



BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Will Teece, Headteacher

Telephone: 0116 287 9921 Website: www.brookvalegroby.com

19 September 2024

Dear Parents/Carers of Students in Year 12

Year 12 Students studying an Art Design Technology / ADT subject ADT Contribution (VOLUNTARY)

In the ADT Department at Brookvale Groby Learning Campus we aim to give our students the opportunity to access a wide-ranging curriculum. Parental contributions are essential in helping to cover the cost of materials and equipment.

This year, we are asking parents to pay £20 for each ADT subject that your child has opted to study to cover the costs for the 2 years on the course. This makes it possible for our students to develop skills in using specialised materials and equipment. We hope that you are able to help in this matter and ask that you please make payment via our Arbor online system.

The **£20 payment for each ADT subject is payable via Arbor** School Shop, adjusted for the number of ADT subjects your child is studying.

We also ask that you respond to the online ADT consent box (in your Arbor Notices), if you haven't already, to acknowledge your agreement to the following (if applicable):

- I allow my child to taste food in school (any allergies should be advised during payment)
- I allow my child to use tools and machinery in ADT.
- I have read and understand the health and safety information.

If you require set up information for Arbor please email reception@brookvalegroby.com.

The deadline for the payment is **Friday 1st November 2024**.

Regrettably if you choose not to make a contribution, your child's items made may be kept and recycled.

We aim to ensure that all our students enjoy stimulating and safe ADT lessons, with access to the best equipment and resources. All students and staff have the right to enjoy safe ADT lessons. Therefore, we also ask that you read the health and safety information on the reverse of this letter.

Yours faithfully,

S Dixon

Sarah Dixon
Faculty Lead ADT



IMPORTANT INFORMATION – PLEASE READ
HEALTH AND SAFETY IN ADT LESSONS

We take health and safety very seriously at Brookvale Groby Learning Campus and undertake detailed risk assessments for all our activities and try to minimise the risk of accident or injury within the classroom and workshop.

We take health and safety very seriously at Brookvale Groby Learning Campus.

We risk assess all our activities to minimise the risk of accident and injury within the classroom and workshop.

It is crucial that your child listens carefully, pays attention in demonstrations, is sensible with equipment and follows classroom rules.

As a department, we reserve the right to withdraw your child from practical work if he/she knowingly behaves in a way that endangers their own safety or that of others.

Please make sure your child is prepared for each lesson by bringing a full set of equipment, or correct ingredients for Food lessons. Please also support us by informing us if your child has any allergies to food or chemicals.

Please help us to minimise risk by taking the following precautions at home:

- Ensure your child does not have to carry large glass bowls for Food Technology lessons unless they are needed for a specific lesson (such as lasagne), as these can easily break and cause an accident.
- Inform us of any allergies such as food, chemicals or art materials. (You can do this via Arbor Medical Conditions)
- Make sure all high-risk foods are refrigerated as soon as you receive them.
- Do not allow art, ceramics, textile or resistant material products to be put near fire or water.
- Products made in Art, Design and Technology may have small components with sharp edges and should not, therefore, be handled by small children.

Thank you in anticipation of your support.

If you have any concerns, please do not hesitate to contact myself or a member of the ADT team.