



Dear Year 13 Students

Nov 2024

Your first half term of Year 13 has just flown by and you all seem to be settled back into Post 16 life and A level study. There is so much coming up over the next few terms and we wanted to make sure you are aware of the key dates/ deadlines etc.

Early Entry UCAS Applications have been sent off and the deadline for all other applications is not too far away. Your mock exams are in November and these are very important. Not only do they give you practice of sitting an exam in exam conditions, the result can also be used to boost your predicted grade for your UCAS Application. Use the mock exam period to find out what best works for you:

- Good study habits
- Revision techniques
- Your own wellbeing
- Sleeping and eating routines
- How to stay calm/deal with exam stress

There are many useful sites on the internet full of information and step-by-step guides that will help you or come and see us in the post 16 office and we can support you.

For students who are still unsure of what they want to do after A levels or want to look at Apprenticeships we can offer a Careers Interview with our Careers Advisor Mrs Norton - Please email [snorton@brookvalegroby.com](mailto:snorton@brookvalegroby.com) to book an appointment

#### Key Dates/Deadlines

18th - 29th November 2024	Mock Exam Weeks - The timetable for these exams has previously been shared with you and will be on your Arbor Timetable
Friday 13th December 2024	UCAS Application BGLC Deadline - To ensure your application gets sent off before Christmas it needs to be completed, paid and sent to us by this date.
	Mock Results will be shared with students
Friday 24th January 2025	Final Deadline for UCAS applications to be sent to BGLC to ensure they are sent before the final UCAS Deadline.
Wednesday 29th January 2025	Final UCAS Deadline

If you have any questions or worries please do not hesitate to contact a member of the Post 16 or email us [post16@brookvalegroby.com](mailto:post16@brookvalegroby.com). Alternatively, pop to the Post 16 office and come and see us in person, we are here to help.

Best wishes for this half term.

Vicki Varney  
Assistant Headteacher - Post 16

Michelle Cheadle  
Head of Post 16



We would like to remind you of some of the important procedures and rules in Post 16 that need to be followed:

Signing in and out	<p>Please make sure you are signing in using the sign in app when you come into school each day. This is a safeguarding measure as we need to know you are on campus at all times.</p> <p>Please also use the sign in app to sign out, each and every time, you leave the campus.</p>
Study Rooms	<p>All of our Post 16 Rooms are study rooms during lesson time, therefore, you will be expected to be studying. The rooms are slightly different so you have a choice of the style of studying you wish to do:</p> <ul style="list-style-type: none"><li>● Silent Study Area - SILENT studying - Year 13 Only</li><li>● Post 16 Study Area G43 - Quiet Study and Computers</li><li>● Common Room - Group Study</li><li>● P16 Dining Room - Group Study</li><li>● Library - Silent Study</li></ul> <p>Please respect the rules of the study room and other students..</p>
School Day on Campus	<p>You are expected to arrive on campus no later than 8.40am to ensure you arrive at your tutor room/assembly ready for a prompt 8.45am start. If you have gained hours and have told us when you will be taking them, they will appear on your timetable as 'Off Site Hours'. Please make sure you are only off site during these pre-arranged periods and use the sign in app when leaving.</p>
Dress Code	<p>Please make sure you are dressed in line with the dress code. Please re-read the dress code to familiarise yourself with it again. You will be challenged and sent to the Post 16 office or home to change.</p>
Lanyards	<p>You need to be wearing your lanyard at all times whilst on campus. Your ID card is even more important now as it is needed to activate the gate system/signing in/out app. If you have forgotten your lanyard then you must visit the Post 16 office to collect a temporary lanyard for the day. You need to do this as soon as you come into school and you will be asked to return this at the end of the day.</p>
Phones/Earphones	<p>Phones and earphones should not be visible in corridors/outside spaces at any time. You can use your phone to support your learning in independent study time when seated in one of our study areas.</p> <p>If you are using a phone, earphones in restricted areas (corridors/year 7-11 spaces) then you will be challenged and asked to put them away.</p>