



BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Will Teece, Headteacher

Telephone: 0116 287 9921 Website: www.brookvalegroby.com

18th January 2024

Dear Parent/Carer

Year 13 Video Call Progress Evening: 3.45pm – 19:10pm Thursday 1st February 2024

You and your child are invited to our forthcoming **Year 13 Video Call Progress Evening** where you will be able to speak with subject teachers on **Thursday 1st February 2024**.

Appointments last for five minutes and are being held “virtually” as a video call. They can be booked using our online parent’s evening booking system. There is a new feature now enabling you to invite others to join your appointments. The appointments are available between 3.45pm – 7.00pm. You will receive an email confirming your appointments and log in instructions.

The booking system will be open for you to make appointments from **6pm Friday 19th January 2024 until 11pm Tuesday 30th January 2024**. If you wish to make a change after this date please contact the school office.

The Booking System, and the video calls, can be accessed via our school website, no password is required, visit <https://brookvalegroby.com/progress-evenings/> Clicking on this link takes you to the Booking System screen.

Log-in with the following information:

- *Student’s Preferred First Name*
- *Student’s Preferred Surname*
- *Student’s Date of Birth (in full i.e. dd/mm/yyyy)*

[Guides on Part 1: How to book an appointment](#) and [Part 2: How to connect to your video call appointments](#) can be accessed from the school website at <https://brookvalegroby.com/progress-evenings/> Please familiarise yourself with “how to connect” before your appointment.

If you do not have access to the internet, please contact the Campus on T: 0116 287 9921 and select Ext: 286 to leave a message or email reception@brookvalegroby.com

Yours sincerely

Will Teece
Headteacher