



October 2022

Dear Parents/Carers of Students in Year 9

Annual ADT Contribution

In year 9, students have opted to study 4 different subjects and may have chosen one or more of the following ADT options: Art, Graphics, Food, Resistant Materials or Textiles.

Within these lessons they research, design, make and create a range of artwork and products in preparation for their GCSE's should they opt for them later in the year.

Parental contributions are essential in helping to cover the cost of materials and equipment. This year, we are asking parents to pay **£1.50** for each ADT subject their child has chosen to study, which goes towards the cost of the materials they will use.

Please make payment via Arbor, which can be found under the 'School Shop' – ADT Y9 Annual ADT Contribution, and complete the google form [click here](#). If you require set up information for Arbor please email arbor@brookvalegroby.com.

Please note, students currently in receipt of free school meals are exempt from the payment.

The deadline for the payment is **Friday 28th October 2022**.

All students and staff have the right to enjoy safe ADT lessons. Therefore, we also ask that you read the health and safety information on the reverse of this letter.

Yours faithfully,

S Dixon

Sarah Dixon
Faculty Lead ADT



IMPORTANT INFORMATION – PLEASE READ

HEALTH AND SAFETY IN ADT LESSONS

We take health and safety very seriously at Brookvale Groby Learning Campus.

We risk assess all our activities to minimise the risk of accident and injury within the classroom and workshop.

It is crucial that your child listens carefully, pays attention in demonstrations, is sensible with equipment and follows classroom rules.

As a department, we reserve the right to withdraw your child from practical work if he/she knowingly behaves in a way that endangers their own safety or that of others.

Make sure your child is prepared for each lesson with a full set of equipment and coloured pencils.

Please help us to minimise risk by taking the following precautions at home:

- Ensure your child does not have to carry large glass bowls for Food Technology lessons unless they are needed for a specific lesson (such as lasagne), as these can easily break and cause an accident.
- Inform us of any allergies such as food, chemicals or art materials.
- Make sure all high risk foods are refrigerated as soon as you receive them.
- Do not allow art, ceramics, textile or resistant material products to be put near fire or water.
- Products made in Art, Design and Technology may have small components with sharp edges and should not therefore be handled by small children.

Thank you in anticipation of your support.

If you have any concerns, please do not hesitate to contact myself or a member of the ADT team.