



26 May 2021

Dear Year 11

Further to my last correspondence about our arrangements whilst you finalise your assessments, I would like to provide a little greater detail about Leavers Assembly on Monday 7th June

The assembly will be hosted on site and follow the schedule below:

Arrival	9.00am
Refreshments / Picture Montage / Photo Booth	9.00 - 9.30am
Video Montage	9.30 - 9.45am
Headteacher Presentation	9.45 - 10.00am
Head of Year Presentation	10.00 - 10.10am
Form Tutor Awards	10.10 - 10.40am
Shirt Signing / Goodbyes/ Photo Booth	10.40 - 10.55am
Depart School	10.55 - 11.05am

You are asked to come in uniform so shirts can be signed and final photos taken of you as a year group.

To keep you and the school community safe it will be important to ensure the following covid measures are adhered to:

- Face coverings to be worn throughout the event
- Students to home test Sunday evening, 6th June with LFT
- Hands sanitised upon entry to Sports Hall
- Students will be sat in Tutor group rows
- Rows will be spaced as far as reasonably possible
- Students / staff to maintain a safe distance
- Doors of Sports Hall to be open for increased ventilation

We want to make this a celebration of your time with us at BGLC and hope you will all attend to say your final farewells. Whilst this is very much your day, we are also providing the opportunity for both parents and students to thank any member of staff who has provided support on their journey through BGLC. The form can be found here:

<https://forms.gle/UH8yTLJYX2TH4Ex28>

We hope you have a great morning and look forward to welcoming you all back on to campus.

Yours sincerely

W Teece
Headteacher