12 October 2021

To year 13

Dear Parent / Carer/ Student

As you will be aware we have installed new perimeter fencing and gates around our campus, to improve safeguarding and have an accurate view of who is on site should there be a fire or other significant event.

Further to earlier communications there is an expectation that all Yr 13 students attend tutor time every day from 8.45am and are able to leave campus after their last lesson of the day. Card readers have been installed on the new gates and all students will need to ensure they tap in and out of our campus.   The decision for Yr 13 students to be on site from 8.45am is underpinned by the following rationale:

- A desire to secure the best outcomes possible and allow for successful transition to their next steps
- This year group has missed significant periods of time and we need to make maximum use of the time they have in school studying
- It allows us to deliver our PDP and Post 18 content through tutor time
- It allows tutors to be able to support students with their UCAS/Apprenticeships applications
- Experience shows that where study time is used effectively outcomes are significantly improved
- It allows students to develop greater independence in a supportive framework

Therefore Yr 13 students are for now allowed to leave the site after their last lesson of the day and at other times within the school day but there is again an expectation that they are here everyday to be involved in Tutor time and the broader enrichment offer that forms part of their learning hours.

With greater freedoms comes greater responsibility, as such all students regardless of year group must sign in and out of campus and failure to do so could result in this privilege being revoked.

Instructions for the new gate system are attached and we will start to trial the system for the rest of this week and go live from Tuesday 26th October.

Yours sincerely

Will Teece
Headteacher

BGLC NEW GATE SYSTEM

The new gate system will be live on Tuesday 26th October.

The system will work to allow you to get in and out of the campus and also download the data to give us an accurate record of when students are on and off campus. This data will be used to inform our attendance officer and ensure further safeguarding of our students.

Instructions - Students will need to:

- Enter the campus using the main gate and swipe their card, until the light goes green, to enter the campus.

    - Students need to ensure they do this even if the gates are open so that it records them being on campus.
    - If a student does not swipe their card on arrival then the card will be locked and they will be unable to exit the campus until the gates open at 3.10pm
    - Students arriving on buses will not need to swipe their card on arrival

- Year 13 students will be able to use their cards to leave campus for break and lunch and after their final lesson of the day.

    - If students are leaving or returning in a group, it is important that they all swipe out and back in again, not just the first one who opens the gate.

- Students leaving at the end of the school day will NOT need to swipe their card.

Should students forget their card and the gates are closed then they will need to press the intercom buzzer to speak to reception to gain access to the campus.

If students need to leave campus during the school day due to illness or a pre-arranged appointment they will need to email post16@brookvalegroby.com so the register can record the reasons for their absence. If there are any other issues with student cards they should come to see the Post 16 Team.

For the rest of this week we will be trialling the system. Can you please make sure at some point you swipe your card to enter or exit the campus to ensure your card is working and we have no issues. Should your card not be working correctly then please go and see a member of the IT team before we finish for half term.