



# BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Will Teece, Headteacher

Telephone: 0116 287 9921 Website: [www.brookvalegroby.com](http://www.brookvalegroby.com)

25th October 2022

Dear Parent and Carers of Students in Year 7, 8 and 9

## Theatre Trip to London 24th and 25th May 2023 (Years 7, 8 and 9)

For many years we have had a tradition of arranging school trips to London to see top quality West End productions. This is something that we have felt to be a very beneficial experience for students and something we know they have enjoyed. As well as continuing to provide visits to regional and national theatres the Performing Arts departments are giving the students the opportunity to attend a theatre residential in London. This two day residential will take place on 24th and 25th May 2023.

The trip will cost £215 and will include:

- Tickets to Harry Potter and the Cursed Child Part 1 (Matinee) and Part 2 (evening)
- A visit to the Warner Bros Studios Tour: The Making of Harry Potter
- Overnight accommodation in a Central London hotel with breakfast
- An evening meal at Pizza Hut
- Coach transport
- Departure and return times are not currently confirmed, so students who would normally use school transport may need to have other arrangements in place on these days.

As **places are limited to 48**, student allocations will be chosen in accordance with the criteria outlined later in this letter.

- If your child would like a place on the trip, please go to your child's **Arbor account and under "Trip payment"** select a place for an expression of interest and pay £50 deposit by **2<sup>nd</sup> November 2022**.
- **If your child is successful in gaining a place**, you will be notified by email, the deposit will be non-refundable and the payment instalments will be assigned on Arbor. The remaining balance of £165 to be paid in 3 instalments please:
  1. £55 by 3rd February 2023
  2. £55 by 3rd March 2023
  3. £55 by 1st April 2023
- **If your child is unsuccessful in gaining a place**, you will be notified by email and the deposit will be refunded.

If you have any queries about these details, please email me – [agoodger@brookvalegroby.com](mailto:agoodger@brookvalegroby.com).

Yours sincerely

## A Goodger

Adam Goodger  
Assistant Faculty Leader for Performing Arts

## CRITERIA FOR ALLOCATION OF PLACES ON THE TRIP

As the trip is likely to be over-subscribed, we have a series of criteria in place to give priority to students who have not already been, or are due to go, on a residential trip this academic year. We will consider students who are already actively participating in extracurricular Performing Arts. For example:

- If your child has 20 or more behaviour points, we are unable to accept them onto this trip. Equally, if a child reaches 20 or more behaviour points before the trip takes place and have been successful, they will be removed from the trip and, where possible, be replaced by a student on the reserve list. It is also important to note that if a child's behaviour in school is deemed to cause a health and safety risk to those on the trip, a student may also be removed from the trip.
- Students who have not been on the Normandy residential and are not on the Iceland residential this year and are participating in extracurricular Performing Arts, will be given priority. Students who have already gained a place on the previously mentioned trips will be drawn last. This means they may be on the reserve list if the 48 places have already been assigned.

These criteria are in place in order to provide an equal opportunity for all students on campus to participate in our extra-curricular residentials, as well as taking into account the school's standards for behaviour.

### **Payment Information**

Any and all refunds are at the discretion of BGLC, dependant on the circumstances for each case. In general:

This deposit is to show **commitment** to the trip and for us to ensure we have sufficient paying numbers.

Once a place is confirmed, if you withdraw your child from the trip for any reason, refunds will be at the discretion of the school.

Deposits will be **non-refundable** if the trip is successful and your child's place is confirmed, unless the place can be filled by another student or your child is not allocated a place.

Deposits will, however, be returned in the event that the trip is over-subscribed or has insufficient interest to run.

### **Ongoing Arrangements**

- Once places are confirmed as per the following criteria, parents/carers will be notified.
- In accordance with the campus Educational Visits Policy, criteria for allocation of places if the residential is over-subscribed in the first instance preference will be given to those students who haven't been, or aren't due to go, on a residential and are actively participating in extracurricular Performing Arts activity at the time this letter is sent out. This will be in conjunction with student behaviour. Students who have had exclusions are not eligible to apply for this trip.
- The initial deposit will be set up on Arbor as a Trip payment. Ongoing instalments will be set up on Arbor as a School Shop Item once places have been confirmed and accepted. If you have a query about accessing Arbor please contact [arbor@brookvalegroby.com](mailto:arbor@brookvalegroby.com)
- Parents / carers and students will be invited to an evening meeting in school before the visit in order to outline specific details and to meet with staff involved.