



October 2022

Dear Parents/Carers,

## RE: Annual ADT Contribution

In the ADT department, students' study 5 different practical subjects: Art, Graphics, Food, Resistant Materials and Textiles. Within these lessons they research, design, make and create a range of artwork and products.

Parental contributions are essential in helping to cover the cost of materials and equipment. This year, we are asking parents to pay **£7.50** (which equates to £1.50 per area) towards this.

Please make payment via Arbor, which can be found under the 'School Shop' – ADT Yr 8 Annual ADT Contribution, and **complete the google form [HERE](#)**. If you require set up information for Arbor please email [arbor@brookvalegroby.com](mailto:arbor@brookvalegroby.com)

Please note, students currently in receipt of free school meals are exempt from the payment.

The deadline for the payment is **Friday 28<sup>th</sup> October 2022**.

All students and staff have the right to enjoy safe ADT lessons. Therefore, we also ask that you read the health and safety information on the reverse of this letter before completing the google form.

Yours faithfully,

*S Dixon*

Mrs. Sarah Dixon  
Faculty Leader ADT



# BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Will Teece, Headteacher

Telephone: 0116 287 9921 Website: [www.brookvalegroby.com](http://www.brookvalegroby.com)

## **IMPORTANT INFORMATION – PLEASE READ**

### **HEALTH AND SAFETY IN ADT LESSONS**

We take health and safety very seriously at Brookvale Groby Learning Campus  
We risk assess all our activities to minimise the risk of accident and injury within the classroom and workshop.

It is crucial that your child listens carefully, pays attention in demonstrations, is sensible with equipment and follows classroom rules.

As a department, we reserve the right to withdraw your child from practical work if he/she knowingly behaves in a way that endangers their own safety or that of others.

Make sure your child is prepared for each lesson with a full set of equipment and coloured pencils.

#### ***Please help us to minimise risk by taking the following precautions at home:***

- Ensure your child does not have to carry large glass bowls for Food Technology lessons unless they are needed for a specific lesson (such as lasagne), as these can easily break and cause an accident.
- Inform us of any allergies, such as food or chemicals or art materials.
- Make sure all high risk foods are refrigerated as soon as you receive them.
- Do not allow art, ceramics, textile or resistant material products to be put near fire or water.
- Products made in Art, Design and Technology may have small components with sharp edges and should not therefore be handled by small children.

Thank you in anticipation of your support.

If you have any concerns, please do not hesitate to contact us or a member of the ADT team.