



1 March 2024

Dear Parent/Carer

## Year 7 Admission for August 2024

I write to welcome you to the Brookvale Groby Learning Campus and thank you for choosing us as your child's secondary school. We are very proud of our students and our school and hope to work in close partnership with you over the coming years in order to provide an outstanding learning environment for your son/daughter.

Please keep an eye on your email inbox as you should shortly receive an invitation to join Arbor, the free Parent Portal and Arbor App. Follow the instructions to log in to Arbor where you can see and update your child's information.

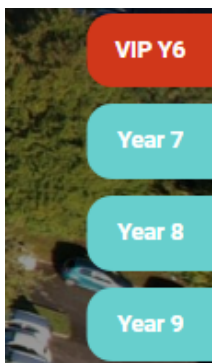
We use Arbor to keep you informed about your child and Arbor is where you will be able to make payments, access school shop items or book for trips or clubs. If you have changed your email address recently, please email [reception@brookvalegroby.com](mailto:reception@brookvalegroby.com). Please check your child's data **by Friday 15 March**.

Remember to update your account should any of your details change. It is very important that all contact details are kept up-to-date for the whole time your child is on roll here.

When our staff visit their primary school in the coming weeks an **Information Pack** will be issued to your child for them to bring home. This will contain information about:

- Uniform, Buses
- Equipment for Learning, Catering
- Communications and contacts
- Parent Welcome Evening - Monday 1 July 2024
- Induction days plans for your child to attend our campus on both **Wednesday 3 and Thursday 4 July 2024**.

All documentation issued will be added to our website [www.brookvalegroby.com](http://www.brookvalegroby.com) for your ongoing reference, under the VIP Y6 tab:



We look forward to meeting you and wish your son/daughter well in their final phase at Primary School. In the meantime, if you have any queries about any aspect of your child's admission to our campus, please contact:

Mrs Tina Rumming, Pastoral Manager  
[Trumming@brookvalegroby.com](mailto:Trumming@brookvalegroby.com), 0116 2879921 Ext 234

Mrs Michelle Tointon, SENDCO  
[Mtointon@brookvalegroby.com](mailto:Mtointon@brookvalegroby.com), Direct Line 0116 2817054 or 0116 2879921 Ext 288

Mrs Alison Hardy, Office Manager (for Administrative matters)  
[ahardy@brookvalegroby.com](mailto:ahardy@brookvalegroby.com), Direct Line 0116 281 7001 or 0116 2879921 Ext 278

Yours sincerely

Will Teece  
Headteacher

