



28 March 2025

Dear Parents/Guardians,

Subject: Important Information for Year 11 Parents/Guardians – Exam Season

We are now approaching the upcoming exam season and we would like to provide you with key information to support your child during this important time.

Exam Booklet

Your child will be receiving an exam booklet that outlines all scheduled exams, including revision warm-up sessions. We kindly ask that you review this booklet carefully with your child to ensure they are fully aware of their exam timetable. The booklet will include all exams taking place at BGLC so students may find it useful to cross off the ones that do not apply to them. Attendance to warm up sessions before exams is extremely beneficial as they are led by subject specialist teachers.

It is essential that students arrive at school with plenty of time before each exam, as exam start times are set by the exam boards and cannot be adjusted.

The exam period will run until **Wednesday 25th June** (inclusive). We kindly remind you that holidays should not be booked until after this date. Additionally, contingency days have been scheduled by the exam boards to accommodate any potential national disruptions where exams may have to be moved. These are not alternative dates for students to sit missed exams, so attendance at all scheduled exams is crucial.

Exam Board Expectations

Below is a reminder of the expectations set out by exam boards which has been previously communicated to students on a number of occasions:

- Students must bring the following basic equipment to all exams: black pens, pencil, ruler and a calculator (unless it is a non calculator exam).
- Pencil cases must be transparent.
- Drinks bottles must be transparent with **NO** labels.
- **No** talking or communication of any sort in the exam room/area (including in the exam corridor).
- **No** mobile phones, AirPods, earphones/earbuds, iPods or watches on their person.

Breakfast

To support our students, **breakfast will be provided free of charge from Monday 12th May** on exam mornings. We encourage students to take advantage of this to ensure they start the day well-prepared.

The final BGLC Big Revise - Wednesday 7th May

The final BGLC Big Revise takes place on Wednesday 7th May. If you would like your child to attend, please complete the booking form [HERE](#) by **Friday 11th April**.

Behaviour expectations

Finally, we would like to remind you that the Year 11 Prom will take place on **Wednesday, 18th June**. Attendance at the prom is provisional upon students meeting the expected behaviour standards. Whilst the majority of our students meet our expected standards, should any student fail to meet these expectations, they will be removed from the prom list.

We thank you for your continued support.

Kind regards,

A handwritten signature in black ink, appearing to read 'T Johal', is centered within a light gray rectangular box.

Miss Taz Johal
Assistant Headteacher