback
<ul style="list-style-type: none"><li>• Zebra crossing somewhere on Turnfurlong: but this may cause traffic to back up even more with trying to drop off</li><li>• Lane system on the paths to maintain pedestrian flow (white line drawn in the middle)</li><li>• Make all Turnfurlong double yellow and speed cameras</li><li>• One way system out of the bus park - all buses turn right</li><li>• <a href="#">Stop parking on Turnfurlong</a></li><li>• <a href="#">Zebra crossing</a></li><li>• <a href="#">One pavement for students and one pavement for public/ split the path to have a one way system</a></li><li>• A few members of staff watching out to keep an eye out- particularly in the morning</li><li>• Employ someone to watch over the roads and ensure things are all in order</li><li>• <a href="#">Teachers walk around to make sure people are safe</a></li><li>• Lanyards for Sixth Form students so that people can identify if it is AHS students or not</li><li>• Fix music centre car park passes for students to allow the people who can park there to park</li></ul>	<ul style="list-style-type: none"><li>• These are suggestions that have previously been shared with agencies outside of school. Mr Rosen will come to the next meetings to explain what was said then in a little more detail.</li><li>• We will ask members of the Leadership Team who are on duty to walk down Turnfurlong in the morning.</li><li>• We are not considering lanyards at the moment as they would usually have an access badge attached to them and there is no need for Sixth Form students to have this at the moment as we don't have access controlled doors.</li></ul>

<ul style="list-style-type: none"> <li>• Having student parking for Sixth Formers to lower traffic on Turnfurlong</li> <li>• Close the Turnfurlong gates during school to prevent issues of people come in/ out</li> <li>• Put path along in field so walk to bus park on the field instead of the path outside school</li> <li>• Students can show good manners as it's the little things that count</li> <li>• Be aware of your surroundings and take headphones out/ have music turned down</li> <li>• Students walk 3 abreast and don't move to allow other pedestrians past - if they stuck to walking in no more than pairs it would help</li> </ul>	<ul style="list-style-type: none"> <li>• Sixth Form parking is currently being looked into but there is a delay as we can not currently get hold of any new access cards</li> <li>• If these gates were closed there would be no vehicle access to this car park (some people do leave and arrive during the day) and would make the parking outside the gates worse. Additionally, there would be no point in closing a single gate without closing all gates to the school and we don't have the access arrangements to make this possible.</li> <li>• The path did used to be inside the school grounds but was changed a number of years ago for security reasons.</li> <li>• There are some useful tips here from each other - well done</li> </ul>
<h2>2. Internet Safety</h2>	
<p><b><u>Notes</u></b></p> <ul style="list-style-type: none"> <li>• People tend to know what to do online and how to stay safe, especially in the older years</li> <li>• More in younger years and less in older years</li> <li>• Any new information on a new app or something put a notice in to let people know the update</li> <li>• Don't use anonymous sites such as Sarahah</li> <li>• Just be reminded to think of others before you speak online</li> <li>• Don't write anything you wouldn't say directly to someone</li> <li>• Turn location off on Snapchat and have private account on Instagram</li> <li>• Always be aware of the risks of online</li> </ul>	<p><b><u>Actions and Feedback</u></b></p> <ul style="list-style-type: none"> <li>• The amount we cover in L4L on this topic does tend to get less as you go up the school though we do still have a duty to educate students on this topic, especially when there have been developments in the apps young people are using.</li> <li>• We have an internet safety assembly later in the term but we will now aim this at KS3 and do something different for KS4/5.</li> <li>• We will use register notices where this is an appropriate way to share any new information we receive.</li> <li>• There is some great advice from within the student body here, particularly to think about not writing anything online that you wouldn't say to someone's face.</li> </ul>

- Don't go onto any anonymous websites and only talk to people you know in real life
- Don't share too much about yourself online
- Always check the URL before you submit personal information
- Check you know what the link is before you click on it
- Avoid whole year Whatsapp chats, as this means you don't know over half the people in it

### 3. Email organisation

#### Notes

- You can control how many notifications from Google Classroom you receive
- [Unsubscribe to updates of reminders](#)
- [Change which emails you want from google classroom, so you just get the important ones](#)
- Use the snooze function on GMail
- Allocate specific folders so emails go to the folder straight away
- [How to sort out your inbox and set up filters](#)
- Prevent whole school emails from lower school students i.e. the merry christmas email thread.
- [Whole school emails should not be sent](#)
- Check emails daily to keep on top of how many you receive in a day
- [Important emails bookmark and then archive emails to read later](#)
- [Make sure you read and delete emails daily](#)
- Use the star function to star emails from Google Classroom when they tell you about your homework/assignment until you have done the necessary task(s)
- [Archive long term emails](#)

#### Actions and Feedback

- See [this](#) link for instructions on how to turn notifications on and off in Google Classroom. We don't recommend you turn all notifications off as you need to know when homework is set.
- See [this](#) link for instructions on how to use the Snooze feature in GMail
- We will see if our Digital Leaders can produce some instructions for this.
- We do not want to switch off group email addresses as sometimes teachers need to use them, but please note that students should not be sending whole school or whole year group messages and if you get one it should be forwarded to [studentvoice@ahs.bucks.sch.uk](mailto:studentvoice@ahs.bucks.sch.uk) so we can speak to the student concerned. Alternatively you can speak to your Head of Year.
- Again, some useful tips here to share.

### 4. G Suite

### **Notes**

- Sending the videos on how to use all of Google Suite to the Year 6s in the summer so when they join Year 7 they are more familiar with them, or devote some more lessons to them in the first few weeks.
- We would like to be able to access some YouTube videos as they are sometimes needed for lesson/homework but blocked
- Can we have access to downloadable video software?
- Would like to know how to organise files in downloads

### **Actions and Feedback**

- We are already considering an improved induction to Chromebooks for Year 7 next year. The digital leaders will shortly be sharing some screencasts they have been working on.
- If there is a YouTube video that you feel you should be allowed access to and is blocked, you can speak to your teacher or email [studentvoice@ahs.bucks.sch.uk](mailto:studentvoice@ahs.bucks.sch.uk). If we agree it should not be blocked, we can ask IT to action this.
- Chromebooks are designed to be used online so downloads should be temporary files. We would suggest you save important files to your Google Drive (you can drag from the downloads folder and drop into your Google Drive) and organise them that way.