

Option form email

Dear (parent name / student name)

We are pleased to attach the instructions on how to complete the KS4 Option form.
You will receive an invitation shortly from SIMS.net which will give you access to this system.

The last subject assemblies are happening this week and we would urge you to watch these before you start completing this form.

The deadline for completion is 8 March. Please be aware that the student must have selected their options and reserves and the parent MUST have approved these before we can begin to process the request.

If you have any problems please contact either

Denise Wynne (Data manager) dwynne@brookvalegroby.com

Or

Angela Titkin (Curriculum Officer) atitkin@brookvalegroby.com

Kind regards

Carol Hubbard

(Deputy Headteacher - Curriculum)