



BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Will Teece, Headteacher

Telephone: 0116 287 9921 Website: www.brookvalegroby.com

MCH/MCH

1st November 2022

Dear Parents/Carers

Our Year 13 students have completed their first half term and now move into the run up to Christmas which is packed full of important deadlines and exams. We are writing to you today to remind you of those upcoming events and deadlines and also to inform you of some changes to our attendance reporting procedures.

November 7th - December 2nd	4 Weeks revision period - Silent Study in G43 and Year 13 only in the Silent Study Area G49/50
November 14th to December 9th	Every Monday and Thursday Lunchtime in G43 - UCAS Applications Support drop in sessions
November 11th & 18th	Remembrance Day, Movember & Children In Need Day - Lots of activities being organised to get involved with.
November 21st - December 2nd	Year 13 Mock Exams.
December 12th	Campus UCAS Deadline - Applications completed, paid and sent to school.

Attendance Reporting

Due to some staff changes in the Post 16 Team we are now consolidating all of our Attendance procedures and they will be handled by the Campus Attendance Team. In light of this move there are some changes to the procedures of reporting absence. The email address to report any absence either planned or on the day is now:

Attendance@brookvalegroby.com

or you can telephone before 9am on each day your child is absent from school and leave a message using:

0116 2879921 - Press 1 for student absence

We have made these changes to our policy which is available on our website www.brookvalegroby.com

We expect students to attend all lessons on their timetable and extra compulsory lessons as required. Students are also expected to attend all lessons, tutor sessions and assemblies. We understand that illness and unforeseen circumstances may interfere with an immaculate attendance record, but we expect students to achieve a minimum of 96% attendance (including authorised absences). If a student's attendance drops below 90% they are deemed to be persistently absent from school. All students are closely monitored and any student falling below the expected attendance percentage will be invited to a meeting and further intervention and support will be put in place.

'If we extrapolate across a three A level programme, the typical student with attendance below 85% will perform at least two grades lower than a student with attendance above 95%. In competitive university entrance and other contexts, two grades represents a life-changing difference.' Source: *The Sixth Dimension Report 2019 published by SFCA*



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Study Session Policy - Parental Consent

Thank you to all of those parents/carers who have replied to our consent request for your child. We are now in the process of registering student ID cards to allow/restrict them access through the gates during the school day.

Students are always encouraged to study on-site as we feel that this is the best environment for learning and studying, with the support of expert staff. Our expectation is that students attend daily registration with the tutor. Tutor time is an important session for students to stay up to date with notices, the VESPA curriculum, Post 18 applications, and the tutor time reading programme. For those students who have been given consent by parents they will be able to leave the site after their last lesson of the day and study at home. It is essential that each student swipes their ID card when using the gate system especially when they are leaving the campus to study at home as an essential safeguarding measure.

Should a student have no lessons on a day and have parental consent to be studying at home they will still need to attend tutor time via a Google meet. These will start from Monday 7th November and your tutor will be able to give you the meet code. Attendance to the google meet is compulsory and will be used as your attendance mark for the day.

Student progress is monitored and If a student falls below our expectations of progress, behaviour and attendance (based on report and teacher assessment data and including attendance to tutor time, enrichment and google meets), the privilege of being off-site will be removed, and we will expect students to study on-site for the school day (8.40am-3.10pm) until the next reporting cycle.

Should you still wish to give consent for your child to study from home then you will have a notification on your Arbor screen which is called 'Year 13 - Leaving Site' please log into your Arbor account and give consent for your child if you wish for them to be allowed to leave site after finishing their last lesson of the day.

November Mock Exams

Included in our parent bulletin last week was the information regarding the Year 13 Mock Exams that will take place in November. We encourage our students to revise hard for these exams as they are really good practice for the summer exams and will allow students and teachers to pinpoint strengths and work on those areas that are weaker. The results in conjunction with in class assessments can also be used to make predictions for overall grades and give students some focus and what they need to do to achieve in the summer.

To allow the students the best environment to revise for the exams we will be ensuring that our Study Areas - G43 will be for silent study only and the Post 16 Silent Study room (G49/50) is for Year 13 students for the next 4 weeks commencing Monday 7th November. Students will be expected to work in silence in these two areas and will be asked to leave should they not be adhering to the rules.

Students will be receiving their personalised exam timetable soon and should familiarise themselves with when and where their exams will take place. If they have any queries then they can contact the exams office off the main reception in the Groby building.

UCAS Applications

The Campus deadline for UCAS Applications to be completed, paid and sent to the campus is December 12th if you want it to be sent off before Christmas. Obviously the earlier students get this completed, the sooner it can be sent off, and the sooner universities will start to reply with offers etc. This is always a boost to students when they start to see offers coming in and gives them more motivation to push on with their A Levels. Please encourage them to get this completed as soon as they can, the application process will take about an hour to complete and they will need a copy of their GCSE



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results/certificates in front of them to be able to load their results and exams boards. The personal statement first draft should be with their tutor by now and hopefully they are in the process of finalising this now.

The Post 16 Team is always on hand to help with applications and we will be running some lunchtime drop in sessions during the term for students who need some support. From November 14th until December 9th we will run lunchtime drop ins on Mondays and Thursdays in G43 for students who wish to come along.

For those students who are looking for apprenticeships I shared via email with them this week some information on Apprenticeships, where to look and a list of the Top 100 Apprenticeship providers with contact details should anyone wish to contact employers directly. I also offered a careers interview for anyone who would like one, our Careers Advisor will be able to look at the options available for students and support them with their applications.

Remembrance Day, Movember and Children In Need - 18th November

There are a lot of activities for charities this half term and lots for all of our students to get involved in. Information on the activities and the charities we are supporting will be passed through tutors and via email and we hope all of our students can get involved in some way to support these very worthy charities.

This is a very busy term for Year 13 students and the Post 16 Team are as always here to support them in any way we can. If you have any questions or queries please do not hesitate to contact us via email at post16@brookvalegroby.com or ask your child to come and see us in the Post 16 Office.

Best Wishes

Mrs Vicki Varney
Assistant Head Teacher/P16 SLT Link

Mrs Michelle Cheadle
Head of Post 16