

WHITEFIELD PRIMARY SCHOOL RECEPTION

We would like to welcome you and your child to Whitefield Primary School Early Years Foundation Stage.



RECEPTION. TIMES 8.45am – 3.30pm

The classroom door will be closed at 9am promptly. If you are late you must take your child through the main entrance and report to the office. School finishes at 3.30pm. If you need to speak to the class teacher at any time please try and come in at the start of the school day or shortly after all the children have left at the end of the school day. I am sure you will understand that the start and end of day is very busy and the teachers need to devote their time to settling the children and making sure they are leaving school safely with an appropriate adult. If you need more time to speak to us we will make an appointment with you.

COLLECTION TIME We open the Nursery/Reception school door at 3.30, we call the children and send them out a few at a time when we see you. If anyone different is going to be collecting your child please inform us who this is at the start of the day or telephone the office and leave a message. Please note that we cannot put your child in the care of anyone who is under 16 years old. Please collect your child on time but if you are held up please telephone to let us know.

ABSENCES If your child is absent we ask that you telephone the school and leave a message or call in person. We have an absence policy in school and on the school website for your reference.

PROBLEMS If there are any problems at home e.g. serious sickness/bereavement please let us know so that we can be aware of the child's needs. We are a caring school but can only help and support if we are aware of the problem. Please remember that confidences are always respected and will not be discussed with anyone other than the relevant staff members.

DAILY ROUTINE At the start of day you will leave your child at the Nursery/Reception class door. During the day the children will take part in many different activities. They will learn through both directed activities and child initiated play. You will receive regular posts about your child's learning and achievements on Seesaw and information through newsletters, updates on twitter and the school website

<https://whitefieldprimaryschool.co.uk>

<https://twitter.com/WhitefieldPS>

Our weekly virtual classroom allows you to share in your child's learning and support them at home. There will be opportunities throughout the year to join in stay and play sessions and key events.

LUNCHTIME Children either have hot dinners or packed lunch. We always encourage children to eat their lunch but if there is a problem we will let you know.



RECEPTION INDUCTION A meeting will be held during the Summer term for all the parents whose children are due to start Reception the following academic year. At this meeting, parents and children meet the Reception Staff and they will be given start dates. Parents are also given a welcome pack and will have access to our supportive transition links on our website and Seesaw. EYFS Staff will contact your child's current nursery setting to share transition information.



HOME LEARNING A school bag can be purchased from the uniform shop for the children to put their books in. Children will be reading fully decodable books in line with 'Little Wandle Phonics Programme',

these will be sent home weekly along with phonics activities to complete. Starlight, our reading bear chooses a child to go home with each week to share stories with them and their family. Children will also access a weekly interactive classroom packed with songs, stories and activities that will embed the learning that has taken place that week in school.

SCHOOL UNIFORM The cooperation of parents is requested to ensure that school uniform is worn
Uniform is:

Grey Tracksuit Bottoms.

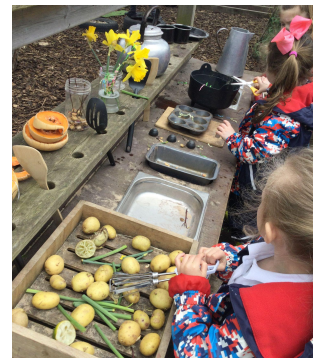
White Polo Shirt

Purple School Jumper or Cardigan with Whitefield Primary School Logo

Footwear should be practical (velcro fastening are ideal if your child can't do his/her own laces)

LABELLING Please put your child's name on **all** their belongings so if they get mixed up they can be identified. The wearing of jewellery is not permitted for health and safety reasons, small studs are allowed if your child has their ears pierced.

SPARE CLOTHES A small bag should be provided with some spare underwear and a set of clothes. Please make sure the bag is labelled with your child's name and is kept in school everyday. The space is very limited so we cannot accommodate large bags or backpacks.



SUN PROTECTION The children spend time learning outside and in the summer children need to be protected. We ask that you apply sunscreen before your child comes to school each day. With your permission we will apply more when necessary using Asda's own brand. If you would prefer to supply your own please label it and give to staff. You will need to sign a permission form. We have sun hats available for children to wear but if your child has his/her own it should be labelled clearly with their name.