



BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Will Teece, Headteacher

Telephone: 0116 287 9921 Website: www.brookvalegroby.com

December 2022

Dear Parent/Carer

Year 11 Video Call Progress Evening: 3.45pm - 7.15pm Thursday 19 January 2023

You and your child are invited to our forthcoming Year 11 **Video Call Progress Evening** where you will be able to speak with subject teachers, on **Thursday 19 January 2023**.

Appointments last for five minutes and are being held “virtually” as a video call. They can be booked using our online parent evening booking system. The appointments are available between 3.45pm – 7.15pm. You will receive an email confirming your appointments and log in instructions.

The booking system will be open for you to make appointments from **6pm Wednesday 4 January 2023 until 11pm Tuesday 17 January 2023**. If you wish to make a change after this date please contact the school office.

The Booking System, and the video calls, can be accessed via our school website, no password is required, visit our web page at <https://brookvalegroby.com/progress-evenings/> where you will find a link to the Booking System. You can then log-in with the following information:

- *Your Title, First name, Surname and email address*
- *Your Student's First name, Surname and their Date of Birth (in full i.e. dd/mm/yyyy)*

A guide on how to book an appointment can be found on our website together with a guide on how to connect to your video call appointments – [click here](#) for the Progress Evening website page. Please familiarise yourself with this before your appointment. If you do not have access to the internet, please contact Reception during the school term between 9.00am and 3.00pm or email at reception@brookvalegroby.com

Yours sincerely

Will Teece
Headteacher