

## WHITEFIELD PRIMARY SCHOOL NURSERY

We would like to welcome you and your child to Whitefield Primary School Early Years Foundation Stage.



**NURSERY TIMES:** Morning Session 8.30am – 11.30am Afternoon Session 12.15pm - 3.15pm  
Extended Offer 9.45-3.15pm

If you are late you must take your child through the main entrance and report to the office. If you need to speak to the class teacher at any time please try and come in at the start of the school day or shortly after all the children have left at the end of the school day. I am sure you will understand that the start and end of day is very busy and the teachers need to devote their time to settling the children and making sure they are leaving school safely with an appropriate adult. If you need more time to speak to us we will make an appointment with you.

**COLLECTION TIME** We call the children and send them out a few at a time when we see you. If anyone different is going to be collecting your child please inform us who this is at the start of the session or telephone the office and leave a message. Please note that we cannot put your child in the care of anyone who is under 16 years old. Please collect your child on time but if you are held up please telephone to let us know.

**PROBLEMS** If there are any problems at home e.g. serious sickness/bereavement please let us know so that we can be aware of the child's needs. We are a caring school but can only help and support if we are aware of the problem. Please remember that confidences are always respected and will not be discussed with anyone other than the relevant staff members.

**DAILY ROUTINE** At the start of the day/session you will leave your child at the Nursery/Reception class door. During the day the children will take part in many different activities. They will learn through both directed activities and child-initiated play. You will receive regular posts about your child's learning and achievements on Seesaw and information through newsletters, updates on twitter and the school website <https://whitefieldprimaryschool.co.uk>  
<https://twitter.com/WhitefieldPS>

Our weekly virtual classroom allows you to share in your child's learning and support them at home. There will be opportunities throughout the year to join in stay and play sessions and key events.



**NURSERY INDUCTION** You will be invited to attend a meeting shortly before your child turns three or when an application has been made and a place is available if your child is already three. At this meeting, parents and children will meet the Nursery Staff and explore our setting. We will fill in all the necessary paperwork and will answer any questions you may have about your child starting nursery. We will discuss starting dates and transition sessions. Parents are also given a welcome pack and will have access to our supportive transition links on our website and Seesaw.

**HOME LEARNING** We have a lending library every Friday, each child chooses a book and takes it home to share with their parents. The children bring the book back to Nursery each Friday and choose a new book. The children really enjoy this and it is important that we encourage a love of books from an early age. A school bag can be purchased from the school office for the children to put their books in if you wish. We also have Snuggles, our reading bear that chooses a child to go home with each week to share stories with them and their family. Children will also access a weekly interactive classroom packed with songs, stories and activities that will embed the learning that has taken place that week in school.



**SCHOOL UNIFORM** The cooperation of parents is requested to ensure that school uniform is worn

Uniform is:

Grey Tracksuit Bottoms.

White Polo Shirt

Purple School Jumper or Cardigan with Whitefield Primary School Logo

Footwear should be practical (velcro fastening is ideal if your child can't do his/her own laces)

**LABELING** Please put your child's name on **all** their belongings so if they get mixed up they can be identified. The wearing of jewelry is not permitted for health and safety reasons, small studs are allowed if your child has their ears pierced.

**TOILET TRAINING** We are an inclusive school and do accept children who are not fully toilet trained, we have a changing unit available but we do encourage parents to train their child to use the toilet before they start nursery. If you would like any advice on how to toilet train you are welcome to ask a member of the nursery team and we can provide relevant support and information. We do realise that even those children who are toilet trained have accidents from time to time, so we ask that all parents provide spare clothes and underwear. If your child is still in nappies you must provide wipes, nappies and nappy sacks in a bag and bring it to school each day. If your child has a medical condition that requires that he/she wears nappies please inform a member of staff. We have an intimate care policy for your information which outlines our policy and procedures for changing children.

**SUN PROTECTION** The children spend time learning outside and in the summer children need to be protected. We ask that you apply sun cream before your child comes to school each day. With your permission we will apply more when necessary using Asda's own brand. If you would prefer to supply your own please label it and give to staff. You will need to sign a permission form. We have sun hats available for children to wear but if your child has his/her own it should be labeled clearly with their name.

