



BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Will Teece, Headteacher

Telephone: 0116 287 9921 Website: www.brookvalegroby.com

MCH/JWE
20th August

Dear Student,

Year 12 Start Date - Wednesday 25th August

We are looking forward to welcoming you to Post 16. You should already have received communication regarding the whole school testing plans for Monday 23rd and a letter from Mr Teece outlining our plans for the coming year. I would like to highlight the key points about what you need to know about your first day.

TUTOR:

TUTOR ROOM:

TEST SLOT TIME:

(School transport will not be running on 23rd Aug)

TRAVEL TO CAMPUS

School buses are running as normal. Face coverings should be worn on public transport, taxis or school buses. If you have paid a deposit for a place on a school bus you will be able to use it and bus passes will be issued once photographs have been taken.

No cars are allowed to drive onto campus to drop off or collect students. Please be mindful of student safety when dropping off or collecting and park a safe distance away from campus.

ARRIVAL

Students should arrive on campus from 8.30am and head towards the Groby building at the top of the campus. There will be staff on campus to meet and direct you if you are unfamiliar with the site. Please go to the Groby Sports Hall where your tutors will be there to greet you. Please line up with your tutor who will then walk you to your tutor room.

TIMINGS

You will be in your tutor groups for tutor time and Periods 1. During this time you will. You will also be given your timetable. Normal lessons will be running for Periods 2-5. The school day ends at 3.10pm.

From 6th September students who wish to arrive earlier at school or stay later to accommodate their travel arrangements can do so by prior arrangement. You will be allowed on site from 7.30am and need to vacate the campus by 5pm. Students must go straight to the Post 16 Study room and nowhere else in the building. We will be sharing details of how to sign in to this study room so that we can comply with our Track & Trace requirements during tutor time.

DRESS CODE, LANYARDS & ID CARD

You will receive your lanyards during your first day and these be worn at all times on campus, this is a safeguarding requirement for all students who do not wear our school uniform. You will have your photographs taken on Friday 27th August and your ID cards will be with you during your second week and will need to be visible in your lanyard holder. It will also be needed to operate the automatic door system on campus and the new gate entry onto and off the campus.

We have included our dress code for your information. Please ensure you follow this dress code, we do not have a uniform so are able to choose what we wear but you are role models for the rest of the school and need to set a good example to the younger students on campus therefore we have a dress code in place. We expect all of our students to be dressed smartly and appropriately for a working learning environment.

FACE COVERINGS

Students and staff will all be encouraged to wear face coverings in crowded spaces as per the new guidance. In school this will typically mean students are expected to wear face coverings:

- To assemblies
- When lining up for the dining halls
- In P16 Common Rooms
- There is still the expectation that face covering will be worn on public transport and service buses.

Clearly any student wishing to wear a face covering throughout the day is welcome to do so.

CASHLESS CATERING SYSTEM

We offer both hot and cold food at lunch time & break times and run a cashless system.

If you are new to the school you will be sent an enrolment letter for the WEDUC system shortly to your BGLC email address. Please ensure you read this letter and enrol for a WEDUC account as soon as possible so it is active by the time you start school. Also please ensure you have credit on your account should you wish to purchase food for our canteens.

We are really excited about meeting you all and supporting you through your Post 16 Journey. Please make sure as you familiarise yourself with the post 16 areas you make a mental note of where the Post 16 office is (P16 study Room G43) and the Post 16 Team as we are here to help. You can come to us at any time should you need our support or email us post16@brookvalegroby.com and we will be happy to help.

Good luck with your A levels and enjoy your experience in Post 16.

Yours sincerely



Michelle Cheadle
Head of Post 16