

UCAS

STEP 2

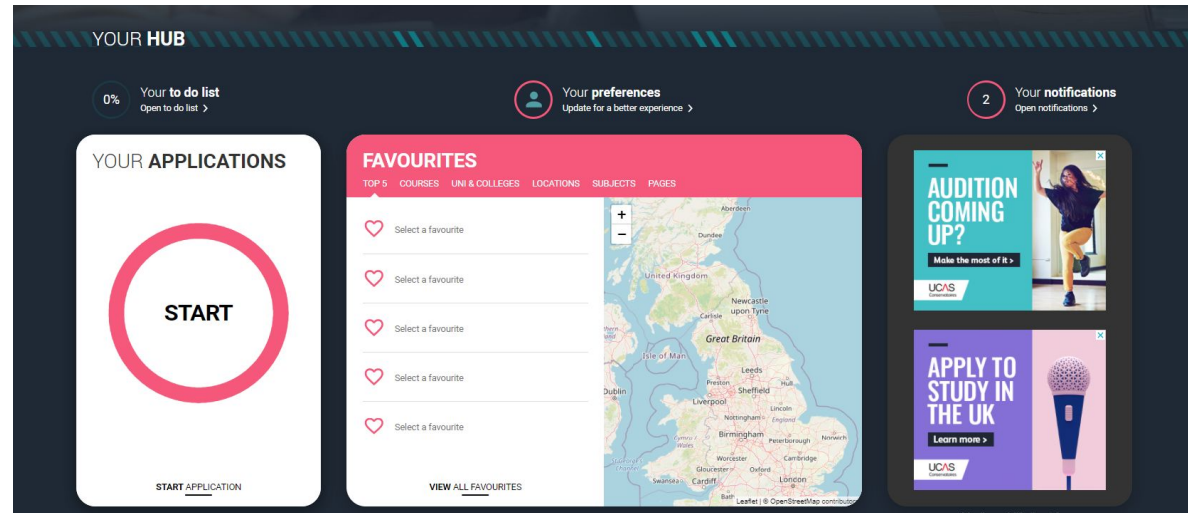
STARTING YOUR APPLICATION
&
APPLICATION OVERVIEW

Starting your application.

Starting your application

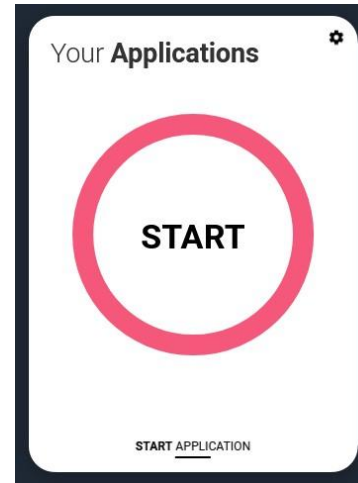
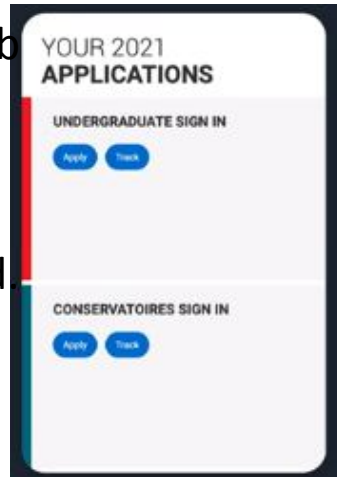
To start your UCAS application click on the **Your application** tile.

This will be visible from 18 May 2021 for students applying to study in 2022.



Make sure you have the correct year

If you already have a Hub account and have said you are interested in courses for the 2021 cycle, you'll see this card



To start your 2022 UCAS application click on the **Your application** tile with the red circle.

Update your preferences

If you need to change the application cycle to show the **Your application** tile for 2022, click on Preferences from the main menu.

Then select 2022 in answer to the question **In which year do you want to start your studies?**

UCAS

Further education Undergraduate Postgraduate Alternatives Careers Eddie E

ONLINE EVENTS AND OPEN DAYS TO HELP YOU MAKE THE RIGHT CHOICE

Manage my Hub personalisation

Are you considering going straight into employment?

☐ Yes ☐ No

Are you considering a gap year?

☐ Yes ☐ No

Where do you live?

United Kingdom

Your postcode (we will use this to show events near you)

PL14 7HG

In which year do you want to start your studies?

2022

What level of study are you interested in?

Undergraduate (Uni and college degrees, and apprenticeships)

Would you like additional information on:

☐ Apprenticeships ☐ Conservatoires

Save Cancel

Preferences

for a better experience

2 Sign out

Students

Sign in to other student services

Advisers / Agents

Providers

TARIFF POINT CALCULATOR

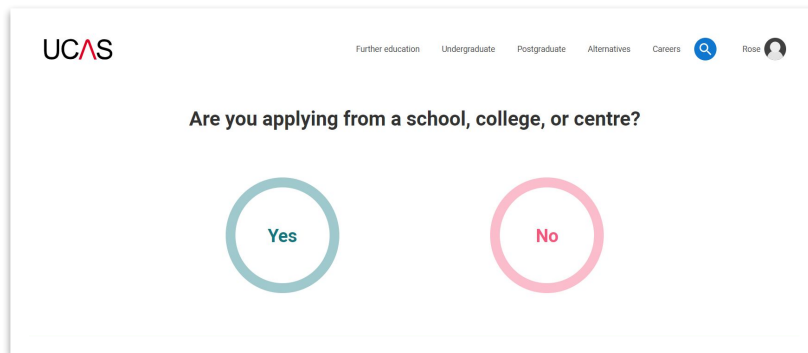
A level

A* A B

FIND OUT ABOUT OUR LEARNING

Linking to your school, college or centre

If you're applying with the help of your school, college or centre then select **Yes** and enter our **Buzzword**.

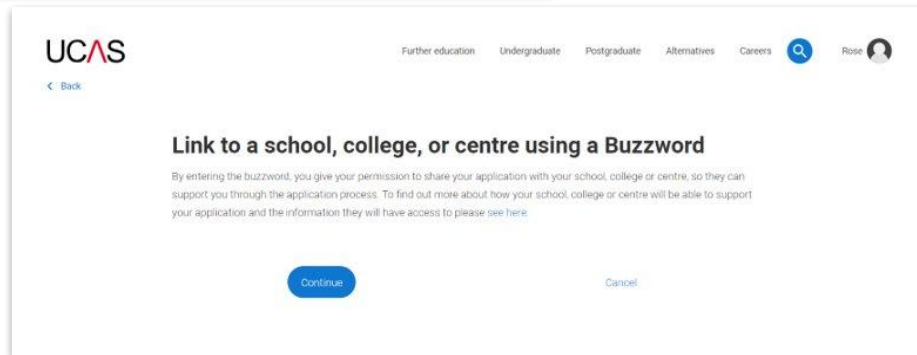


UCAS

Further education Undergraduate Postgraduate Alternatives Careers  Rose 

Are you applying from a school, college, or centre?

Yes No



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Further education Undergraduate Postgraduate Alternatives Careers  Rose 

[< Back](#)

Link to a school, college, or centre using a Buzzword

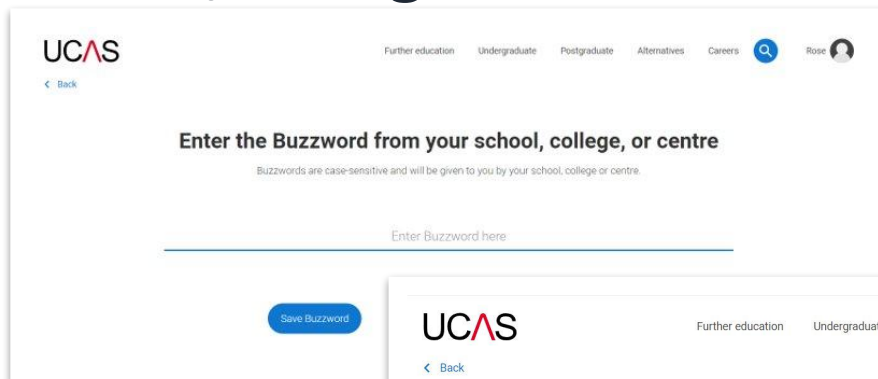
By entering the buzzword, you give your permission to share your application with your school, college or centre, so they can support you through the application process. To find out more about how your school, college or centre will be able to support your application and the information they will have access to please [see here](#).

Continue Cancel

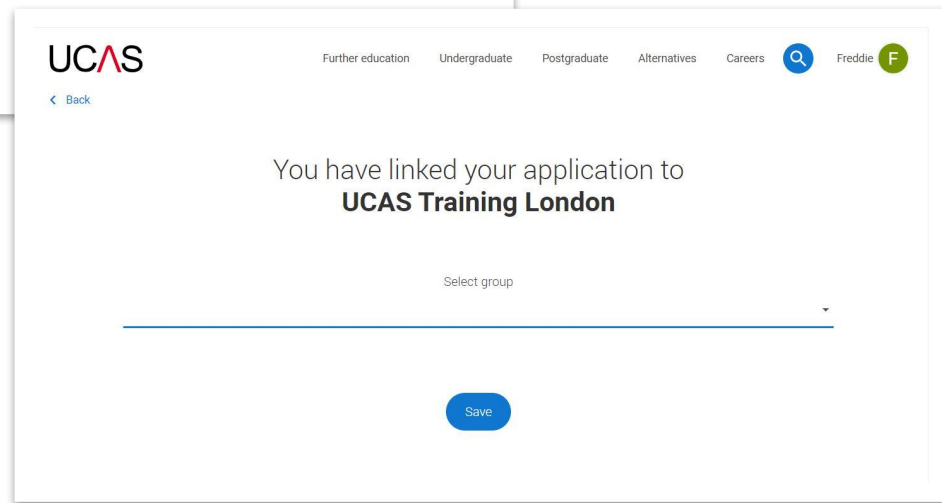
Linking to your school, college or centre

Enter the buzzword, and **confirm** the details are correct.

This will **link your application** to your school or college, so they can track your progress and provide support, including adding your reference



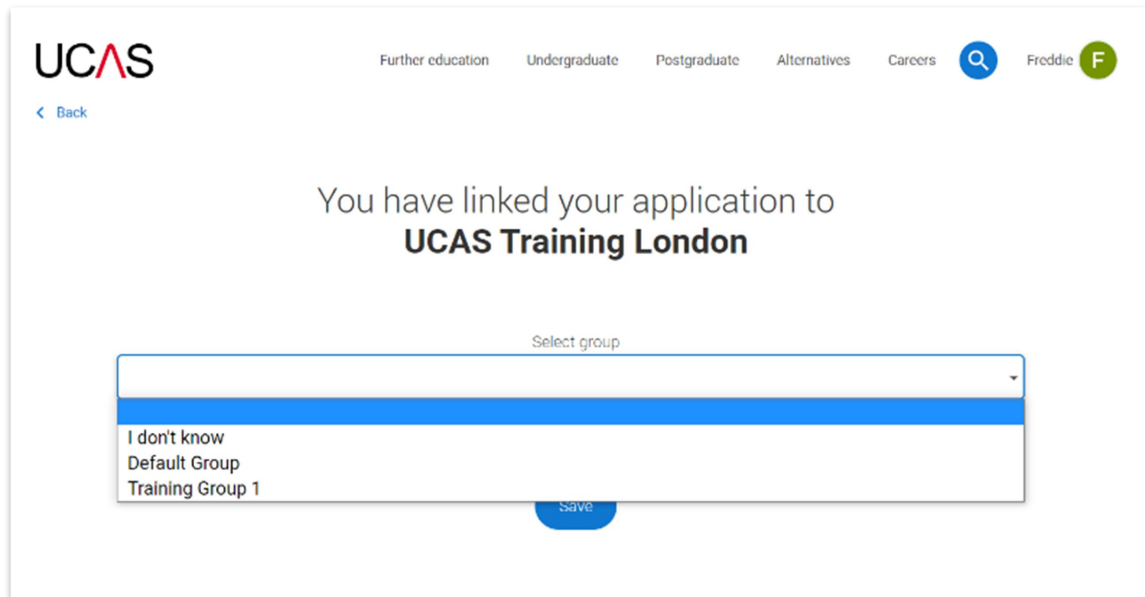
This screenshot shows the UCAS 'Enter the Buzzword' page. The header includes the UCAS logo, navigation links for Further education, Undergraduate, Postgraduate, Alternatives, and Careers, a search icon, and a user profile icon labeled 'Rose'. A '< Back' link is in the top left. The main heading is 'Enter the Buzzword from your school, college, or centre', with a note that 'Buzzwords are case-sensitive and will be given to you by your school, college or centre.' Below this is a text input field labeled 'Enter Buzzword here' and a blue 'Save Buzzword' button at the bottom.



This screenshot shows the UCAS 'You have linked your application' page. The header includes the UCAS logo, navigation links for Further education, Undergraduate, Postgraduate, Alternatives, and Careers, a search icon, and a user profile icon labeled 'Freddie'. A '< Back' link is in the top left. The main heading is 'You have linked your application to UCAS Training London'. Below this is a dropdown menu labeled 'Select group' and a blue 'Save' button at the bottom.

Linking to your school, college or centre

Once your application has been linked, you can then select a **group** (if this has been set up by your school or college) for your application.



The screenshot shows the UCAS website interface. At the top, there is a navigation bar with links for Further education, Undergraduate, Postgraduate, Alternatives, Careers, and a search icon. A user profile for 'Freddie' is visible. Below the navigation bar, the main heading reads 'You have linked your application to UCAS Training London'. Below this, there is a dropdown menu labeled 'Select group' with a list of options: 'I don't know', 'Default Group', and 'Training Group 1'. A blue 'Save' button is located at the bottom right of the dropdown menu.

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Further education Undergraduate Postgraduate Alternatives Careers Freddie F

< Back

You have linked your application to
UCAS Training London

Select group

I don't know
Default Group
Training Group 1

Save

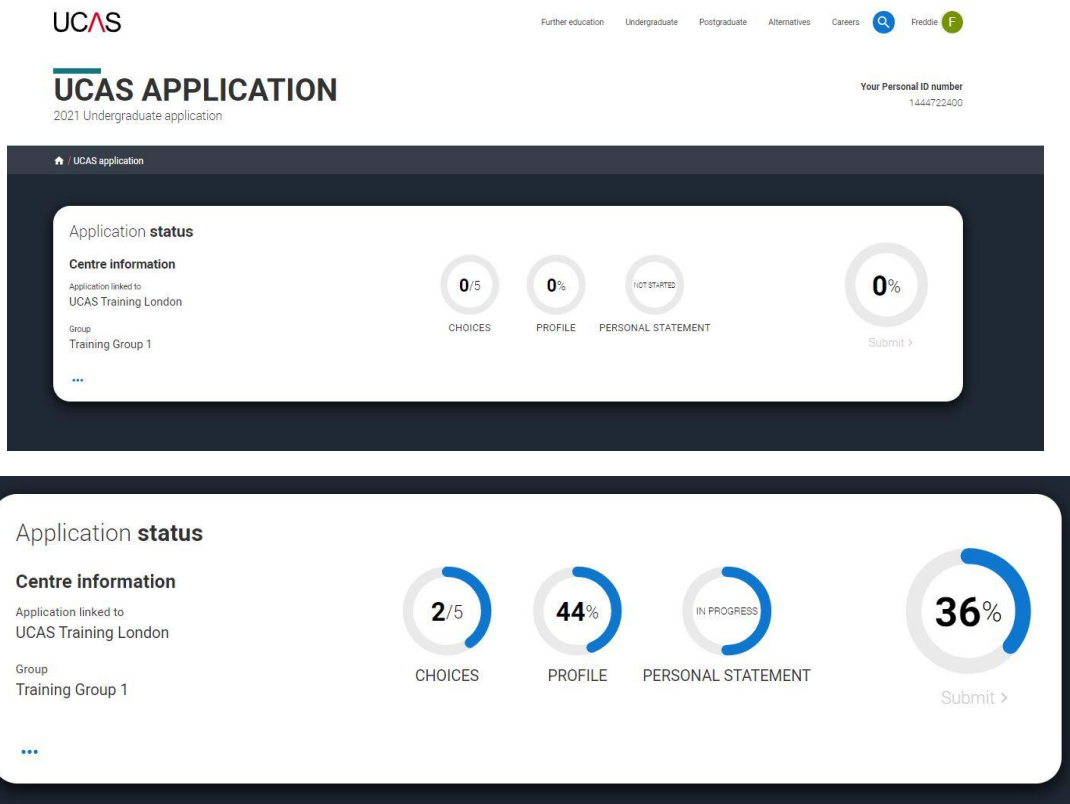
Application overview.

Application overview

Your homepage is where you'll see the sections that need completing.

You don't need to complete the application at once, you can log in and out at any time until you're finished.

As you add information to each tile, the **percentage complete** dial should increase each time you mark a section as complete.



Application overview

The second section is your **profile** - information about you.

The tiles will give you an overview; if a section is complete, in progress, or you need to start it.

All sections must be marked as complete to send to UCAS.

You must complete all mandatory questions to mark a section as complete (they have a *).

The screenshot displays the 'My profile' page on the UCAS application portal. It features a grid of nine application sections, each with a title, a brief description, and a status indicator at the bottom. The status indicators are color-coded: green for 'Section complete', blue for 'Section in progress', and white for 'Start this section'. A search bar for courses is located in the top right corner, and a help icon is in the bottom right corner.

Section	Description	Status
Personal details	Name, age, title and gender	Section complete
Contact and residency details	Address, email, telephone and where you live	Section complete
Employment	Employment, paid	Section complete
Education	Qualifications and periods of study	Start this section
Nationality details	Birthplace and nationalities	Section in progress
Supporting information	So that providers know how to support you during your studies	Start this section
English language skills	Is English your first language?	Section in progress
Finance and funding	Tell us how you'll fund your study	Section complete
Diversity and inclusion	Only shared with a provider once you have a place or your application is archived	Start this section