



BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Will Teece, Headteacher

Telephone: 0116 287 9921 Website: www.brookvalegroby.com

MCH/MCH

6th January 2023

Dear Year 12

We hope you all had a great Christmas and New Year and managed to get some rest and relaxation over the festive period. Well done on completing your first full term, you have all settled into Post 16 life really well and have adapted to the changes from GCSE. As this new term moves forward you will be gaining more skills and knowledge and perfecting your revision techniques in the run up to your mock exams in May/June. These exams are important for you to practise what you have learnt and will form a base, along with other assessments, for your predicted grades when applying to University or Apprenticeships. Further information regarding your mock exams will be issued via your teachers and also the Post 16 Team closer to the time.

As you know attendance is a very important part of studying A Levels as any missed time from teaching requires a lot of catching up and extra work. So far your attendance has been above the national average and we would like to keep this going and hopefully improve it as we move forward. Attendance to all lessons, tutor time and enrichment is recorded and counts towards your overall attendance percentage. When applying for University/Apprenticeships sometimes your attendance percentage is requested so keeping your attendance percentage high will benefit you in the future, not only with your studies, but beyond.

'If we extrapolate across a three A level programme, the typical student with attendance below 85% will perform at least two grades lower than a student with attendance above 95%. In competitive university entrance and other contexts, two grades represents a life-changing difference.' Source: *The Sixth Dimension Report 2019 published by SFCA*

For the next two terms we will be focussing on attendance and to further support good habits with punctuality and attendance from 16th January we will be re-introducing sanctions for students who are late/do not attend tutor time. Students are expected to arrive at school by 8.40am to start tutor time/assembly promptly at 8.45am. The programme delivered during tutor time is part of your overall Post 16 study programme and, therefore, is compulsory. It is very important you attend tutor time as we will be covering many topics including Post 18 choices and the application process. Also your tutor will be writing your reference for University or Apprenticeships so you will need to have a good working relationship with them so they can support you with your application and studies.

Late/Non-attendance to tutor time/Assembly procedures

If a student is late/does not attend tutor time then, as always, an email will be sent home to inform parents and a 20 minute lunchtime detention will be issued. Should a student not attend the detention then a further detention will be issued. If a student does not attend the second detention then they will be issued with an after school detention.

All attendance is closely monitored and where students are absent without reason contact is made with parents daily.

A reminder of how to report attendance using the new procedures is below:



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Attendance Reporting

To report non-attendance either on the day (by 9am) or before if it is a planned absence due to an appointment please email the address below, absences need to be reported by a parent/guardian:

Attendance@brookvalegroby.com

or you can telephone before 9am on each day of absence from school and leave a message using:

0116 2879921 - Press 1 for Student Absence

We have made these changes to our policy which is available on our website www.brookvalegroby.com

We expect students to attend all lessons on their timetable and extra compulsory lessons as required. Students are also expected to attend all lessons, tutor sessions and assemblies. We understand that illness and unforeseen circumstances may interfere with an immaculate attendance record, but we expect students to achieve a minimum of 96% attendance (including authorised absences). If a student's attendance drops below 90% they are deemed to be persistently absent from school. All students are closely monitored and any student falling below the expected attendance percentage will be invited to a meeting and further intervention and support will be put in place.

These next two terms are very busy and important to your A Level studies and we are here to support you in any way we can. If you have any questions or queries or would like to speak to a member of the Post 16 Team then please do not hesitate to contact us via email at post16@brookvalegroby.com

Best Wishes

Mrs Vicki Varney
Assistant Head Teacher/P16 SLT Link

Mrs Michelle Cheadle
Head of Post 16